



## CITY COUNCIL MINUTES

Tuesday, November 13, 2018

### REGULAR MEETING OF THE CARTERVILLE CITY COUNCIL

The meeting was held in the Council Chambers with Mayor Bradley M. Robinson presiding. He called the meeting to order at 7: 03 p.m.

#### ROLL CALL

Bradley M. Robinson	Mayor	Present
Khristina Hollister	City Clerk	Present
Michele A. Edwards	Deputy City Clerk	Present
Mark Carney	City Treasurer	Absent
John Allsopp	Alderman/Ward 3	Present
Doug Brinkley	Alderman/Ward 3	Present
Bud Edwards	Alderman/Ward 1	Present
Phyllis Emery	Alderman/Ward 4	Present
Mike Helfrich	Alderman/Ward 2	Present
Tom Liebenrood	Alderman/Ward 4	Present
Curtis Oetjen	Alderman/Ward 2	Present
Rod Sievers	Alderman/Ward 1	Present

*The Mayor declared a quorum present.*

Others present were Retia Watson, Secretary/Bookkeeper; Ralph Graul, Building Inspector; Bob Bandy; Sarah Haas; Marvin Oetjen, Kamper Supply; Michael Flaningam, Police Chief; Terry and Ron Heiple; Dave and Sandy Anderson; Brenda Beggs; Anita Bloomquist; Jeffrey Hayungs; Ed Outland; Wilbur Davis; Sarah Ryan; John Streuter; Daniel Gurley; Bobby Outland; K. Veil; Emily Hunsaker, The Courier; Paula Buritsch; Kevin Chapman; Mike Thomas; Bruce Talley; Ronda Robinson; Aaron Sizemore; Mary Ann Hampton; Steve Marcec; Harry Treece II; Chuck Earhardt; Eric Bateman; Mary Lou Lange; Phil Gillespie; WSIL TV3; KFVS 12; Harriet Mize, Carterville Chamber of Commerce; Doug Williams; Tom Harness, Zoning/Planning Commission; Ron Rains, Fire Chief; Janice McConnaughy, HR Specialist; Brent Gentry, County Commissioner; and Rhett Barke, City Attorney.

**Motion 1:** Oetjen moved and Emery seconded to *approve the minutes* of the **Regular Meeting** of October 9, 2018 as presented. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*Mark Carney, City Treasurer, was not present at the meeting and the Mayor asked that action be taken on the October 2018 Treasurer's Report as presented.*

**Motion 2:** Emery moved and Oetjen seconded to approve the **October 2018 Treasurer's Report** as presented. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

### **Recognition of Guests – No Comments**

**Motion 3:** Emery moved and Sievers seconded to pay the *monthly bills* as presented by the City Clerk. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*The Mayor asked the Council to make a decision regarding the zoning change that was requested and discussed before the meeting, Alderman Helfrich indicated that the Zoning/Planning Commission recommended that this request be denied.*

**Motion 4:** Helfrich moved and Edwards seconded to *deny the request for rezoning* of the property at 1111 W. Grand Avenue. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*The Mayor introduced the Levy Ordinance that was reviewed at the October meeting and discussed at the Truth in Taxation Hearing. He asked the Council to take action on this levy in the amount of \$647,747.00.*

**Motion 5:** Emery moved and Oetjen seconded to approve **ORDINANCE NO. 1440-18, AN ORDINANCE PROVIDING FOR THE ANNUAL LEVY OF TAXES FOR THE CITY OF CARTERVILLE, ILLINOIS FOR THE FISCAL YEAR 2018-19**. Roll call vote: Allsopp, yea; Brinkley, no; Edwards, yea; Emery, yea; Helfrich, yea; Liebenrood, yea; Oetjen, yea; Sievers, yea. The Mayor declared the motion carried.

The Mayor asked the City Clerk and Police Chief to *swear in five part-time Police Officers*. The five new officers are Dylan Pyron, Bradley Thornton, Zachery Smith, Gabriel Ridings, and Ryan Hudson. City Clerk Khrissy Hollister administered the Oath of Office to each individual officer and each signed the oath.

