

Cartersville Water and Sewer Department
Thursday, August 6, 2015

Minutes of the Regular Meeting of the Cartersville Water and Sewer Department held Thursday, August 6, 2015 at 6:05 p.m. in the Water and Sewer Conference Room.

Present at the meeting were: Mark Bollmann, Matt Crain and John Geiselman, Water and Sewer Board Commissioners; Curt Oetjen, Council Representative; Rodney Potts, Crawford and Associates; Mayor Brad Robinson; Mike Reszczenski, Superintendent; Jeff Church, Laborer; Janice McConnaughy, Office Manager; and Amy Simpson.

Delinquent Accounts were discussed (170 customers in the amount of \$23,480.50). Mike Reszczenski and his staff will do cutoffs after door hangers.

The Rend Lake bill for July 2015 was not available for the meeting. We sold 11,877,650 gallons last month. *Last month's water loss was 3.1 million gallons.*

Motion 1: Geiselman moved and Bollmann seconded to **approve the minutes** from the July 9, 2015 Regular Meeting as presented. All voted yea and the Secretary declared the motion carried.

Motion 2: Bollmann moved and Crain seconded to approve the **Treasurer's Report** for the month of July 2015. All voted yea and the Secretary declared the motion carried.

Motion 3: Crain moved and Geiselman seconded to approve payment of the **monthly bills** for August 2015 as submitted. Oetjen questioned the bill for Neal Tire for straightening of two rims. As of meeting day, we had not received Rend Lake Water bill. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Motion 4: Crain moved and Bollmann seconded to approve the following **leak credits**:

#01-2823	Linda Smith; 432 E. Illinois	\$ 33.27
#03-1621	Donald Evans; 618 Anderson	\$ 25.16
#04-4501	Hayden Golightly; 510 Pleasant Alley	\$ 12.88
#05-2790	Gordan Walker; 508 California	\$ 55.11
#08-2580	Cupp Real Estate; 118 Elles Ave	\$ 38.71
#10-2582	Jacklyn Hedger; 5629 Arctic Fox	\$ 29.44
#14-4000	Bill Ladd; 5012 Sycamore Rd	\$ 24.95
#16-0500	Pam Finley, 115 Prairie Road	\$ 63.31

Total Credit ----- \$282.83

A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Motion 5: Crain moved and Bollman seconded to approve the following *pool credits*:

#01-2010	Mike Reams; 713 Pear	\$ 47.60
#03-1562	Mike Smith; 617 Anderson	\$ 23.70
#07-3230	Steve Crane; 909 Glenn	\$ 59.50
#07-4260	Carrie Banovz; 503 Country Club Ln	\$ 32.20
#09-0182	Kevin Edwards; 312 Missouri	\$ 52.50
#12-3781	Wayne Klopccic; 1009 Cheryl Dr	\$ 56.00
#12-6621	John Streuter; 510 Canary Ln	\$ 63.00
#13-1022	Kurt Campbell; 910 Whitecotton	\$ 17.50
#13-1080	Keith Wilson; 905 Whitecotton	\$ 35.00
#13-1340	Orbie Glaub; 4224 Sycamore	\$ 9.35
#16-0180	Cody Ashton; 115 Lyndsey Ln	\$ 62.83

Total Credit ----- \$411.58

A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Mike Resczenski Report:

(This was given later in the meeting as Mike arrived at about 6:30 p.m.)

Rodney Potts – Crawford and Associates

UV Disinfection: Notice to proceed was given. Haire Plumbing is submitting shop drawings and will begin in 2 weeks. Item #14 Water and Sewer Extension to Bishop/Kovach, Haire Plumbing will be doing this project first. (Still waiting for the de-annexation from Cambria) and then Haire Plumbing will begin the UV Disinfection. We received the UV Disinfection equipment on Tuesday, August 4, 2015. Construction should begin in two weeks.

Bar Screen: Shop drawings have come in and have been sent to Parkson for approval. They are ready to go into fabrication on the bar screen. Rodney will set up a pre-construction meeting on the UV Disinfection with Haire Plumbing and while they are here have them look at the bar screen also and to get a price tag.

Inflow/Infiltration Plan: EPA wants to meet with us (nothing out of line or to worry about) and work through a schedule and make sure EPA is in agreement with our plans. Greg Spencer from EPA is looking to establish the meeting date. EPA requested a 60 day time extension. EPA is looking to push us along to finish these projects.

