



## CITY COUNCIL MINUTES

Tuesday, July 10, 2018

### REGULAR MEETING OF THE CARTERVILLE CITY COUNCIL

The meeting was held in the Council Chambers with Mayor Bradley M. Robinson presiding. He called the meeting to order at 7:00 p.m.

#### ROLL CALL

Bradley M. Robinson	Mayor	Present
Khristina Hollister	City Clerk	Present
Michele A. Edwards	Deputy City Clerk	Present
Mark Carney	City Treasurer	Present
John Allsopp	Alderman/Ward 3	Present
Doug Brinkley	Alderman/Ward 3	Present
Bud Edwards	Alderman/Ward 1	Present
Phyllis Emery	Alderman/Ward 4	Present
Mike Helfrich	Alderman/Ward 2	Present
Tom Liebenrood	Alderman/Ward 4	Present
Curtis Oetjen	Alderman/Ward 2	Present

*The Mayor declared a quorum present.*

Others present were: Garry Wiggs, Public Works Director; Gary Kesler, Street Department Foreman; Bryar Morse, Street Department Laborer; Ron Rains, Fire Chief; Heather Reno, Police Chief; Travis Morgan, Police Officer; Lucas Bradley, Part-time Police Officer; Allen Latch, Citizen; Harriet Mize, Carterville Chamber of Commerce; Ronda Robinson, Citizen; Janice McConnaughy, HR Specialist; Harry Treece II, Citizen; Ralph Graul, Building Inspector; Marvin Oetjen, Kamper Supply; Rodney Potts, Crawford and Associates; Christina Loyd, New Part-Time Officer; Christina and Catrina Snyder, Citizens; Martha Ahlfield, Citizen; Bela and Randall Bake, Citizens; Jairamy Loyd, Visitor; Tom Harness, Zoning and Planning Committee Chair; and Mike Flaningam, Deputy Police Chief;

**Motion 1:** Oetjen moved and Liebenrood seconded to *approve the minutes* of the Regular Meeting of June 12, 2018 as presented. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Mark Carney, City Treasurer, presented and explained the *June 2018 Treasurer's Report* for approval.

**Motion 2:** Emery moved and Allsopp seconded to approve the *June 2018 Treasurer's Report* as presented. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

#### Recognition of Guests – No Comments

**Motion 3:** Emery moved and Helfrich seconded to pay the *monthly bills* as presented by the City Clerk. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

**Engineering Report – Rodney Potts**

*Rodney Potts presented information regarding the Cannon Park Concession Stand. Work is complete but final payment is being withheld until we receive cleared lien waivers on two vendors. Therefore, they are recommending that we hold the final payment.*

**Motion 4:** Oetjen moved and Emery seconded to approve **RESOLUTION R432-18, AN ILLINOIS DEPARTMENT OF TRANSPORTATION MUNICIPAL ESTIMATE OF MAINTENANCE COSTS FOR THE 2018 STREET MAINTENANCE PROGRAM IN THE AMOUNT OF \$78,217.00**. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

**Departments/Committees**

**Police Department**

**Motion 5:** Brinkley moved and Edwards seconded to approve the Mayor's appointment of *Christina Loyd* as a Part-time Police Officer with the Carterville Police Department. All voted yea and the Mayor declared the motion carried.

*Khristina Hollister, City Clerk, administered the Oath of Office to Christina Loyd and all present applauded.*

*Chief Heather Reno approached the Council regarding Active Shooter Training for Officer Ben Wilson at a cost not to exceed \$600.00.*

**Motion 6:** Brinkley moved and Edwards seconded to approve the *Active Shooter Training Class for Officer Ben Wilson* at a cost not to exceed \$600.00. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*Chief Reno asked about the purchase of a used vehicle. She found a 2017 Ford Explorer in Kansas City at a cost of \$23,250.00 with all options. Since this is over the bid price of \$20,000.00 it will be necessary to advertise for bids for a used vehicle. Chief Reno suggested that the City could use the \$19,000.00 camera reimbursement grant that was recently received and any remaining insurance reimbursements to pay for this vehicle. She asked that the City Council advertise for sealed bids for a used police vehicle (2016 or 2017 Ford Explorer).*

**Motion 7:** Brinkley moved and Emery seconded to authorize advertising for bids for a 2016 or 2017 used police vehicle with a time table to coincide with the August Council meeting. Roll call vote: Allsopp, yea; Brinkley, yea; Edwards, no; Emery, yea; Helfrich, yea; Liebenrood, yea; Oetjen, yea. The Mayor declared the motion carried.

