

CARTERVILLE WATER AND SEWER BOARD
Thursday, August 9th 2018

Minutes of the **regular meeting** of the Carterville Water and Sewer Board meeting held on Thursday, August 9th, 2018 in the Water and Sewer Department Conference Room.

Called to Order: 6:00 p.m.

Present at the meeting were: Mark Bollman, and John Geiselman, Water and Sewer Board Commissioners; Brad Robinson, Mayor; Curtis Oetjen, Council Representative; Garry Wiggs; Public Works Director; Jerry Hampton, Water Superintendent; Adam Decker; Interim Sewer Superintendent; Rodney Potts; Crawford and Associates, Janice McConnaughy, HR Specialist, Charlie Zinn and Amy Simpson, Board Secretary.

Delinquent accounts were discussed (**191 accounts delinquent in the amount of \$16,031.25**). *Cut offs will occur on Tuesday, August 14th, 2018 unless payment or payment arrangements are made prior to the cut-off date.*

The **Rend Lake** bill for **July 2018**. 11,265,140 gallons sold in June. We purchased **15,966,952** from Rend Lake

Motion 1: Bollmann moved and Sisk seconded to **approve the minutes** of the **July 9th, 2018** regular Meeting as submitted by the Secretary. All voted yea and the Secretary declared the motion carried.

Motion 2: Geiselman moved and Sisk seconded to approve the **Treasurer's Report** for the month of **June 2018**. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Guest: Charlie and Kathy Zinn; 5569 W. Stotlar.

Charlie and Kathy Zinn addressed the Water Board concerning their water bill inconsistency. Dave explained to them that we did not have enough workers to read meters. His concern is that they were billed for only 15 days and not a 30-day cycle. Their average bill is \$34.00 for minimum bill and doesn't want to be billed again for two 15 days bills at \$34.00. He also questioned the \$2.00 dbt charge and where it goes. Mayor Robinson explained that the \$2.00 is to help pay for the 2015 Bond that helped put in new pumps, ground storage repairs etc. He also informed them that the inside city customers pays \$6.00 each month. Mr. Zinn asked to remove this current bill from his account and bill everything next month. Mayor Robinson informed the Zinn's of the reading, billing and improvement processes to explain the delay and that the Water Dept is working on getting the electronic meters.

Motion 3: Geiselman moved and Bollmann seconded to approve **eliminating the current bill and add the July gallonage to the August 2018 bill** as submitted by the Secretary. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Motion 4: Geiselman moved and Sisk seconded to approve **payment of the monthly bills for the August** as submitted by the Secretary. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried

Garry Wiggs Report - Mayor Robinson stated that the used jetter machine was approved in committees and will be presented for action to the City Council on August 14, 2018.

Jerry Hampton Report- Jerry gave the Water Board a price quote from Dean Bush for replacing the water line on West Grand. The new line would run from Oakwood Drive to Dent Street and continues to blow up on a continual basis. Jerry stated that we would supply the materials at a cost of approximately \$8,600.00. Currently, we have 8 clamps at \$700 a piece making the repairs cost around \$5,600.00. The area is a problem

with utilities buried and he recommends going behind the side walk, do two road bores and do two hot taps. Jerry recommends 8" line.

Motion 5: Geiselman moved and Bollmann seconded to approve **Emergency Purchase for a 8" water line repair for material and labor on West Grand between Oakwood and Dent** as submitted by the Secretary. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Jackson Street Leak on the transite line and the entire town was out of water. Jerry recommends replacing the water line from Jackson to Illinois. The water line is an odd size and we did not have the correct size clamp for the repair. Rend Lake had a clamp and drove it down to us for this repair. Mayor Robinson recommends going out for a bid.

Adam Decker Sewer Report- Adam presented an HD and B & B Contracting estimates for two valves splice to the clarifiers. Two original clarifiers have flanges that are failing due to age and cannot be dialed in to regulate the flows. Adam recommends placing the Hightide units on the influent and effluent stations. This will send alert with problems, can set the flow during a rain event and if pumps go down during the night. Adam stated that currently if pumps go down during the night we do not know that until someone arrives at the plant in the morning. He also feels it will cut down on overtime.

Smoke testing for Kamper's Supply lift station quote came in at \$42,000 from R J and Crawford's quote came in at \$15,000. Jerry thinks there must be a hole in the line in the ditch or in Lakeshore Drive area. Curt Oetjen believes that Lakeshore area is the culprit. Charlie Stevens has reported a whirlpool in the ditch by his property that flows to Kamper's lift station. Mayor Robinson recommends that the smoke testing can be done in sections.

Motion 6: Geiselman moved and Sisk seconded to approve **purchase materials for the clarifier valves in the amount of \$4,300.00** as submitted by the Secretary. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Motion 7: Bollmann moved and Geiselman seconded to approve **Smoke Testing to coordinate with Crawford & Associates in phases up to \$15,000.00** as submitted by the Secretary. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Adam asked the Board about hiring a temporary sewer plant worker. The guys are falling behind with EPA being so involved now. Garry said this position will basically doing grunt work until we fill the permanent position.

