

**CARTERVILLE WATER AND SEWER BOARD**  
**Thursday, May 9 th, 2019**

Minutes of the **regular meeting** of the Carterville Water and Sewer Board meeting held on Thursday, May 9th, 2019 in the Water and Sewer Department Conference Room.

Called to Order: 6:00 p.m.

Present at the meeting were: Brad Robinson, Mayor; Mark Bollman, and John Geiselman, Water and Sewer Board Commissioners; Curtis Oetjen, Council Representative; Garry Wiggs; Public Works Director; Jeremy Long; Sewer Superintendent; Jerry Hampton, Water Superintendent, Janice McConaughy, HR Specialist; Chad Hicks, Nathan Palmer, Ryan Towle, and Amy Simpson, Board Secretary.

**Delinquent accounts** were discussed (**172 accounts delinquent in the amount of \$14,119.79**). *Cut offs will occur on Tuesday, May 14th, 2019 unless payment or payment arrangements are made prior to the cut-off date.*

The **Rend Lake** bill for **May 2019**. 12,170,360 gallons sold in May. We have not received Rend Lake's bill as of today

**Motion 1:** Geiselman moved and Bollmann seconded to **approve the minutes** of the **April 4th, 2019** regular Meeting as submitted by the Secretary. All voted yea and the Board Chair declared the motion carried.

**Motion 2:** Bollman moved and Geiselman seconded to approve the **Treasurer's Report** for the month of **April 2019**. A roll call vote was taken, and all present voted yea. The Board Chair declared the motion carried.

**Guests:** **Ryan Towle**, 811 Whitecotton, Apologized to the board about turning his water illegally and wants to work something out with paying this \$500.00 fine. Mayor Robinson asked him to speak with the City Clerk and make payment arrangements and will contact the attorney to let him know that payment arrangements will be made.

**Nathan Palmier** – Approached the Board about receiving sewer for the Chamberlain Building. He explained his intent of the building and asking for help on obtaining sewer for the building. The engineer has three options on obtaining sewer. The engineering costs run between \$18,000 to \$28,000. Mayor Robinson explained that the first cheapest option running sewer from a manhole off of Olive Street but that is not an option due to no manhole. He stated that there is a \$23,000 option that would run between two manholes with labor and material. This business would be recycling wooden pallets and is outside TIF II and the Enterprise Zone. Mr. Palmier explained they would be remodeling both inside and outside of the building and eventually running a total of three businesses from there. Mayor Robinson stated that he would meet with the City committee's and get back with him.

**Chad Hicks** – 13429 N. Greenbriar - Chad informed the board that he had turned the water back on to this property and the next day, called and explained to Dave what he had done. While speaking with Dave we realized that he had turned the garage into another apartment supplying the water from the same tap as the neighboring house. The apartment must, by EPA regulation, be supplied by it's own dedicated water tap and meter. Chad spoke with Ralph Graul, building inspector, about turning the garage into an apartment. Ralph did not explain to him that he would need an additional tap for the apartment. Ralph said that if he would put a separate tap he would have to rezone the property. But, Mr. Graul did not properly inform Mr. Hicks the property is outside the corporate limits and not subject to city zoning regulations. The board decided to waive the \$800 tap fee for a ¾ water tap. Chad was informed that he could contact the City Clerk and set up a payment arrangement for the \$500.00 ordinance fine. Chad recommended to the board to use a zip tie or something when a meter is shut off for non-payment.

**Motion 3:** Geiselman moved and Bollmann seconded to approve **waived the \$800.00 outside ¾ water tap due to unintended misinformation from the Building Inspector** as submitted by the Secretary. A roll call vote was taken, and all present voted yea. The Board Chair declared the motion carried.

**Motion 4:** Bollmann moved and Geiselman seconded to approve **payment of the monthly bills for the May 2019** as submitted by the Secretary. A roll call vote was taken, and all present voted yea. The Board Chair declared the motion carried.

### **Garry Wiggs Report -**

**Electronic Meters -** Meter counts before was for 8 4" meters and now we will not use. Census Company will not let us return the meters and will charge us a 45% restocking fee. They stated that the warranty has already began on those meters. Garry was able to get the restocking fee down to 25%. Each meter cost is \$1,976.31 for a 4" meter. The restocking fee would run us \$3,952.56. We have already paid for these meters thru Government Capital. We will be returning: 33 1" meter at \$132.50 each, 23 ¾ meters at \$72.50 each. We will need to order 9 1 1/2" meters at \$480.25, 5 2" meters at \$582.63 and 3 3" meter at \$1,175.00 each.

**Motion 5:** Bollmann moved and Geiselman seconded to approve **payment to Core and Main in the amount of \$144,983.85 from Government Capital** as submitted by the Secretary. A roll call vote was taken, and all present voted yea. The Board Chair declared the motion carried.

**Generator -** All the parts are in, but the contractor is waiting for better weather to install. Garry asked if we could get a portable generator during the switch over, and the board agreed.

### **Jerry Hampton Report-**

**New Electronic Meters –** Jerry informed the board that we lack 3 meters having all our meters in the ground that we can install. These 3 meters are 5/8 meters on Finney Drive.

**Center Street Main -** Materials pricing for Center Street is \$6,675.00 for 800 feet of water line and fittings with one fire hydrant.

