



CITY COUNCIL MINUTES

Tuesday, June 13, 2017

REGULAR MEETING OF THE CARTERVILLE CITY COUNCIL

The meeting was held in the Council Chambers with Mayor Bradley M. Robinson presiding. He called the meeting to order at 7:00 p.m.

ROLL CALL

Bradley M. Robinson	Mayor	Present
Khristina Hollister	City Clerk	Present
Michele A. Edwards	Deputy City Clerk	Present
Mark Carney	City Treasurer	Present
John Allsopp	Alderman/Ward 3	Present
Doug Brinkley	Alderman/Ward 3	Present
Bud Edwards	Alderman/Ward 1	Present
Phyllis Emery	Alderman/Ward 4	Present
Tom Gentry	Alderman/Ward 1	Present
Mike Helfrich	Alderman/Ward 2	Present
Tom Liebenrood	Alderman/Ward 4	Present
Curtis Oetjen	Alderman/Ward 2	Present

The Mayor declared a quorum present.

Others present were: Garry Wiggs, Public Works Director; Ron Rains, Fire Chief; Dennis Brown, Assistant Fire Chief; Michael Flaningam, Deputy Police Chief; Ralph Graul, Building Inspector; Rhett Barke, City Attorney; Harry Treece II, Citizen; Marvin Oetjen, Kamper Supply; Ronda Robinson, Citizen; Janice McConaughy, HR Specialist; Allen Latch, Citizen; Wayne Morris, Lions Club; Harriet Mize, Chamber of Commerce; Lovely Chhabra and Pooja Sageen, Jonathan Lane; and Jeromy Fricke, Irons in the Fire.

Motion 1: Edwards moved and Gentry seconded to *approve the minutes* of the May 9, 2017 as presented. A roll call vote was taken and all present voted yea and the Mayor declared the motion carried.

Mark Carney, City Treasurer, presented the *May 2017 Treasurer's Report* for approval.

Motion 2: Helfrich moved and Emery seconded to approve the *May 2017 Treasurer's Report* as presented. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Recognition of Guests:

*Lovey Chhabra, 709 Jonathan Lane, regarding **drainage** on his property. On April 29, 2017 there was a flooding event to his home which caused a great deal of damage. There was another incident this spring that also caused water damage to his home. He indicated he has contacted the Mayor and the City Engineer several times in the last several weeks and has not received any answer to his request for assistance. Mr. Chhabra had this problem evaluated by an engineer and they determined that the drain pipe was not sufficient to handle this water drainage. He feels that the City should help with this situation. The Mayor indicated he talked with Garry Wiggs and asked him to evaluate City drains in this area and have them cleaned out. He does not know the status of this project but he assured Mr. Chhabra that we would do anything necessary to keep the City drainage cleared. Mr. Chhabra presented a map showing this drainage problem to the Mayor. He gave a lengthy oration regarding the need for assistance from the City to correct this problem. John Crawford indicated that his firm is doing a drain study in this area so that the City will have better information. The Mayor stated that he would revisit this in two weeks to see if we had the necessary information to assess this problem and would contact Mr. Chhabra with any decision that the City Council determines.*

*Wayne Morris, **Carterville Lion's Club**, announced a **Blood Drive** located at 300 E. Illinois on Monday June 19th and a Bucket Collection on Friday, June 16th.*

Motion 3: Helfrich moved and Emery seconded to pay the **monthly bills** as presented by the City Clerk. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Departments/Committees

Parks Department

*Garry Wiggs, Public Works Director, presented information on the **Community Center light repairs** and explained that Jeff Wiggs has given a cost estimate of \$4,850.00 for these LED lighting improvements. He is recommending that the City contract with Wiggs for this project.*

Motion 4: Emery moved and Edwards seconded to contract with Jeff Wiggs for **LED lighting improvements at the Cannon Park Community Center** at a cost of \$4,850.00. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried. [To be paid from Community Center Fund].

*Garry Wiggs announced the **Healthy Kids Fall Running Series** that is scheduled for Cannon Park on 9/10, 9/17, 9/24, 10/1, 10/8 and 10/15 (these dates have been coordinated with the Soccer League and do not conflict with their tournaments).*

Motion 5: Emery moved and Liebenrood seconded to allow the **Carterville Soccer League** to use Cannon Park for their Summer/Fall Soccer games. All voted yea and the Mayor declared the motion carried.

FIRE DEPARTMENT

*Ron Rains, Fire Chief, explained that we have had 50 fire calls to date and 405 EMS calls to date. The **Rescue Boat** is in operation and on display in the City parking lot tonight. **Engine 903, 901 and 902** were recently inspected and all passed inspection with a few repairs completed in-house. Holmatro has completed the yearly service on our **extrication equipment** and replaced the cutter blades. Ron Rains completed one fire department pre-plan at Wyld Hog BBQ and one yearly safety inspection at Anne West Lyndsey Library by the State Fire Marshalls Office.*

*Ralph Graul explained that we have had some licensing issues for our **Fireworks Display**. However, after much research we have applied and have been approved for a license for fireworks this year and will be pricing product tomorrow. We will be using a new distributor.*

Tom Gentry commended the Fire Department for their work with the Rescue Boat and the Mayor mentioned that we are the only dive team in the area. Chief Rains also indicated that the landscape at the Fire Station has been upgraded and improved.