**Motion 8:** Brinkley moved and Oetjen seconded to approve the payment of *annual membership dues* (July 1, 2018 thru June 30, 2019) **to SICJTP - MTU 15** in the amount of \$1,360.00. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

**Fire Department**

*Fire Chief Ron Rains approached the Council regarding training for Jeremy Adams for the EMT-B class with the understanding that he would sign an agreement assuring his service to our department for this training. The cost of this training is approximately \$2,000.00. This cost could be taken from the Ambulance Fund. It was also suggested that we may be able to do this training in-house.*

*The Fire Department received a grant from the **Fire Marshall Small Grant Program** in the amount of \$25,000.00 which will be used to purchase necessary equipment (9 sets of turnout gear -\$1,827.00; a helmet \$351.00; and a camera - \$8,000.00).*

*Ron Rains thanked all the volunteers who helped with the **Fireworks** and was very happy with the display which was longer than in past years.*

*The **new generator** has been delivered and will be installed next week. Rains asked about the installation of brown/tan vinyl fencing on the northeast side of the building with a 6 X 6 gate and a 3 X 6 gate. He solicited an estimate on this fencing at \$2,500.00 with installation in-house from Menard's. The Council agreed to discuss this fencing at the August meeting after the generator is installed and they have had an opportunity to see the area.*

### **Street/Maintenance Department**

*Garry Wiggs, Public Works Director, solicited prices for the **demolition of the 202 Barr Street** property and the low bid was from Chad Hicks in the amount of \$3,800.00. It is also recommended that a lien be placed on the property for this demolition and legal fees.*

**Motion 9:** Oetjen moved and Helfrich seconded to contract with Chad Hicks for demolition of the 202 Barr Street property at a cost of \$3,800.00 (*and place a lien on the property as soon as this is complete*). A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*Garry Wiggs explained that **Bryar Morse** has been working for the Street Department as a part-time employee for more than a year and he is recommending that he be put into the available full-time position in the Street Department.*

**Motion 10:** Liebenrood moved and Edwards seconded to approve the full-time appointment of **Bryar Morse** to the Street Department at the base full-time salary. All voted yea and the Mayor declared the motion carried.

*Alderman Allsopp thanked Garry Wiggs and his staff for all their help with the **62918 Event**. The Mayor stated his appreciation to the volunteers and employees for all their help with the **fireworks** and the **pickup of brush** from the storm.*

### **Building and Codes**

*Ralph Graul, Building Inspector, circulated his **monthly report** which includes 37 active permits (12 single family dwellings and 1 commercial permit). Graul asked that the Council schedule a **Rezoning Hearing** for Murphy Wall Bank on West Commercial Drive on Tuesday, July 24, 2018 at 6:45 p.m. followed by a **Special Meeting** at 7:00 p.m.*

**Motion 11:** Oetjen moved and Allsopp seconded to schedule a **Rezoning Hearing** for Murphy Wall Bank on Tuesday, July 24, 2018 at 6:45 p.m. to discuss rezoning of property on West Commercial Drive from R-1 to B-1 and a **Special Meeting** at 7:00 p.m. All voted yea and the Mayor declared the motion carried.

