



CITY COUNCIL MINUTES

April 26, 2016

SPECIAL MEETING OF THE CARTERVILLE CITY COUNCIL

The meeting was held in the Council Chambers with Mayor Bradley M. Robinson presiding. He called the meeting to order at 7:02 p.m.

ROLL CALL

Bradley M. Robinson	Mayor	Present
Michele A. Edwards	City Clerk	Present
Khristina Hollister	Deputy City Clerk	Absent
Mark Carney	City Treasurer	Absent
Doug Brinkley	Alderman/Ward 3	Present
Phyllis Emery	Alderman/Ward 4	Absent
Tom Gentry	Alderman/Ward 1	Present
John Gooden	Alderman/Ward 3	Absent
Mike Helfrich	Alderman/Ward 2	Present
James Houseworth	Alderman/Ward 1	Present
Tom Liebenrood	Alderman/Ward 4	Present
Curt Oetjen	Alderman/Ward 2	Present

The Mayor declared a quorum present.

Others present were: Retia Watson, Secretary/Bookkeeper; Ralph Graul, Building and Codes; Marvin Oetjen, Kamper Supply; Janice McConnaughy, Human Resources Specialist; Clifton McCalla, Codes Enforcement Officer; Heather Reno, Police Chief; and Garry Wiggs, Public Works Director.

The Mayor asked for *comments from the audience* with no response.

The Mayor asked Chief Reno to discuss the bids for the new police vehicle. She distributed copies of the bid tabulation to Council members and indicated that the low bid was from Vogler Ford in the amount of \$27,773.00. This vehicle is in stock and can be picked up tomorrow.

Motion 1: Helfrich moved and Brinkley seconded to approve the purchase of a **2016 Ford Police Vehicle** from Vogler Ford at a cost of \$27,773.00 (to be paid from Sanitation Funds). A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

The Mayor asked that the Council approve a request from Travis Morgan for payment of 45 hours of vacation time. He meets all the guidelines.

Motion 2: Gentry moved and Brinkley seconded to approve payment of **45 hours vacation time for Travis Morgan**. All present voted yea and the Mayor declared the motion carried.

The Mayor explained a request from the Courier for the Top Achievers!! Ad for high school honors students in Williamson County.

Motion 3: Houseworth moved and Gentry seconded to advertise in the *Courier Top Achievers* section at a cost of \$150.00. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

The Mayor explained that his office has been reviewing applications and completing interviews for the position of Codes Enforcement. This employee will be part-time and will work with the Police Department. The recommended individual is Clifton McCalla

Motion 4: Oetjen moved and Liebenrood seconded to appoint *Clifton McCalla* as the part-time *Codes Enforcement Officer* for the City of Carterville under direction of the Police Department at \$12.00 per hour plus mileage. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

The Mayor explained that the Impact Fee that was implemented last year has been determined to be illegal. Therefore, this ordinance must be rescinded and all collected fees returned to builders.

Motion 5: Oetjen moved and Helfrich seconded to *rescind Ordinance No. 1384-15*, AN ORDINANCE TO AMEND SECTION 5-2-7 AND 5-2-8(A) OF THE BUILDING CODES OF THE CITY OF CARTERVILLE, WILLIAMSON COUNTY, ILLINOIS AND ESTABLISHING A BUILDING IMPACT FEE. All voted yea and the Mayor declared the motion carried

Motion 6: Oetjen moved and Houseworth seconded to move to *EXECUTIVE SESSION* for the purpose of discussing personnel. A roll call vote was taken, and all present voted yea. The Council left session at 7:10 p.m.

Motion 7: Houseworth moved and Oetjen seconded to return to *REGULAR SESSION*. A roll call vote was taken, and all present voted yea. The Council returned at 7:28 p.m.

Motion 8: Oetjen moved and Helfrich seconded to approve employee salary increases as follows:

Full-Time: \$0.39 per hour – Base Raise / \$0.11 per hour – Longevity

Part-Time: \$0.25 per hour

A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*The Mayor explained that we will table the **Building Permit revised ordinance** as it has not been prepared. This new revised ordinance will exclude the hourly rate for the Building Inspector.*

*The Mayor explained that the **Executive Session** review of minutes was completed by our attorney and the recommendation is that these minutes remain closed due to possible litigation as the statute of limitations has not expired on all issues and personnel matters contained in these minutes.*

Motion 9: Helfrich moved and Houseworth seconded to follow the advice of our legal counsel and keep the *Executive Session minutes* closed to public review. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 10: Gentry moved and Helfrich seconded to adjourn. All present voted yea and the Mayor dismissed the meeting at 7:30 p.m.

Michele A. Edwards, City Clerk

Next Ordinance No. 1400-16

Bradley M. Robinson, Mayor

Next Resolution No. R420-16