### **Harriet Mize, Chamber of Commerce Executive Director:**

- **2018 Chamber Retreat – Great Success!**
- **Business Spotlight –K & K Portable Buildings, Gum Drops, SI Bowl, Caritas and Air Evac**
- **Dates to Remember:**
  - **Wednesday, November 14 – Mistletoe Market at Community Center**
  - **Tuesday, November 20<sup>th</sup> at 8:15 a.m. – Downtown Merchants**
  - **Thursday and Friday, November 22 and 23 – Chamber Office closed for the holiday**
  - **Friday, November 30<sup>th</sup> 12:00 p.m. – Farm Fresh Ribbon Cutting Ceremony**
  - **Wednesday, December 5<sup>th</sup> 12:00 p.m. – General Membership Meeting**
  - **Friday, December 7<sup>th</sup>, 6:00 to 9:00 p.m. – Christmas in Carterville**
  - **Wednesday, December 13<sup>th</sup>, 12:00 p.m. – Murphy Wall Bank Ribbon Cutting**

### **Departments/Committees**

#### **Police Department**

**Mike Flaningam**, Police Chief, gave the monthly report for October 2018:

- **There were 189 Officer Calls for Service in October (case number generated)**
- **Officers provided assistance to other departments 31 times in October**
- **Code Enforcement generated 29 calls**
- **Chief attended narcotics training the week of October 22nd**
- **Pumpkin Path – Covered on 10/31/18**
- **New Hires – Kelly, Ridings, Kelley, Smith, Thornton, Hudson**

*Flaningam asked that the Council approve the bid for cleaning of the Police Department at a low bid of \$300.00 from LuAnn Taylor.*

**Motion 6:** Brinkley moved and Edwards seconded to approve the cleaning bid from LuAnn Taylor for **weekly cleaning at the Police Department** at a cost of \$300.00 per month. All present voted yea and the Mayor declared the motion carried.

Chief Flaningam asked the Mayor to introduce the donation from Fred G. Harrison Foundation. There was an article in the Courier about the purchase of a used police vehicle for the Police Department. After reading the article, the Harrison Foundation came to the office to donate \$45,000.00 to purchase a new fully equipped police vehicle. The Chief has located a State bid vehicle on a lot and it is being held for us.

**Motion 7:** Brinkley moved and Emery seconded to accept and allocate the **donation from the Fred G. Harrison Foundation** for the purchase of a new equipped Police Vehicle at a cost not to exceed \$45,000.00. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*Chief Flanningam reported that the department did complete the **purchase of a used police vehicle** from the Missouri Highway Patrol. This vehicle is in house and being equipped.*

### **Cannon Park and James Street Park**

*Garry Wiggs, Public Works Director, gave a brief report of the **Cannon Park Concession Stand**.*

*The Mayor announced a request for a **Community Building fee waiver** from the Carterville Band Boosters for a Glow Bingo Event to be held on Friday, February 15, 2019.*

**Motion 8:** Emery moved and Oetjen seconded to **allow a waiver request from the Carterville Band Boosters** for the Community Center on Friday, February 15, 2019. All present voted yea and the Mayor declared the motion carried.

*The **International Survivors of Suicide Loss Day** will be hosting a gathering at Cannon Park this year. This is a Candlelight Vigil that is being held on November 17<sup>th</sup>.*

### **Fire Department**

*Fire Chief Ron Rains gave the Council an overview of the monthly activities including **82 Ambulance Calls and 16 Fire Calls** (for a monthly total of 98). Year to date we have made **979 calls**.*

*Rains explained that **Fire Prevention Week** programs were presented at the Carterville schools. Firefighters addressed approximately 800 students in the classroom and presented them with material. Also, the **volunteers voted to replace about \$1,000.00 worth of equipment** in the kitchenette of the conference room at the Fire Station. Two of our full-time firefighters will attend the **Active Shooter Response Training** at Benton Fire Department on December 1-2, 2018. The **volunteers will be spending approximately \$8,000.00** to replace extrication equipment.*

*The EMT Basic class will begin on December 27<sup>th</sup> and will be taught in the Conference Room in the Fire Station. The cost will be \$300.00 per student, book not included. The Fire Department is asking for a **projection system** for this room. The cost is \$645.99 through our IT provider, Mayer Networks. This can also be used by other organizations who use this room.*

**Motion 9:** Emery moved and Helfrich seconded to approve the *purchase of a new projection system* for the Fire Station Conference Room at a cost of \$645.99 through Mayer Networks. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*Phyllis Emery thanked the Fire Department personnel for all their hard work with the renovation of the Fire Station.*