Harriet Mize, Chamber of Commerce Executive Director:

- **Business Spotlight** – *Crab Orchard Golf Club, Brehm Foundation, Legence Bank, M6digital, Live Simple and First Southern Bank.*
- **2018 Chamber Community** – *Friday, October 19<sup>th</sup> from 9:00 a.m. to 4:00 p.m. at Giant City Lodge.*
- **4-Way Downtown Sign** – *Actively working on this project*
- **Dates to Remember:**
  - **Every Tuesday** – *Noon to 1:00 p.m. – Tuesday Tunes at Suzuki Strings*
  - **Every Wednesday** – *2:30 to 6:00 p.m. – Farmer’s Market*
  - **Wednesday, July 11** – *General Membership Luncheon*
  - **Tuesday, July 17<sup>th</sup>** – *Downtown Merchants Meeting – 8:15 a.m.*
- **Future Dates:**
  - **Friday, August 3<sup>rd</sup>** – *Noon – Ribbon Cutting at Suzuki Strings*
  - **September 7<sup>th</sup>** – *Chamber Twilight 5K Run/Walk*

**Motion 12:** Oetjen moved and Allsopp seconded to advertise for **Committee Citizen Advisory applications**. All voted yea and the Mayor declared the motion carried.

**Motion 13:** Helfrich moved and Emery seconded to approve payment of the **2019 Appropriation to SIMPO** in the amount of \$728.74. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Curt Oetjen gave the **Water and Sewer Board** report as follows:

- *The meeting was moved to Monday, July 9<sup>th</sup> and there were 133 **delinquent accounts** in the amount of \$10,961.16*
- *In **May** we purchased 14,368,088 gallons and sold 12,886,430 gallons for a **loss of 1,481,658** gallons. We sold **12,880,670 gallons in June** but the Rend Lake bill was not available.*
- *Mark Buatte resigned his position as **WWTP Operator** and Adam Decker will take over as a part-time plant operator until the position can be filled.*
- *The Board authorized Crawford and Associates to develop **plans for possible improvements** to Division Street main replacement, above ground storage tank and ground storage tank.*
- **Leak credits:** *1 credits approved \$324.45 and 31 pool credits for \$950.63.*
- *The Board approved to surplus the **2003 Chevy truck** and will advertise for sealed bids for the sale of the truck.*
- *The Board is interested in purchasing a **large sewer jet trailer** at a cost of \$19,500.00 and will be asking the City Council to share the cost of this equipment.*

*The Mayor indicated that the City of Carbondale has replaced a **generator** that services their City Hall and Community Building and Mark Bollmann is working with Garry Wiggs about obtaining a price for this used generator to service our sewer plant. Also, Curt Oetjen asked for input from the Council about obtaining small generators that can be used for lift stations in a power outage. For example, military surplus.*

**Motion 14:** Oetjen moved and Brinkley seconded to move to **EXECUTIVE SESSION** to discuss personnel and possible litigation. A roll call vote was taken, and all present voted yea. The Council left at 7:58 p.m.

*Mike Helfrich left the meeting at 8:05 p.m. due to illness.*

**Motion 15:** Edwards moved and Oetjen seconded to return to **REGULAR SESSION**. A roll call vote was taken, and all present voted yea. The Council returned at 9:16 p.m.

**Motion 16:** Emery moved and Edwards seconded to approve the *F.O.P. contract* as negotiated. Roll call vote: Allsopp, yea; Brinkley, Abstain; Edwards, yea; Emery, yea; Liebenrood, yea; Oetjen, yea. The Mayor declared the motion carried.

**Motion 17:** Oetjen moved and Oetjen seconded to authorize a *\$0.40 per hour raises for all full-time employees which includes longevity*. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

**Motion 18:** Emery moved and Liebenrood seconded to table the *employment contract for Heather Reno* until a later meeting. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

**Reminders:**

**Farmer's Market** – Wednesdays 3-6 p.m. – Cannon Park

**Rotary "Dog Jog" and Pavilion Dedication** – Saturday, July 28<sup>th</sup> at 9:00 a.m.

(In memory of Pat and Bill Searcy)

**National Night Out** – Tuesday, August 7<sup>th</sup> – James Street Park

**Carterville Lion's Club Free Fair** – Saturday, July 28<sup>th</sup> at 9:00 a.m.

**Motion 19:** Oetjen moved and Allsopp to adjourn. All voted yea, the Mayor declared the motion carried and the meeting was dismissed at 9:20 p.m.

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**Khristina D. Hollister, City Clerk**

**Next Ordinance No. 1438-18**

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**Bradley M. Robinson, Mayor**

**Next Resolution No. R433-18**