



CITY COUNCIL MINUTES

Tuesday, July 12, 2016

REGULAR MEETING OF THE CARTERVILLE CITY COUNCIL

The meeting was held in the Council Chambers with Mayor Bradley M. Robinson presiding. He called the meeting to order at 7:00 p.m.

ROLL CALL

Bradley M. Robinson	Mayor	Present
Michele A. Edwards	City Clerk	Present
Khristina Hollister	Deputy City Clerk	Present
Mark Carney	City Treasurer	Present
Doug Brinkley	Alderman/Ward 3	Present
Phyllis Emery	Alderman/Ward 4	Present
Tom Gentry	Alderman/Ward 1	Present
John Gooden	Alderman/Ward 3	Present
Mike Helfrich	Alderman/Ward 2	Present
James Houseworth	Alderman/Ward 1	Present
Tom Liebenrood	Alderman/Ward 4	Present
Curtis Oetjen	Alderman/Ward 2	Present

The Mayor declared a quorum present.

Others present were: Garry Wiggs, Street Superintendent; Ron Rains, Fire Chief; Ralph Graul, Building Inspector; Janice McConnaughy, HR Specialist; Retia Watson, Bookkeeper; Donnie Smoot and John Crawford, Crawford and Associates; John and Kimbra Frost; Marvin Oetjen, Kamper Supply; Gary Kesler, Street Department Foreman; Bud Edwards, Parks and Cemetery Departments; Heather Reno, Police Chief; Sherry Jenkins, Police Department Secretary; Rod Sievers, Citizen Advisory Committee Member; Attorney Rhett Barke; Tom Harness, Citizen; Marilyn Halstead, Sothern Illinoisan Newspaper; Cliff McCalla, Codes Enforcement Officer; Harry Treece II, Citizen; Zack Cox, Village of Cambria; Bruce Talley, Firefighter/Paramedic; Dennis Brown, Assistant Fire Chief; Ronda Robinson; William Bateman, The Courier; and Jan Campbell, Chamber of Commerce.

Motion 1: Emery moved and Oetjen seconded to *approve the minutes* of the June 14, 2016 regular Council Meeting, the June 14, 2016 Variance Hearing, the June 28, 2016 Special Meeting and the June 28, 2016 Appropriation Hearing as presented. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Mark Carney, City Treasurer, presented the *June 2016 Treasurer's Report*.

Motion 2: Emery moved and Helfrich seconded to approve the *June 2016 Treasurer's Report* as presented. A roll call vote was taken, and all present voted yea, and the Mayor declared the motion carried.

Recognition of Guests:

There were no guest comments or concerns.

Motion 3: Emery moved and Helfrich seconded to pay the *monthly bills* as presented by the City Clerk (*There were some totals that were incorrect on the listing and the Mayor noted that the bill from Southern FS for fuel represented two months billing. The current month's charges were \$5,891.47. Jim Houseworth asked about the pumping of the Cannon Park bathrooms*). A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Departments/Committees

Ron Rains, Fire Chief, explained that there were seven bid packets handed out and we received one bid from ARV. He explained the options with the *ambulance remount* verses a new ambulance purchase. The City would save approximately \$80,000 by having the existing ambulance remounted.

Motion 4: Brinkley moved and Oetjen seconded accept the bid from American Response Vehicles in the amount of \$105,772.00 for the *2016 AEV Type III MEDTEC Remount Ambulance*. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Chief Rains also explained the need for a *new dive boat*. The Fire Department has been called out on four rescue efforts from as far away as Lake of Egypt. The boat they are currently using is not adequate. Dennis Brown is exploring pricing and will bring the information back before the Council at the August meeting.

The Mayor indicated there was a vacation pay request (40 hours) from Dennis Brown. He meets all requirements.

Motion 5: Brinkley moved and Gooden seconded to approve the 40 hour *vacation pay request for Dennis Brown*, Fire Department. All voted yea and the Mayor declared the motion carried.

Heather Reno, Police Chief, explained the need for an in-car camera for a patrol vehicle. This could be paid for from the restricted DUI fund, which is intended to fund these needs. This is the final patrol vehicle in the Police Department fleet needing a camera.

Motion 6: Brinkley moved and Gooden seconded to purchase an *in-car camera* for the Police Department vehicle in the amount of \$4,120.00. (*Payment should be made from the DUI fund*). A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Street/Maintenance

The Mayor explained the parking issue on East Illinois Avenue is still being researched. Alderman Oetjen asked about ticketing on Texas Avenue and he was told that this ordinance can be enforced.

Ralph Graul, Building Inspector, distributed his monthly report and indicated he has 42 active building permits.

*Jan Campbell, Executive Director of Chamber of Commerce, gave the **monthly Chamber report**. The Chamber has **one new member**, Joyner Therapy Group. They have had several recent ribbon cuttings, including the **I Doctor** and **Southern Roots Photography**. Jan invited everyone to attend the **August Chamber of Commerce Membership Meeting and Luncheon** with guest speaker Shannon Johnson, CEO Williamson County Tourism Bureau. She will speak in detail about the **2017 Solar Eclipse** and ways our area can benefit. **Welcome Bags** will be ready for distribution to new residents through the Water Office on August 1st. The **Annual Free Fair 5K** registration is underway for the September 9th event. Anyone interested can register online or at the Chamber office. They are hoping for 500 runners this year. She also briefly discussed the **Pumpkin Path** and would like the City Council to consider hosting the event on Monday, October 31st.*

Motion 7: Emery moved and Liebenrood seconded to pay the cleaning bill to **E & K Cleaning Service** for 15 cleanings at the Community Center in the amount of \$1,435.00. Roll call vote: Brinkley, yea; Emery, yea; Gentry, yea; Gooden, abstain; Helfrich, yea; Houseworth, yea; Liebenrood, yea; Oetjen, yea. The Mayor declared the motion carried.