Motion 8: Geiselman moved and Bollmann seconded to approve **hire a temporary sewer plant worker (40 hour work week)** as submitted by the Secretary. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Adam informed the board that Aaron Jones complained again to the EPA. EPA representatives walked the creek once again and found no evidence of wrongdoing. EPA said we are now on random sampling schedule due to all the complaints from Aaron Jones. Adam is meeting with EPA at 1:00pm tomorrow to do a walk through of the plant and creek. Adam will address the issue of septic tank discharges from Aaron Jones and neighboring residences during the walk through. EPA informed Adam that anytime a filter goes off line we must call EPA immediately to report it. If we fail to report, it will result in a violation. Adam would like to order an extra pump to have on hand.

Motion 9: Bollmann moved and Sisk seconded to approve the following **leak credits:**

Leak Credits

21-5340	Barb Arnold; 833 W. Grand	\$ 41.49
02-2431	Bob Fester; 608 W. Illinois	\$ 64.91
05-3062	Darin Davidson; 309 California	\$ 41.28
01-2010	Mike Reams; 713 Pear	\$ 37.35

05-1530	Avanell Aloffo; 110 Lakeshore	\$ 10.26	
05-2763	Nikki Preston; 600 California, Apt A	\$ 20.10	
04-2460	Marsha Conner-Heesh; 206 Prosperity	\$277.63	
01-1330	Mike Stroud; 719 Pear	\$103.28	
05-4350	James Brown; 815 S. Division	\$ 47.66	
05-1386	Michael Eldridge; 1103 Brentwood	\$ 99.34	
01-1551	Wanda Brown; 908 Pear	\$111.02	\$854.32

A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

We have three accounts that received pool credits in prior months. With the readings from this month, these three accounts had really high usage to indicate the gallonage for filling up their pools. All three customers stated that the pools were filled back in May. Dave Draper figured what the pool credit should be and then subtracted what was given earlier.

Mayor Robinson informed the Board of the current financial situation with Governmental Capital. Our loan application has been put on hold due to negative cash flow for the past two years. We have had numerous high dollar projects in the past two years as a result showing the negative cash flow.

Motion 10: Bollmann moved and Geiselman seconded to approve the following **pool credits**.

Pool Credit

21-2440	Joanne Davis; 1404 Nicole Lane	\$ 26.58	
10-3701	Darrin Peach; 11674 Hafer Rd	\$ 37.07	
16-0140	Paul Transue; 118 Lyndsey Lane	\$ 12.62	
06-1960	Kimbra Frost; 103 Kirk Lane	\$ 18.01	
05-5040	Kendra Washburn; 506 Abby Drive	\$ 52.58	
05-4350	James Brown; 815 S. Division	\$ 14.08	
05-4290	David Clark; 812 S. Division	\$ 37.28	
04-1200	Steve Shafer; 418 N. Division	\$ 51.52	
13-1340	Orbie Glaub; 4244 Sycmore	\$ 8.40	
01-2342	Michael Smith; 612 Pear	\$ 30.12	
02-0811	Dennis Mardirsian; 503 W. Idaho	\$ 24.83	
08-0541	Bryan Murray; 728 S. Division	\$206.60	\$519.69

A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Engineering Report- Rodney Potts

IEPA Preliminary Planning - Still working on possible projects and costs

DECCA - We should receive our grant paperwork around the first of September.

SMOKE TESTING - Will work in specific areas as discussed earlier

Appoint Board Chair - Mayor Robinson informed the Board, according to the municipal code this Board is to have a Board Chair to facilitate the meetings. Amy Simpson has been serving in this position. John Geiselman was nominated to fill that position.

Motion 11: Bollmann moved and Sisk seconded to approve **John Geiselman as Board Chair** as submitted by the Secretary. A roll call vote was taken, John Geiselman abstained from the vote and all present voted yea. The Secretary declared the motion carried.

Adam Decker - Mayor Robinson informed the Board that Adam Decker serving as Interim Sewer Superintendent was actually requiring more work than originally thought. The previous amount agreed upon was \$250.00 a week.

Motion 12: Sisk moved and Bollmann seconded to approve **to increase Adam Decker's pay to \$500.00 a week** as submitted by the Secretary. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

215 and 219 Bird – Amy Simpson informed the Board about working on old delinquent accounts. Some liens have been filed on the addresses that can legally have liens placed on them. Amy and the City Clerk have been through one training with the state's Comptroller office. This method is placing old delinquent bills with the state and that they will collect monies owed to us through their tax refunds. While working on this project, Amy ran across one employee with a significant delinquent water bill in the amount of \$675.73 at 215 Bird. Mayor Robinson recommends working out a payment plan and bring it back to the board in September.

Motion 13: Bollmann moved and Geiselman seconded to **adjourn**. All voted yea and the meeting was dismissed at 7:52 p.m.