

CARTERVILLE WATER AND SEWER BOARD
September 8, 2016

Minutes of the **regular meeting** of the Carterville Water and Sewer Board meeting held Thursday, September 8, 2016 at 6:01 p.m. in the Water and Sewer Department Conference Room.

Present at the meeting were: Mark Bollmann, Matt Crain and John Geiselman, Water and Sewer Board Commissioners; Curt Oetjen, Council Representative; Rodney Potts, Crawford and Associates; Garry Wiggs, Public Works Director; Marc Buatte, WWTP II Operator; Michael Reszczenski, Water Supervisor; Janice McConnaughy, HR Specialist; Mr. Coffey, North Greenbriar Tap Request; Amy Simpson, Water Clerk; and Mickey Edwards, Secretary.

There was a lengthy discussion regarding the reading of meters.

Delinquent accounts were discussed (**165 accounts delinquent in the amount of \$11,526.99**). *We usual shut off approximately 60-90 customers each month.*

The **Rend Lake** bill for **August 2016** was not available for the meeting. We sold 12,737,230 and will determine our loss when the bill comes in.

Motion 1: Geiselman moved and Bollmann seconded to **approve the minutes** of the August 8, 2016 Regular Meeting as submitted by the Secretary. All voted yea and the Secretary declared the motion carried.

Motion 2: Crain moved and Geiselman seconded to approve the **Treasurer's Report** for the month of August 2016. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Motion 3: Bollmann moved and Crain seconded to approve **payment of the monthly bills** as submitted by the Secretary. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Fritz Coffey, North Greenbriar Road, approached the Board about purchasing a water tap on his property without a building permit. He is not going to build on the lot for several years and wants to put a hydrant on the property. The Board agreed that unless the Mayor and Council have a problem with this process. Amy took his personal information and we will contact him about a decision regarding this tap. He circulated an aerial map for clarification.

*Garry Wiggs explained that we had a meeting with **EMCOR Construction Services** on Wednesday and everything that we had information on in the past is not legitimate and the former representative is no longer with the company. However, they did explain that we should be able to pay for this with the increase in income. There is no upfront costs and we will pay annual payments after the first year. The Mayor suggested that we should go out for an RFP bid so that we can have comparable information on pricing. Garry Wiggs is prepared to write specifications for this bid process. John Geiselman asked that the Board approve the specifications. This bid ad must be published for fifteen days with the ad being published on the first day and seven day later.*

Motion 4: Geiselman moved and Crain seconded to proceed with the **process of securing bid information for an electronic metering system**. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Garry Wiggs indicated that we are holding on the water tank repairs.

*Mike Resczenski, Water Supervisor, indicated we had three leaks this month. We are starting to get some water taps, most of them **1" taps**. Summer help and the Boy Scouts have been **painting hydrants** this summer and fall. We have approximately 300 painted and there are approximately 150 hydrants left. Matt Crain asked if this is something that the **basketball teams could do for community service**.*

Marc Buatte, Wastewater Treatment Plant Operator, explained that we need to rebuild the effluent pump station. These pumps have been rebuilt at least three times. He feels it is time to buy new pumps. The last rebuild only lasted three months.

Motion 5: Crain moved and Bollmann seconded to make repairs to the **Effluent Pump Station at the Wastewater Treatment Plant** at a cost of approximately \$35,000.00. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried. **(Systems Improvement Fund)**

Marc Buatte explained that Rodney Potts, Crawford and Associates, has a bid packet for the aeration ditches. Marc has suggested that we build some of this equipment in-house. Carbondale has done something similar to this equipment and Marc and Rodney will be visiting them to see if this is feasible for us.

Marc Buatte indicated that he has an estimate from Dean Bush in the amount of \$21,600.00 to replace the Texas Avenue culvert and replace the sewer main that is cracked. Mike Resczenski also suggested that we replace the waterline in this area at the same time. This should be bid so that we can get legitimate pricing. This repair should help with the infiltration at the plant.

Motion 6: Bollmann moved and Geiselman seconded to **advertise for bids for the repairs to Texas/Willow** sewerline, culverts, storm sewer, and waterline in this area. **(Crawford and Associates will develop bid specifications for this project)**. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Motion 7: Geiselman moved and Bollman seconded to approve the following **leak and pool credits:**

Leak Credits

01-1981	Fred Stroud, 715 Pear	\$ 27.37	
02-0690	James Cox, 403 W. Idaho	\$162.04	
02-1433	Lynam, 727 W. Idaho	\$ 39.61	
04-0272	Jim Stocks, 312 James Street	\$ 74.34	
04-1801	Joyce Price, 559 N. Division	\$ 50.73	
04-2882	Mathew Davies, 509 Prosperity	\$ 62.57	
08-1740	Paul B Davis, 326 Dobson	\$ 31.69	
10-2540	Jennifer Fertaly, 5694 Red Fox Drive	\$299.87	
11-0210	Crawford & Associates, 201 S. Division	\$ 66.10	
11-2100	Ray Lilly, 504 Center	\$176.66	
11-2440	Melissa Hanks, 300 Maple	\$ 27.97	
11-2800	Lake Logan Apartments, 701 Eagle Pass	\$231.18	<u>\$1,222.76</u>

POOL CREDITS

01-2250	Virgil Orendoff, 623 Pear	\$ 36.65
10-2650	James R. Schlurdwen, 5780 Arctic Fox	\$ 62.93
13-1280	Ashley Sneed, 4384 Sycamore Road	\$ 38.50 <u>\$138.08</u>

A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

*Rodney Potts, Crawford and Associates, introduced the final bill for Haier Plumbing for the **UV Disinfection System at the Sewer Plant.***

Motion 8: Bollmann moved and Geiselman seconded to approve payment to Haier Plumbing for final pay estimate on the **UV Disinfection System** in the amount of \$21,268.00. *(John Geiselman asked about the liquidated damages that we were going to assess and Rodney indicated that we could not prove damages in court).* A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

*Rodney Potts presented a change order in the **Interceptor Sewerline** for a decrease in contract of \$11,023.89; Mott Excavating, Pay Estimate No 10, \$47,936.18; and Crawford and Associates, \$3,676.50. The check to Mott Excavating should be sent to Rodney Potts for disbursements to make sure that there are no complaints on the cleanup.*

Motion 9: Bollmann moved and Geiselman seconded to pay the following bills for the **CDAP Interceptor Sewer:**

Mott Excavating	Change Order No. 4	\$11,023.89 (Decrease)
Mott Excavating	Pay Estimate No. 10 (Final)	\$47,936.18
Crawford & Associates	Engineering Inspections	\$ 3,676.50

A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

*We are still waiting on IEPA for approval of the revised **sludge holding facility plans.** The **Sewer Plant Study** is an ongoing process. The reimbursement for the **U. S. Fish and Wildlife waterline** has not been received to date. Also, the **new meter at the campground** is not registering correctly and the meter company will be visiting the site this week. Dean Bush will be starting work on the **West Grand – Phase II waterline relocation and the Downtown Waterline** in the next week.*

Motion 10: Geiselman moved and Crain seconded to pay the following bills for the **Old Route 13 Forcemain Relocation:**

Dean Bush Construction	Invoice #1623	\$9,500.00
Crawford and Associates	Engineering Inspection	\$1,000.00

A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 11: Crain moved and Bollmann seconded to **adjourn.** All voted yea and the meeting was dismissed at 7:26 p.m.