Motion 6: Brinkley moved and Emery seconded to approve the **purchase of fireworks** at the same budget price that was used last year (\$9,000.00). A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Mike Flaningham, Deputy Police Chief, gave the monthly report:

- 2 Officers completed Hazardous Materials training
- The Chief and Secretary attended IUCR training class
- 1 Officer attended a class on Aggressive Patrol Tactics
- There were 267 Officer Calls for Service in May
- Officers provided assistance to other departments 60 times in May
- Codes Enforcement generated 44 cases
- Full time Officer, Dylan Pyron, resigned and accepted a position with Williamson County

Flaningham presented information regarding the purchase of a Ford Explorer. We received two bids and even though the Ford Explorer is a higher priced vehicle the department would prefer this SUV.

Motion 7: Brinkley moved and Edwards seconded to **purchase a 2017 Ford Explorer** at a cost of \$28,488.00 from Vogler Ford, Carbondale, IL. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried. [From Sanitation Fund.]

Motion 8: Brinkley moved and Emery seconded to approve the purchase of additional **vehicle equipment for the Ford Explorer** at a cost of \$7,078.00 from the DUI Equipment Fund. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*Mike Flaningham explained to the Council the purpose of the **National Night Out Event** and asked for a \$500.00 budget to help with this event to be held on Tuesday August 1, 2017 from 6:00 to 9:00 p.m.*

Motion 9: Brinkley moved and Emery seconded to authorize a budget of \$500.00 for the **National Night Out Event** scheduled for Tuesday, August 1, 2017. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

STREET DEPARTMENT

*Garry Wiggs, Public Works Director, explained a request from S. Michael Vancil to **abandon a ten foot wide utility easement** on the west side of Lot 103 in Wildwood Arbor Estates. This abandoned easement does not affect any property and would not cause a future problem. .*

Motion 10: Gentry moved and Brinkley seconded to approve the **abandonment of a 10 foot wide utility easement** for S. Michael and Joyce Vancil at 103 Wildwood Arbor Estates. All voted yea and the Mayor declared the motion carried.

*Garry Wiggs explained that we may have solved a problem with the **Anderson/Virginia drainage**. Don Yewell completed this drainage work and is asking for a reimbursement of the pipe cost in the amount of \$4,012.00. This solved a problem that we have been trying to repair for more than a year.*

Motion 11: Liebenrood moved and Gentry seconded to authorize payment in the amount of \$4,012.00 to Energy Culvert for a 36" drain pipe used to remedy a drainage problem on Anderson/Virginia (*strike the double entry in the bill listing*). A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 12: Oetjen moved and Emery seconded to **close the railroad right-of-way** near Grand Avenue to through traffic (with the exception that business owners will have access to the back of their properties). All voted yea and the Mayor declared the motion carried.

*Garry Wiggs asked for replacement of the **tracks on the Kubota Trachoe** at a cost of \$3,200.00 as the equipment is failing.*

Motion 13: Emery moved and Liebenrood seconded to authorize an expenditure of \$3,200.00 for replacement of **tracks on the Kubota Trachoe** belonging to the Street Department. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*Garry Wiggs gave an update for the **Cemetery Department**. His department will be removing the **flagpole** in the Little Flock Cemetery. Also, he explained the need for **roof repairs** at the Cemetery Storage Building. Dennis Brown evaluated the roof and indicated that the roof vents were installed incorrectly. This work was discussed in Park and Cemetery Committee and will be completed in-house.*

Ralph Graul circulated his monthly report (40 active permits). He presented a building permit application for a post-frame building for Ryan and Marci Burkey at 303 N. Greenbriar. This information was placed in Council mailboxes and Khrissy Hollister circulated this paperwork to each Council member. The building meets all the necessary setbacks but the owner did not get this building permit approved before he began construction. Ralph Graul advised Mr. Burkey to stop construction until he received his permit but the contractor continued working on the building. The building appears to be complete except for the concrete and overhead doors.

Motion 14: Helfrich moved and Edwards seconded to assess a **\$500.00 fine** to Ryan and Marci Burkey for failure to follow building codes by constructing a building before acquiring a Building Permit. Roll call vote: Allsopp, yea; Brinkley, yea; Edwards, yea; Emery, yea; Gentry, no; Helfrich, yea; Liebenrood, yea; Oetjen, yea. The Mayor declared the motion carried.

There was a lengthy discussion regarding the approval of the building permit for this structure and the Mayor asked if a motion was in order. No motion was forthcoming.

