

CARTERVILLE WATER AND SEWER BOARD
Thursday, November 2, 2017

Minutes of the **regular meeting** of the Carterville Water and Sewer Board meeting held Thursday, November 2, 2017 at 6:01 p.m. in the Water and Sewer Department Conference Room.

Present at the meeting were: Mark Bollmann, and John Geiselman, Water and Sewer Board Commissioners; Curtis Oetjen, Council Representative; Brad Robinson, Mayor, Garry Wiggs, Public Works Director; Marc Buatte; Sewer Superintendent; Jerry Hampton, Water Superintendent; Rodney Potts, Crawford and Associates; Janice McConnaughy, H R Specialist, and Amy Simpson, Board Secretary.

Delinquent accounts were discussed (**296 accounts delinquent in the amount of \$23,629.38**). *We will do cut offs on Tuesday, November 14, 2017 unless payment or payment arrangements are made prior to the cut off.*

The **Rend Lake** bill for **October 2017** was not available for the meeting. We sold **12,244,440** gallons in October.

Bollman found a correction needed to be made on the October 2, 2017 minutes. In motion 8, the word "less" needed to be added to the sentence.

Motion 1: Geiselman moved and Bollmann seconded to **approve the minutes** of the **October 2, 2017** regular Meeting with the correction as submitted by the Secretary. All voted yea and the Secretary declared the motion carried.

Amy Simpson explained the treasurer report in better detail to the board.

Motion 2: Bollman moved and Geiselman seconded to approve the **Treasurer's Report** for the month of October 2017. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Motion 3: Bollman moved and Geiselman seconded to approve **payment of the monthly bills** as submitted by the Secretary. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Matt Crain arrived at the Water Board meeting at 6:12 p.m.

Garry Wiggs Report

Electronic Water Meters: Garry spoke with Tim Schade (HD Supply) about the drive by system and stated that he knows a Municipal Lender with good rates if the board would like to review. Board would like to get the information.

Equipment: Truck bids due on November 9, 2017 at 4:00 pm. At this time, no bids have been turned in.

Jerry Hampton Report

Jerry gave a complete run down of all the leaks and taps completed this past month. Jerry informed the board about the hydrant on South Division cannot be moved as he wanted to get out of traffic. In order to move hydrant, we would have to kill the town to move the hydrant or totally cap the hydrant completely off. Board recommended to close the hydrant off at this time. We are not able to provide Chad Hicks adequate water access due to all the utilities to set a meter. Cambria can provide Chad Hicks water within 200 feet but must have a check valve on the meter.

Motion 4: Geiselman moved and Crain seconded to **Refund Chad Hicks his Paid Water Tap Fees in the amount of \$1,200.00** once we receive a written letter from Cambria permitting Chad to tap their line. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Jerry recommend that something needs to be done on the water line on Center Street. The water line is cast and has too many clamps. A lengthy discussion of different options of fixing this issue was done. Crawford's office was asked to prepare some engineering on a new 6" line for Center Street.

Marc Buatte Report

Kamper Supply Lift Station – Valves, control panel, and fog rod panel are installed. Monday November 6, 2017, the new pumps will be installed. The wiring was a 10-guage connected to a 60 amp breaker causing a meltdown and Pulley came out and rewired.

Rotor Rebuild – Has been completed with a cost around \$11,000.00 instead of the \$10,000.00 originally expected. Mark recommends \$13,000.00 to rebuild another rotor. He stated that it is mixing a lot better air is still a little short of where it should be. He feels are 300 pounds short of O2. He strongly feels that if we have another rotor it would help us meet the criteria we need.

Motion 5: Bollmann moved and Geiselman seconded to proceed with the **Rebuild of a second Aerotor Rotor Rebuild up to the amount of \$13,000.00** . A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Brad asked Jerry about the other item of Proposed Ordinance about customers getting into water meter wells illegally. Brad said he would look for it and how much the fine is. Jerry recommends making substantial fine.

Motion 6: Bollman moved and Crain seconded to approve the following leak credits:

Leak Credits

12-5370	Jeff Stuck, 404 Partridge	\$10.11
10-4201	Antonio Salazar, 904 Finney	\$17.60
05-0112	Exotic Nails; 112 E. Plaza	\$523.34
12-4140	Robert Coffield; 304 S. Greenbriar	\$21.02
05-2251	Joe McCann; 109 Brooke Lane	\$179.75
01-2580	E. A. Knight Const; 119 N Carter	<u>\$156.72</u>
		<u>\$908.54</u>

A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Motion 7: Bollmann moved and Crain seconded to approve the following pool credits

Pool Credit

12-4321	Beth Chapman; 300 Nightingale Ct	\$70.02	
12-6591	Jason Williams; 518 Canary Lane	\$117.90	<u>\$187.92</u>

A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Crawford and Associates Report: Rodney Potts

Sewer Plant Study – Update Rodney stated that the Sewer Plant Study is final and next month he will present the final copy along with sketches. Rodney presented an invoice for \$12,000.00 for payment leaving \$5,000.00 for submission next month.

Motion 8: Crain moved and Bollmann seconded to pay **Crawford and Associates invoice in the amount of \$12,000.00**. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

2013 Water Study – Update – DCEO Grant is completed and ready for submittal on December 15, 2017.

Motion 9: Crain moved and Geiselman seconded to pay **Crawford and Associates a preliminary Water Study Invoice in the amount \$10,000.00**. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Motion 10: Bollmann moved and Geiselman seconded to pay the Phase I preliminary **IEPA Permit Submittal invoice in the amount of \$25,000.00**. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried

Water Tank Repairs -

Motion 11: Crain moved and Geiselman seconded to pay **Estimate #2 to Pittsburg Tank in the amount of \$6,302.10**. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

GOV 311 to consider splitting the cost of the application with the City. The first bid for advertising sponsor was awarded to First Southern back in February. The City will go out for advertising sponsor bids again in February 2018.

Motion 12: Bollmann moved and Crain seconded to **\$500.00 to GOV 311** for half of the bill for the city application. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Sewer Line Extension - Pin Oak Road/Shawnee Trail

A request of Donnie to get sewer to the Pin Oak area. In doing so, other residents would like the option to City sewer as well. (Cook's and Steinbach) Rodney brought a possible program for that specific area and maps to view. The orange area is an estimate and would be gravity fed. The entire area does not have to be done at one time it could be done in pieces. (\$275,000.00) This proposal does give the option for expansion for the future.

Motion 13: Crain moved and Bollman seconded to move to **EXECUTIVE SESSION** for the purpose of discussing personnel. A roll call vote was taken, and all present voted yea. The Board left session at 7:26 p.m.

Motion 14: Crain moved and Geiselman seconded to return to **REGULAR SESSION**. A roll call vote was taken, and all present voted yea. The Board returned at 7:56 p.m.

Geiselman questioned about Aaron Sizemore paying a \$261.00 delinquent bill in Paul Freeman's name in order to get water turned on. Sizemore questioned why no lien was placed on the property. Amy Simpson informed them that it was sent to collection's but no lien was placed. Amy informed the board that no lien's have been placed on any accounts because of no decision has been made. Brad said a decision was made a while back that a policy was made to place a lien on anything over \$100.00. Brad is going to call the attorney about how to handle the accounts under the \$100.00.

Motion 15: Geiselman moved and Crain seconded to **adjourn**. All voted yea and the meeting was dismissed at 8:11 p.m.