

CARTERVILLE WATER AND SEWER BOARD
Thursday, September 6th 2018

Minutes of the **regular meeting** of the Carterville Water and Sewer Board meeting held on Thursday, September 6th, 2018 in the Water and Sewer Department Conference Room.

Called to Order: 6:00 p.m.

Present at the meeting were: Mark Bollman, and John Geiselman, Water and Sewer Board Commissioners; Brad Robinson, Mayor; Curtis Oetjen, Council Representative; Garry Wiggs; Public Works Director; Jerry Hampton, Water Superintendent; Adam Decker; Interim Sewer Superintendent; Rodney Potts; Crawford and Associates, Janice McConnaughy, HR Specialist; and Amy Simpson, Board Secretary.

Delinquent accounts were discussed (**204 accounts delinquent in the amount of \$15,668.45**). *Cut offs will occur on Tuesday, September 11th, 2018 unless payment or payment arrangements are made prior to the cut-off date.*

The **Rend Lake** bill for **August 2018**. 12,278,870 gallons sold in July. We purchased **13,511,169** from Rend Lake

Motion 1: Bollmann moved and Geiselman seconded to **approve the minutes** of the **August 9th, 2018** regular Meeting with a change to motion 11 with Geiselman abstaining from vote as submitted by the Secretary. All voted yea and the Secretary declared the motion carried.

Motion 2: Geiselman moved and Bollmann seconded to approve the **Treasurer's Report** for the month of **June 2018**. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Motion 3: Bollmann moved and Geiselman seconded to approve **payment of the monthly bills for the September** as submitted by the Secretary. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried

Garry Wiggs Report - The AMI Metering is in the works and contract is with Rhett Bartke the City Attorney for review. Mayor Robinson wrote up a notice of the \$3.00 increase to the debt amount for the water customers.

Jerry Hampton Report- Jerry gave the Water Board a price quote from Dean Bush for replacing another 500 to 600 feet of water line on West Grand. The new line would run from Oakwood Drive to Zimmerman Street running East. Jerry presented a bid from Dean Bush with 5 road bores for services and would be \$2,000.00 more than the last bid. Jerry also had a materials list with pricing.

Motion 4: Bollmann moved and Geiselman seconded to approve **Emergency Purchase for a 8" water line repair for materials and labor on West Grand from Oakwood to Zimmerman running East (Core n Main \$10,000.00 and Dean Bush Labor \$18,500.00)** as submitted by the Secretary. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Jackson Street Water Line – Jerry will get a quote for replacing approximately 200 feet, one valve and two service tie ins.

Adam Decker Sewer Report- Adam presented pricing for the Influent monitor with high tide from Municipal in the amount of \$6,707.40 plus installation. Effluent monitor is an identical price quote. There are no monitors and they would have avoided the Ameren single phase incident from blowing up fuses and starters which caused major problems at the sewer plant. Pulley Electric will be adding three phase monitors the cost ranges from \$50 to \$75 a piece.

Motion 5: Bollmann moved and Geiselman seconded to approve **purchase Influent and Effluent monitoring with high tide in the amount of \$13,414.80 (if over this amount must contact the board)** as submitted by the Secretary. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Sand Filter Motor – Adam presented the cost of \$3,977.36 on the high side. Adam stated we do not need the control panel.

EPA – August 31, 2018 vandalism event at sewer plant. Based on the the plant monitoring systems it is believed that someone came in around 3:00 am in the morning and closed the RAS line which in turn backed the RAS line up into the sand filters and they over flowed into our effluent line. This caused raw sewage to discharge from the effluent. EPA recommends a lock on the valve and to place security cameras on the premises. Garry has already installed the lock and Mayor Robinson will contact Mayer Network about the internet and security camera pricing. Samples have been taken to make sure we are compliant with EPA. First sample taken at 8:00 am showed we were in violation. When retested at noon, we were in compliance. EPA required a police report be filed.

Motion 6: Bollmann moved and Geiselman seconded to approve the following **leak credits:**

Leak Credits

| | | | |
|---------|----------------------------|----------|------------------------|
| 03-3362 | Jeff Walker; 702 James | \$ 55.77 | |
| 01-0931 | B M & G; 611 E. Illinois | \$ 22.74 | |
| 04-3881 | Hal Keim, 910 Farris Apt B | \$ 86.90 | <u>\$164.41</u> |

A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Motion 7: Bollmann moved and Geiselman seconded to approve the following **pool credits.**

Pool Credit

| | | | |
|---------|---------------------------------------|----------|------------------------|
| 05-4262 | Melinda Combs; 810 S. Division\ | \$ 40.06 | |
| 16-0420 | Scott Houston; 100 Prairie Rd | \$ 40.28 | |
| 05-3272 | Jennifer Day; 112 California | \$ 47.83 | |
| 06-3800 | Christine McCluskey; 1627 S. Division | \$ 46.90 | |
| 04-1682 | Matthew Ward; 544 N. Division | \$ 42.61 | |
| 10-2650 | Jim Schlindwein; 5785 Arctic Fox Dr | \$ 30.26 | |
| 07-4270 | Frank Hardcastle; 505 Dogwood Ln | \$ 57.62 | <u>\$305.56</u> |

A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Engineering Report- Rodney Potts

Emergency EPA Permit – We received the permit but still need to submit “as built” drawings with the new extension recently approved.

SMOKE TESTING - Will work in specific areas as discussed earlier.

DCEO – Environmental Review all returned. We expect to receive the grant agreement at the end of September and then we can go out for bid this winter for the project to begin in the Spring/Summer in 2019. We will be responsible for approximately \$200,000 and added this to the committed list for System Improvements.

IEPA Planning - Cost estimate is put together to relocate the water line from South Division to Anderson Street. Suggested another meeting to determine what routes to get tower, ground storage and other projects done after September 12th, 2018. This is for the low interest with partial forgiveness loan.

Oetjen presented the board with information from Tim Gibson from JALC about a grant to do energy studies at sewer plants with Robert Nemeth. This would help cut down energy costs with lighting and pumps.

Sewer Plant Operator - Janice presented the board about the single applicant from Decatur to interview on September 6, 2018 at 5:00 pm. Garry and Adam will show him around and give a tour of our sewer plant.

Gage Hall's last day was August 31, 2018. Janice was asked to pull all applications for the last 12 months and then decide if the board wants to advertise for the position.

Brett Wojciechowski is the extra man at the sewer plant with a beginning hourly rate at \$10.00 as a 40-hour temporary position.

Motion 13: Geiselman moved and Bollmann seconded to *adjourn*. All voted yea and the meeting was dismissed at 7:13 p.m.