Valley Drive Lift Station: Pay estimates to Wiggs Excavating No #2 and the Resident Inspection. The project is at 80% on completion.

Motion 6: Geiselman moved and Bollman seconded to authorize the *Pay Estimate No. 2 for Wiggs Excavating in the amount of \$36,679.50*. All voted yea and the Secretary declared the motion carried.

Motion 7: Geiselman moved and Crain seconded to authorize the *Resident Inspection for Crawford & Associates in the amount of \$5,907.00*. All voted yea and the Secretary declared the motion carried.

CDAP Sewer Grant #12-242003 Interceptor Sewer: No bill from contractor as of yet. The contractor is out doing clean up. Ronnie is making sure all issues are being addressed before any final funds will be issued.

Bishop/Kovach Extension: Haire Plumbing has this project first before going to sewer plant to do the UV Disinfection. We are still waiting on the de-annexation from Cambria.

Water Extension to Refuge: We are ready to bid the project. Rodney received the permanent easement for our line on the Refuge property. Everything is in place and so is the funding. Refuge will pay 100% of this project.

Motion 8: Bollmann moved and Crain seconded to begin the bidding process for the Water Extension to the Refuge. All voted yea and the Secretary declared the motion carried.

Sludge Holding Structure: Concrete sludge holding structure before going over to the sludge field. Rodney has a set of plans for EPA in order to get a permit. The structure is a three sided box (50 foot wide and 100 foot long) with a concrete bottom on it. Small grade on the concrete so the water will drain from the sludge and drain directly to the lagoon. Rodney recommends a cover for this structure to try to keep it dry. Rodney passed around maps and EPA is good with this project. Oetjen voiced concern with the smell from this holding structure. Rodney said as long as you alleviate the water from the holding structure this should not be a problem. Oetjen suggested looking at walling the structure down and place vents in the top and the air is at the higher level. Rodney concerned about the build-up of gas.

Motion 9: Crain moved and Geiselman seconded to begin the permit for the Sludge Holding Structure. All voted yea and the Secretary declared the motion carried.

Clover Circle and Lindbergh Lane: Mayor Robinson stated his concern over Clover Circle. When we ran sewer out on Clover Circle previously, we left out three customers. Lindbergh Lane never had sewer to begin with but were able to add a few customers from Venable's new subdivision. Rodney recommended that the board wait to make a decision until we get through the meeting with EPA. He feels that monies will need to be used on EPA recommendations.

Gerlock Hydrants: Rodney stated that Donnie has not begun any plans or drawings on the Gerlock waterline and hydrant.

Mike's Report: Reported a lot of leaks this past month. Oetjen questioned Mike about the straightening of two rims from Neal Tire. Oetjen also questioned Mike about the repair to the radio warranty and the \$1800.00 cost (only 12 Month warranty). Geiselman asked if the water tower has been repaired and Mike stated it has not been repaired.

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Crain asked that the board consider a \$75.00 sponsorship to help under privileged high school boys and girls for camps.

Motion 10: Bollmann moved and Geiselman seconded to ***Sponsor a \$75.00 sponsorship for the Cartersville High School Boys and Girls Basketball Program.*** Crain removed himself from vote. All voted yea and the Secretary declared the motion carried.

There was a discussion with Don Yewell regarding the flooding of his backyard . His property is near the James Street Park and water and debris ended up in his pool.

Motion 11: Geiselman moved and Crain seconded to give ***Donnie Yewell two leak credits (a regular leak credit and a pool leak).*** All voted yea and the Secretary declared the motion carried.

Motion 12: Crain moved and Bollmann seconded to go into **Executive Session** for personnel issues. All voted yea and the Secretary declared the motion carried.

Executive Session: 6:45 pm

Motion 13: Geiselman moved and Bollman seconded to end Executive Session and go back into regular session. All voted yea and the Secretary declared the motion carried.

Motion 14: Geiselman moved and Bollmann seconded **for the Water & Sewer Department to pay Garry Wiggs \$12,170.00 annually in salary and to give Garry Wiggs authority to manage Water and Sewer Department employees.** All voted yea and the Secretary declared the motion carried.

Motion 15: Crain moved and Bollman seconded to **hire Mark Buatte as Waste Water Plant Sewer Supervisor with a base salary of \$45,000.00.** All voted yea and the Secretary declared the motion carried.

Mark Buatte will begin August 17, 2015.

Motion 16: Geiselman moved and Crain seconded to **adjourn the Water and Sewer Department at 7:11 pm.** All voted yea and the Secretary declared the motion carried.