

CARTERVILLE WATER AND SEWER BOARD
Monday, June 11, 2018

Minutes of the **regular meeting** of the Carterville Water and Sewer Board meeting held on Monday, June 11, 2018 in the Water and Sewer Department Conference Room.

Called to Order: 6:15 p.m.

Present at the meeting were: Mark Bollmann and John Geiselman, Water and Sewer Board Commissioners; Brad Robinson, Mayor, Curtis Oetjen, Council Representative; Garry Wiggs; Public Works Director; Marc Buatte; Sewer Superintendent, Jerry Hampton; Water Superintendent; Janice McConnaughy, H R Specialist, Rodney Potts; Crawford and Associates, Marvin Oetjen and Amy Simpson, Board Secretary.

Delinquent accounts were discussed (**232 accounts delinquent in the amount of \$19,407.09**). *Cut offs will occur on Tuesday, June 12th, 2018 unless payment or payment arrangements are made prior to the cut-off date.*

The **Rend Lake** bill for **May 2018**. 12,886,430 gallons sold in May. We purchased **14,368,088** from Rend Lake

Motion 1: Geiselman moved and Bollmann seconded to **approve the minutes** of the **May 3rd, 2018** regular Meeting as submitted by the Secretary with name changes to motion 6 and motion 11. All voted yea and the Secretary declared the motion carried.

Motion 2: Geiselman moved and Bollmann seconded to **approve the Special minutes** of the **May 16th, 2018** Special Meeting as submitted by the Secretary. All voted yea and the Secretary declared the motion carried.

Motion 3: Bollmann moved and Geiselman seconded to approve the **Treasurer's Report** for the month of **May 2018**. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Guest: Marvin Oetjen and Kerry Hill.

Esther Tottleben account presented his reasoning for turning his water on after being shut off from non-payment. He stated that he is on disability for income and that it was a medical issue for turning his service back on. Kerry Hill asked the water board to waive this \$500.00 ordinance violation ticket. The Board chose not to act on his request to waive his \$500.00 ticket. Mayor Robinson informed Mr. Hill that the City Clerk will take payments arrangements for the \$500.00 ticket.

Motion 4: Bollmann moved and Geiselman seconded to a **temporary recess at 6:27 pm**. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried

Motion 5: Geiselman moved and Bollmann seconded to **return to regular session at 6:31** as submitted by the Secretary. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Marvin Oetjen- Water Meter at the end of Tippy Rd for his house and Kamper's Supply. He spoke with Mark Krones about an easement between his apartments and storage building behind the Dollar Store. Mr. Marvin Oetjen is wanting to put Kamper's Supply and his home on two separate meters. He is asking to waive one of the tap fees.

Motion 6: Bollmann moved and Geiselman seconded to **waive 1 3/4" tap fee in leu of abandoning existing tap and salvage parts along with access to 10-foot easement of Marvin Oetjen's.** A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Motion 7: Geiselman moved and Bollmann seconded to approve **payment of the monthly bills** as submitted by the Secretary. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried

Garry Wiggs Report - Council approved the water rate increases that the Water Board recommended from prior month and the resolution on the financing.

Jerry Hampton Report- Jerry gave a complete run down of all the leaks and taps completed this past month. Major Rend Lake break at their plant on May 16th that put most of Southern Illinois on limited water. Carterville ran out of water and were able to get limited water on May 19th and back to normal on May 20th. A large leack occurred on West Grand (Irvin) on May 26th and that section of water main is problematic. Jerry Hampton recommends moving the water main to the other side of the sidewalk and run a new line to Dent Street, when finances allow.

Marc Buatte Report-

Used Jetter- Marc presented costs from Key Equipment in the amount of \$19,500.00. Marc recommends to keep the one we have due to the vacuum. Garry Wiggs stated that it can be used by the City street department also.

Motion 8: Geiselman moved and Bollmann seconded to approve **to purchase a Used Jetter in the amount of \$19,500.00 pending splitting the cost with the City** as submitted by the Secretary. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried

Rebuild Third Aeration Rotor- Marc presented information about the ditches and that they are running well. Geiselman recommends revisiting this next month.

Hatch- Marc presented concern about the hatch on the lift station on East Grand. Marc thought it would cost around \$1,000.00.