### **Street/Maintenance Department**

*Garry Wiggs, Public Works Director, indicated that we have all the wiring materials for the **Downtown Lighting** and the contractor will begin within the next two weeks. There is a problem with one of the services. The **culvert at 1609 W. Grand** was discussed in Committee and this is being evaluated by the Engineer and Public Works.*

### **Building and Codes**

*Ralph Graul, Building Inspector, circulated his **monthly report** which includes 38 active permits (these include 11 single family dwellings, 3 commercial permits, and various pools, room additions and garages).*

*There is a request to the Council from Jason Crain at 11830 Hafer Road asking to construct a **pole barn**. There is no issue with spacing and it meets all the necessary setbacks.*

**Motion 10:** Allsopp moved and Emery seconded to *allow the construction of a pole barn* on the property at 11830 Hafer Road. All voted yea and the Mayor declared the motion carried.

### **Engineering Report**

*The Mayor gave the report as Crawford staff was unavailable. Garry Wiggs and the engineer have been working on obtaining proposals for cleaning the **Whippoowill ditch**. Therefore, we need sealed bids on clearing, cleaning, shaping and strawing the ditch as these estimates were more than \$20,000.00. This must be completed to meet drainage requirements of the Eagle Estates development. There will be permission slips required and property owners will be fined if the ditch is not maintained on their private property after this work is complete.*

**Motion 11:** Liebenrood moved and Sievers seconded to advertising for sealed bids for cleaning, clearing, shaping and applying straw to the **Whippoowill ditch**. All voted yea and the Mayor declared the motion carried.

The City Clerk presented a request for a Bucket Collection on Saturday, November 17<sup>th</sup> from high school students who are raising funds for the Bret Cooper Football Junior Academic All-American Bowl in Texas. Four Cartersville students were selected to participate in this game.

**Motion 12:** Oetjen moved and Allsopp seconded to approve the **Bucket Brigade** on November 17, 2018 for the Bret Cooper Football Junior Academic All-American Bowl Game in Texas. All voted yea and the Mayor declared the motion carried.

The renewal of the **Unemployment Insurance** from ICRMT was presented for review and approval by Gentry Couch Insurance. The 2019 rate is reduced to 1.254%

**Motion 13:** Liebenrood moved and Brinkley seconded to *approve the renewal of the Unemployment Insurance* from ICRMT at a rate of 1.254%. All voted yea and the Mayor declared the motion carried.

Surplus property was discussed. There is a list that includes two DVD Television Sets with Carts and a two piece vending machine from the Community Center. There are also items that will be listed from the Water and Sewer Department.

**Motion 14:** Oetjen moved and Sievers seconded to declare the televisions and vending machine from Cannon Park Community Center as *surplus property*. All present voted yea and the Mayor declared the motion carried.

**Motion 15:** Helfrich moved and Allsopp seconded to approve **ORDINANCE NO. 1441-18, AN ORDINANCE PROHIBITING PARKING ON CHERYL DRIVE IN CARTERVILLE, ILLINOIS**. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

**Motion 16:** Emery moved and Oetjen seconded to approve **ORDINANCE NO. 1442-18, AN ORDINANCE TO ANNEX PROPERTY AT 11644 HAFER ROAD**. All voted yea and the Mayor declared the motion carried.

**Motion 17:** Edwards move and Emery seconded to *move the December 11, 2018 City Council Meeting* to the Cannon Park Community Building. All present voted yea and the Mayor declared the motion carried.

The **Water and Sewer Board** will not meet until Thursday, November 15, 2018 so there was no report. However, Curt Oetjen asked Garry Wiggs to explain the repair to the waterline on Jackson Street that we hope will decrease the problems that we have had in this area.

**Reminders:**

- Chili Fundraiser** – Thursday, November 15<sup>th</sup> at 6:00 p.m. – Community Center
- Paws for a Cause** – Tags available at Bank of Herrin and Water Department
- Community Thanksgiving** – Thursday, November 22 from 11-2 – Community Center
- Breakfast with Santa** – Saturday, December 1<sup>st</sup>
- Christmas in Carterville** – Friday, December 7<sup>th</sup>
- Council Meeting for December 11<sup>th</sup>** – Moved to the Community Center

**Motion 18:** Helfrich moved and Oetjen seconded to adjourn. All voted yea, the Mayor declared the motion carried and the meeting was dismissed at 7:50 p.m.

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**Khristina D. Hollister, City Clerk**

**Next Ordinance No. 1443-18**

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**Bradley M. Robinson, Mayor**

**Next Resolution No. R434-18**