Harriet Mize, Executive Director of the Chamber of Commerce, gave the monthly report:

- **Community Day at Miner's Park** – Thursday, June 15, 2017
- **Two new members** (Crown Brew Coffee and Regional **Producer's Farmer's Market**)
- **Ribbon Cutting and Grand Opening at "Crown Brew Coffee"** Friday, June 16th
- **Grand Opening at K & K Portable Buildings**
- **5K Race** scheduled for September 8th
- **Spotlight Businesses:** Jim Koonce Insurance, Heartland Regional Medical Center, Borowiak's IGA, Cape Air and Carterville Winlectric
- **June 22nd a Network Luncheon** is scheduled and the Eclipse will be discussed.
- **July 3rd General Membership Meeting** with Mayor Robinson speaking on behalf of the City and Chief Rains highlighting the new Rescue Boat
- There is also a thank you letter in Council packets from Josh Combs thanking the City for participation in the **18th Annual Hurricane Golf Outing**

*The Mayor indicated that we are still taking applications for the **Citizen Advisory Committee members** and Curt Oetjen asked that this be tabled until the Special Meeting this month.*

*The Mayor announced that the **July Committee meetings** actually fall on July 4th and suggested that they be rescheduled on Wednesday, July 5, 2017. The Council agreed.*

The Mayor asked that we schedule a Special Meeting and the Appropriation on June 27, 2017 at 6:45 p.m. and 7:00 p.m. respectively.

Motion 15: Oetjen moved and Emery seconded to schedule the **Appropriation Hearing** June 27, 2017 at 6:45 p.m. and a **Special Meeting** on June 27, 2017 at 7:00 p.m. All voted yea and the Mayor declared the motion carried.

The title work for the Ken Suchy property at 215 E. Illinois is complete and the closing is being completed by the abstract company. They indicated that there is an old mortgage that is still listed on this property and they are trying to get this released as it has been paid in full. The Council needs to approve a payment of the \$10,061.28 for this property so that the attorney can proceed with the purchase.

Motion 16: Helfrich moved and Emery seconded to approve the purchase of 215 E. Illinois Avenue from Ken Suchy at a cost of \$10,061.28 [*from the Economic Development Fund.*] A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Rhett Barke reported that we have verified that George Pennock is the rightful owner of the property at 114 S. Division Street. Mr. Pennock donated this property to the City at the April 2017 meeting. The title work is complete and the Council needs to accept this donation.

Motion 17: Gentry moved and Oetjen seconded to accept the **donation of property at 114 South Division Street** from George Pennock (*the attorney will work with the title company to determine the taxes and closing costs - \$599.24 is the amount of the tax bill for 2017*). A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*The Mayor announced that the **Executive Session minutes** have been reviewed by the attorney and he is recommending that these be closed at this time.*

Motion 18: Oetjen moved and Helfrich seconded to accept the attorney's recommendation to keep all **Executive Session Minutes** closed at this time. All voted yea and the Mayor declared the motion carried.

Curt Oetjen gave the **Water and Sewer Board** report as follows:

- *There were 162 delinquent accounts in the amount of \$12,421.43*
- **Water loss:** *The April loss was 331,006 gallons but the Rend Lake bill was not available for review at the meeting and we sold 11,682,170 gallons*
- *Board approved the purchase of a power grit saw for the Water Department to be used to cut water mains safely*
- **Madison Ridge Lift Station** - *pumps have been replaced*
- **Kamper Supply Lift Station** - *work is progressing*
- **Sewerlines** - *we will be using the camera on 505 feet of sewerline on Texas and Willow to find any infiltration problems that need to be repaired. KPS has lined the other line in this area and it has made a vast improvement in our infiltration problem. The Board approved the \$1,500.00 resident inspection bill from Crawford on this project.*
- **Leak credits** were given in the amount of \$460.64 and **Pool credits** in the amount of \$563.70
- **West Grand – Phase II Waterline** – *Board approved payment to Dean Bush Construction*

ENGINEERING REPORT

*John Crawford, Crawford and Associates, explained the progress on the **West Grand Improvements**. The storm sewers are in and after a week of layoff the contractor is progressing satisfactorily. He submitted a bill for Resident Inspection in the amount of \$13,654.50 which will be reimbursed by I.D.O.T.*

Motion 19: Helfrich moved and Oetjen seconded to pay the bill to Crawford and Associates for resident engineering on **Phase II West Grand Improvements** in the amount of \$13,654.50. [To be reimbursed by I.D.O.T.]. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 20: Helfrich moved and Oetjen seconded to accept Change Order No. 1 from Doug Eubanks Construction for a reduction of \$43,684.90 on the **Cannon Park Concession Stand** project. All voted yea and the Mayor declared the motion carried.

The Mayor mentioned the following reminders:

- **Carterville Night at the Miner's** – Thursday, June 15th
- **Downtown Merchants Committee** – Tuesday, June 20, 2017 at 8:00 a.m.
- **SIMPO Committee** – Monday, July 10, 2017 at 1:00 p.m.
- **Bucket Collection** – Saturday, July 8, 2017 – Lioness Club
- **Chamber General Membership Meeting** – Wednesday, July 5th

Motion 21: Helfrich moved and Emery seconded to **adjourn**. All voted yea and the meeting was dismissed at 8:43 p.m.

Khristina D. Hollister, City Clerk

Next Ordinance No. 1421-17

Bradley M. Robinson, Mayor

Next Resolution No. R426-17