Motion 8: Emery moved and Oetjen seconded to approve the **vacation pay request (40 hours)** for Khrippy Hollister (meets all requirements). All voted yea and the Mayor declared the motion carried.

*Zack Cox, Village of Cambria Board Member, addressed the Council regarding a **proposed facility planning area land swap**. They are proposing to give Carterville approximately 60 acres in the Greenbriar area in exchange for 32 acres at the corner of Maple and West Grand. Zack showed a map and addressed a few questions. He feels that both municipalities would benefit from the exchange.*

Motion 9: Emery moved and Gentry seconded sponsor a team for the **Austin Wade Memorial Golf Scramble** at a cost of \$240.00. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Rhett Barke, City Attorney, addressed the Council regarding dilapidated houses. He has mailed certified letters to the owners of a house on Blossom Street and a trailer on Barr Street. When Mr. Barke receives notification that the letters have been received, owners will have 15 days to respond. Mr. Barke does not feel confident that a demolition order will be granted for the Blossom Street residence because it is repairable. More research will be done.

Motion 10: Oetjen moved and Helfrich seconded to pass *Ordinance No. 1405-16, AN ORDINANCE PROVIDING FOR THE ANNUAL LEVY OF TAXES FOR THE CITY OF CARTERVILLE, ILLINOIS FOR THE FISCAL YEAR 2016-17.* A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 11: Oetjen moved and Helfrich seconded to pass *Ordinance No. 1406-16, AN ORDINANCE AMENDING PRIOR ORDINANCE NO. 1234-09 AUTHORIZING THE OPERATION OF QUALIFIED GOLF CARTS AND UTILITY TERRAIN VEHICLES (not intended for 4-wheelers) ON THE STREETS UNDER THE JURISDICTION OF THE CITY OF CARTERVILLE, ILLINOIS.* A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Curt Oetjen gave the *Water and Sewer Board* report as follows:

- *There were 181 delinquent accounts in the amount of \$10,950.93*
- *Water loss for June was 2.6 million gallons*
- *Leak credits were given in the amount of \$154.56 and pool credits were \$883.37*
- *Water Board approved a project scope to facilitate a study of our existing wastewater treatment plant. This will be a six month project by Crawford and Associates at a cost of approximately \$34,500.00. This action has been recommended by our current operator, Marc Buatte and by our prior operator, Adam Decker.*
- *We had two main leaks and two service leaks in June*

Engineering Report – John Crawford

John Crawford gave a brief update of West Grand Phase I. This project is complete except for filling around sidewalks and cleanup.

Motion 12: Houseworth moved and Gooden seconded to approve payment of the following invoice for *West Grand Avenue Phase I* [To be paid from GENERAL CORPORATE FUND (BONDS)]:

<u>Sierra Bravo Contractors, LLC Pay</u>	<u>Estimate No. 8</u>	<u>\$217,174.91</u>
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A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 13: Houseworth moved and Helfrich seconded to approve payment of the following bills for the *West Grand Avenue Phase I* Project [To be paid from MOTOR FUEL TAX Funds]:

<u>Crawford & Associates</u>	<u>Engineering Inspection</u>	<u>\$ 15,736.00</u>
<u>Holcomb Foundation Engineering</u>	<u>Concrete/Asphalt Tests</u>	<u>\$ 2,748.00</u>

A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Alderman Gentry asked about the two places on the new road that hold water. Crawford stated that these areas would be evaluated for repair. Helfrich asked about the sidewalks and removal of the barricades. Crawford presented a bill for design engineering on Phase II West Grand Avenue in the amount of \$43,780.00.

Motion 14: Helfrich moved and Gooden seconded to approve payment of \$43,780.00 for the **West Grand Avenue Phase II engineering design** to John Crawford & Associates [to be paid from Motor Fuel Tax Funds]. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

The annual oil and chip program was discussed. Crawford presented a resolution from I.D.O.T. for the annual Maintenance of Streets and Highways by Municipality under the Illinois Highway Code.

Motion 15: Houseworth moved and Gooden seconded to pass **RESOLUTION NO. R422-16, A RESOLUTION FOR MAINTENANCE OF STREETS AND HIGHWAYS BY MUNICIPALITY UNDER THE ILLINOIS HIGHWAY CODE in the amount of \$90,000.00**. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Donnie Smoot further explained the area to be covered by the maintenance program in 2016 including Sycamore Road. Crawford explained that the drainage project on Virginia is still awaiting an easement and we also need an easement completed for the Phase II waterline relocation.

REMINDERS:

Downtown Merchants Committee – Monday, August 8, 2016 at 10:30 a.m.

SIMPO Committee – Monday, August 8, 2016 at 1:00 p.m.

The Mayor expressed his thanks to the Public Works Department for their hard work and dedication to the City. He also mentioned that he had received a card from the Garden Club expressing their appreciation for the help they received by Public Works (especially Kyle Anderson). Also, the Mayor thanked all of the City employees and volunteers that made our 4th of July Celebration a success.

Tom Gentry complimented the new awning at Hometown Flowers and More.

Motion 16: Emery moved and Gooden seconded to **adjourn**. All voted yea and the meeting was dismissed at 7:59 p.m.

Michele A. Edwards, City Clerk

Next Ordinance No. 1407-16

Bradley M. Robinson, Mayor

Next Resolution No. R423-16