**Weisenbrook Water Main –** waiting on a letter from Amy to the residence about changing their water lines from the back yard to the front.

**Motion 6:** Bollmann moved and Sisk seconded to approved up to **\$7,000.00 for Center Street materials** as submitted by the Secretary. A roll call vote was taken, and all present voted yea. The Board Chair declared the motion carried.

Jerry asked about the permit for cable companies coming into town. Mayor Robinson stated that he thinks we should write our own ordinance and if they do not like it we will fight them in court. Mayor explained to the board what other communities are doing to have them pay for a permits, bores, and damages.

### **Jeremy Long Sewer Report-**

**Dredging Pond –** The pond has not been dredged in years. Jeremy recommends having one or two feet of sludge removed. He found a gentlemen from West Frankfort that could do this for us.

**Sludge truck –** Jeremy has not had time to work on this.

**Analytical Scale –** The gentlemen that calibrates our scales has retired and that we need to find a new person. Jeremy found out also that our scale is extremely outdated and not working properly. Jeremy has a quote to purchase a new scale for next February 2020 when they can come and test our equipment.

**Meadowbrook Repairs** – Mott Excavating came out to see the problems and gave us a quote for \$5,300.00 out of the \$10,000.00 we allocate each year for lining sewer lines. He also looked at the manhole behind Subway and will not be charging us for this job.

**Motion 7:** Geiselman moved and Bollmann seconded to approve up to **\$5,300.00 for Mott Excavating with the Meadowbrook inflow problem and Subway manhole riser** as submitted by the Secretary. A roll call vote was taken, and all present voted yea. The Board Chair declared the motion carried

Mayor Robinson stated that we will work on a door hanger's for the smoke sewer residences that still need to fix their problems. Mayor Robinson stated that we would have Ralph or someone else place these on their doors once the language and deadline are figured out.

Jerry informed the board about Parks Plumbing problem with making a sewer tap on Ronnie Watson property on Howerton. Jerry stated that he noticed that they were not connecting the pipe with bands correctly. They found that it was not even tied/secured to the main. Jerry recommends that we start inspecting every tap before covering the tap up.

**Plant Sludge Return Values** - Jeremy had Motts Excavating look at the sludge return valves that are looked up and give a quote on repairing them.

**Motion 8:** Geiselman moved and Bollmann seconded **for Motts Excavating for \$2,800.00 to replace the sludge return valves.** submitted by the Secretary. A roll call vote was taken, and all present voted yea. The Board Chair declared the motion carried.

**Wedge Sludge Beds** – Currently we are purchasing the beds from Robert's out of Pennsylvania. When it freezes these blocks will break. Jeremy went to Pinckneyville to see there blocks they use. What they use has more flexibility when it freezes. Each bed is made up with 800 blocks. Jeremy received a quote for 1 bed with 800 blocks would run \$19,225.66 a bed and can interchange the blocks from Robert's. Jeremy received another quote from Wrestler & Associates for 2 beds would be \$49,275.40.

**Motion 9:** Geiselman moved and Bollmann seconded to approve **purchasing up to \$26,000.00 for new sludge beds from Wrestler & Associates** submitted by the Secretary. A roll call vote was taken, and all present voted yea. The Board Chair declared the motion carried.

**Motion 10:** Bollmann moved and Geiselman seconded to approve the following **leak credits:**

**Leak Credits**

15-4801	Zach Bollmann; 111 Stable Dr	\$ 67.94	
15-4801	Zach Bollmann; 111 Stable Dr	\$ 113.97	
14-4380	Sue Speers; 908 N. Division	\$1,067.23	
10-4921	Esther Hendricks; 207 S. Carter	\$ 121.01	
11-2100	Ray Lilly; 504 Center	\$ 83.05	<b>\$1,453.20</b>

A roll call vote was taken, and all present voted yea. The Board Chair declared the motion carried.

**Motion 11:** Bollmann moved and Geiselman seconded to approve the following **pool credits.**

**Pool Credit**

14-1731	Brandon Anderson; 12231 Roseman Court	\$ 62.87	<b>\$ 62.87</b>
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A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

**Motion 12:** Geiselman moved and Bollmann seconded to approve **\$1,225.60 for the additional costs for the Rotors** submitted by the Secretary. A roll call vote was taken, and all present voted yea. The Board Chair declared the motion carried.

**Dozer Rental** - Garry asked the board if they would split the cost of a dozer rental with the City. They would like to use it out on the 40 sludge field. Garry thinks they will rent it from Wes Bittle for about three days.

Jeremy asked the board about bringing Brett Wojcieszowski on as a full-time employee. Garry feels he still needs further guidance but will be a great addition to our team. Board decided at this time to keep him as a part-time employee.

Jerry asked the board if he could buy his 74 comp hours. Policy is that one can buy 40 hours of vacation time without board approval.

June meeting will need to be moved to Monday, June 10<sup>th</sup>, 2019 at 6:00 pm.

**Motion 13:** Geiselman moved and Bollmann seconded to **adjourn**. All voted yea and the meeting was dismissed at 8:49 p.m.

*Special Note: Rend Lake bill came in after the waterboard meeting. We sold 12,170,360 for the month of May 2019 and we purchased 13,979,473 from Rend Lake*