

CARTERVILLE WATER AND SEWER BOARD

Monday, October 2, 2017

Minutes of the **regular meeting** of the Carterville Water and Sewer Board meeting held Monday, October 2, 2017 at 6:00 p.m. in the Water and Sewer Department Conference Room.

Present at the meeting were: Matt Crain, and John Geiselman, Water and Sewer Board Commissioners; Curtis Oetjen, Council Representative; Garry Wiggs, Public Works Director; Marc Buatte; Sewer Superintendent; Jerry Hampton, Water Superintendent; Ronnie Modglin, Crawford and Associates; Lesa May, Billing Clerk, Amy Simpson, Board Secretary.

Delinquent accounts were discussed (**327 accounts delinquent in the amount of \$23,885.62**). *We will do cut offs on Tuesday, October 10, 2017 unless payment or payment arrangements are made prior to the cut off.*

The **Rend Lake** bill for **September 2017** was not available for the meeting. We sold **14,192,980** gallons in September.

Motion 1: Crain moved and Geiselman seconded to **approve the minutes** of the **September 7, 2017** regular Meeting as submitted by the Secretary. All voted yea and the Secretary declared the motion carried.

Amy Simpson explained the treasurer report due to the end of the month transfer of funds to First Southern. We are keeping the Operations and Maintenance account open at First Mid to clear outstanding checks.

Motion 2: Crain moved and Geiselman seconded to approve the **Treasurer's Report** for the month of September 2017. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Motion 3: Geiselman moved and Crain seconded to approve **payment of the monthly bills** as submitted by the Secretary. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Garry Wiggs Report

Electronic Water Meters: Curt recommended for Garry to figure the man power savings. Emcore did do the manpower savings before. Curt said he would speak with Brad and the Financing Committee meeting and may call a Special Meeting.

Equipment: Curt recommends that we rebid for ½ and ¾ ton with either 6 ½ ft or 8 ft bed with extra cab.

Motion 4: Geiselman moved and Crain seconded to approve to **Rebid Truck** as submitted by the Secretary. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Jerry Hampton Report

Jerry gave a complete run down of all the leaks, taps, ground storage, and how much of the Cannon Park forced main was put in. Jerry informed the board that we went back online October 1, 2017 from the repairs of the ground storage tank. We were down 20 days for the complete project. Jerry presented information to fix the hydrant that the McCann's knocked over. Jerry got together with Cris McCabe and found some valves to help isolate to be able to repair this hydrant. Jerry said we will have to shut the entire town down or hire Dean Bush to do a wet tap to repair this hydrant. Jerry also presented to the Board a quote for making boxes to help insulate the lines at the pumphouse.

Motion 5: Crain moved and Geiselman seconded to proceed with **Dean Bush to do a Wet Tap in the amount of \$2,400.00**. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

The Board recommend Jerry to proceed with the boxes from Charlie's Heating and Air to make the boxes for insulation. The bill will be added to next month's bill list for payment approval.

Marc Buatte Report

Kamper Supply Lift Station – Is not completed yet.

Rotor Rebuild – Been focusing on completing. To add electrical and gear box tomorrow and complete the rotor rebuild.

Polymer Pump - Sludge from liquid to solid and is not doing what we need it to do. A new pump would run around \$1,500.00.

Motion 6: Crain moved and Geiselman seconded to proceed with the **purchase of a Polymer Pump up to \$1,600.00**. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Motion 6: Crain moved and Geiselman seconded to approve the following leak credits:

Leak Credits

| | | | |
|---------|--|----------|------------------------|
| 17-1222 | Tabitha Grammer; 703 Rusty Lane Apt 2B | \$16.98 | |
| 07-2500 | Family Drug; 1205 S. Division | \$91.22 | |
| 14-2320 | Ted James; 12473 Birch Lane | \$318.80 | |
| 17-2900 | Lake Logan Apartments; 711 Eagle Pass | \$429.08 | |
| 10-2570 | Brenda Benjamin; 5628 Red Fox Dr | \$65.94 | <u>\$922.02</u> |

A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Motion 7: Geiselman moved and Crain seconded to approve the following leak credits

Pool Credit

| | | | |
|---------|--|---------|-----------------------|
| 06-1960 | Kimbra Frost; 103 Kirk Lane | \$55.73 | |
| 10-2650 | Jim Schlindwein; 5785 Arctic Fox Drive | \$35.43 | <u>\$91.16</u> |

A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Ronnie Modglin Crawford and Associates Report:

Sewer Plant Study – Update - Rodney will have complete study at next month's board meeting.

2013 Water Study – Update – The EPA permit has been submitted.

Ronnie submitted Pay Estimate to Pittsburgh Tank for the ground storage and elevated tank repairs. Contract 2 will be closed out at 100% in the amount of \$6,800.00 to adjust the rod. Contract 1 amount is \$126,042.00. Hold a 5% retainage in the amount of \$6,302.10 until the lettering is completed and pay \$119,739.90.

Motion 8: Geiselman moved and Crain seconded to recommend to pay **Pittsburg Tank in the amount of \$126,539.90. (\$6,800.00 and \$119,739.90)**. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Ronnie submitted a bill for Crawford and Associates in the amount of \$4,000.00 for the Water Tank Resident Inspection. Amy informed the board that this invoice came in \$1,000.00 less than previously committed for. Ronnie also submitted a bill for \$1,000.00 bill for the NPDES Permit.

Motion 9: Geiselman moved and Crain seconded to moved to **pay Crawford and Associates in the amount of \$4,000.00**. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried

Motion 10: Crain moved and Geiselman seconded to pay the **\$1,000.00 NPDES Permit**. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried

Ronnie updated the board that Rend Lake had begun the new transmission line. He also informed the board that we will be having a customer from Crainville that is currently on Rend Lake and will have to tap into our line.

Board reviewed the submitted Surplus Property list and decided there was no value and they recommended to trash the items.

Motion 11: Crain moved and Geiselman seconded to **surplus the listed properties to trash the items**. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

GOV 311 to consider splitting the cost of the application with the City. The first bid for advertising sponsor was awarded to First Southern back in February. The City will go out for advertising sponsor bids again in February 2018.

Jerry did propose to the board to consider investing in generators for the ground storage and for the sewer plant.

Motion 12: Geiselman moved and Crain seconded to **adjourn**. All voted yea and the meeting was dismissed at 6:52 p.m.