Motion 9: Bollmann moved and Geiselman seconded to **purchase a new hatch for East Grand lift station no to exceed \$1,500.00.** A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Motion 10: Bollmann moved and Geiselman seconded to approve the following **leak credits:**

Leak Credits

05-1440	Charles Loftis; 204 Lakeshore Dr	\$ 76.75	
12-3990	Harley Bradshaw; 207 S. Greenbriar	\$170.35	
11-0811	Brandon Burris; 502 W. Grand	\$ 24.50	
18-5342	Kathy Bloodworth; 13265 Hafer Rd	\$ 32.89	
06-1381	Thomas Anderson; 1600 Morning Dew Ct	\$ 76.00	
05-1350	John Allsopp; 1105 Brentwood	\$ 73.27	<u>\$453.76</u>

A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Motion 11: Bollmann moved and Geiselman seconded to approve the following **pool credits.**

Pool Credit

12-4321	Elizabeth Chapman; 300 Nightingale Ct	\$ 43.45
15-4300	Brenda Beggs; 1104 W. Grand	\$ 27.99

07-4001	Donna Godlewski; 610 Country Club Rd	\$ 72.61	
06-8140	Heather Reno; 203 Earl Ct	\$ 25.00	
08-2790	Jim Chvatal; 605 S. Division	\$ 16.79	
21-3340	Matt Dunning; 1302 Hillside Ct	\$ 26.26	
14-16444	Michael Grajewski; 11278 Nora Lane	\$ 21.25	
16-0210	Melissa Lewis; 109 Lyndsey Ln	\$ 34.82	
13-1132	Billy Mathews; 915 Whitecotton	\$ 24.03	
21-5020	Scott Kell; 1013 W. Grand	\$ 30.93	
12-5580	Tracy Newman; 409 S. Greenbriar	\$ 17.83	
12-6142	Adrienne Bramlett; 1023 Meadowlark Dr	\$ 92.44	
04-1380	Micah Thorn; 519 N. Division	\$ 16.61	
12-5450	Matthew Barnstable; 1007 Mockingbird	\$ 57.63	
07-4652	Dana Wampler	\$ 38.37	\$546.01

A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

After discussion, they recommend that Hollister water bill refigured for next months water bill as a pool credit.

Crawford and Associates Report: Rodney Potts

DECO Water Grant- Northeast Water System Improvements. The Water Dept was awarded the \$500,000 grant for construction and improvements. City will be responsible for the inspection fee and engineering fee for this grant.

Motion 12: Bollmann moved and Geiselman seconded to **pay the Crawford Engineering bill in the amount of \$26,932.00 Phase II**. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

City is also responsible for selecting an Engineering Firm based on RFP.

Motion 13: Bollmann moved and Geiselman seconded to approve **Crawford and Associates be the engineering firm on the Northeast project based on RFP**. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

We must have environmental review of the area with different agencies. Rodney brought the paperwork for signatures.

Motion 14: Geiselman moved and Bollmann seconded to **approve the Engineering Agreement with Crawford and Associates**. All voted yea and the Secretary declared the motion carried.

Engineering Agreement includes: Activity Delivery (administration of grant) in the amount of \$30,455.00 and the Resident Inspection in the amount of \$40,606.00.

Motion 15: Geiselman moved and Bollmann seconded to **approve the Environmental Review Signing**. All voted yea and the Secretary declared the motion carried.

IEPA Complaint- This was due to a complaint of sewage plant discharging into Hurricane Creek. They walked the creek and found no problem with any discharge. IEPA came back to our plant and stated that we met all requirements on our discharge. The only concern IEPA had was of sludge in the bottom of our clarifiers. They recommended to add a polymer to help prevent overflow.

IEPA Grant / RD Grant Both agencies have monies to help communities. Rodney thought about three items we could use the monies for: elevated tank; additional ground storage tank, new sewer treatment plant, and new water main along South Division based on our needs.

EPA it is a loan program with a potential of a 50% loan forgiveness. Benton received 40 % forgiveness. 20-year loan period time frame with a possibility of 30-years. July interest rate will be 1.875%. You can have two loans at the same time but not combined. We could have one water loan and one sewer loan. Rodney has a meeting schedule in Springfield to get additional information on this loan.

RDA Grant is a 40-year loan. Based on your moderate income with a pre-application process for the grant amount. Interest rate is 2.35%.

No set application date is for either loan programs. You can also have an IEPA grant and RD Grant at the same time. Mayor Robinson thought the RD grant for the sewer plant and IEPA for the water projects.

Appoint Board Chair - Table to next month's water board meeting.

Tampering Code/Ordinance Mayor Robinson stated that we are still operating under the police department ordinance and will be in-touch with attorney again.

Locis Software - Amy presented information for the Locis Software for the new electronic metering system.

Motion 16: Geiselman moved and Bollmann seconded to approve to **purchase 3 of the Locis Utility billing modules up to \$5,500.00**. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Tap Fee - Garry Wiggs assured us that the current charges for water tap fees will still cover the new electronic meters.

Moore Easement - Mayor Robinson presented information about the gravel road that runs on the north side of the new concession stand is really Randy Moore's property. He has allowed us to use it and we gravel it as well. With usage increasing, he has agreed to give us an easement in exchange for waiving six (6) sewer tap fees in Arbor Drive.

Motion 17: Bollmann moved and Geiselman seconded to approve to **waive six (6) sewer tap fees in Arbor Drive on his new extension**. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Motion 18: Geiselman moved and Bollmann seconded to **adjourn**. All voted yea and the meeting was dismissed at 7:51 p.m.