

**CARTERVILLE WATER AND SEWER BOARD**  
**October 8, 2015**

Minutes of the **regular meeting** of the Carterville Water and Sewer Board meeting held Thursday, October 8, 2015 at 6:01 p.m. in the Water and Sewer Department Conference Room.

Present at the meeting were: Mark Bollmann, John Geiselman and Matt Crain, Water and Sewer Board Commissioners; Curt Oetjen, Council Representative; Mayor Brad Robinson; Rodney Potts, Crawford and Associates; Garry Wiggs, Public Works Director; Marc Buatte, WWTP II Operator; Mike Reszczenski, Water Supervisor; Amy Simpson, Billing Clerk; Janice McConnaughy, Human Resources Specialist; and Mickey Edwards, Secretary.

**Delinquent accounts** were discussed (**160 accounts delinquent in the amount of \$12,322.48**). Mike Reszczenski and his staff will do cutoffs after door hangers are distributed.

The **Rend Lake** bill for **September 2015** was not available for the meeting. We sold 12,171,810 gallons for September. Our loss for August 2015 was 1,997,708 gallons.  
*[The bill was received after the meeting and we purchased 14,166,394 gallons for a loss of 1,994,584 gallons.]*

**Motion 1:** Crain moved and Bollmann seconded to **approve the minutes** of the September 3, 2015 Regular Meeting as submitted by the Secretary. All voted yea and the Secretary declared the motion carried.

**Motion 2:** Geiselman moved and Crain seconded to approve the **Treasurer's Report** for the month of **September 2015**. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

**Motion 3:** Bollmann moved and Geiselman seconded to approve **payment of the monthly bills** as submitted by the Secretary. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

**Garry Wiggs Report:**

*Utility Pipe Sales is getting estimates together for **automated meter reading** with a fixed antenna system. Rough estimates include three or four antennas and there are various programs for installation of the meters. We will be getting a presentation from Utility Pipe Sales in the near future for this new program. Transponders will last 13 years with this system. The representative indicated that the cost would be approximately \$40,000.00 including installation. Rodney Potts stated that this cost would probably pay for the antennas and the software because the meters and transponders are approximately \$189.00 each. Curt Oetjen indicated that we could add \$0.20 to the monthly water bill and reserve these funds for meter replacement. John Geiselman indicated that he has read an article in the Post Dispatch regarding federal grant funds that will be available for infrastructure.*

*Garry presented information regarding **replacement of lighting at the sewer plant** from a representative of Ameren C.I.P.S. This is a 75% - 25% grant from Ameren. The Mayor asked that the department coordinate this project with Bud Edwards and Bill Mausey who are working on the lighting for downtown and Cannon Park.*

**Mike Reszczenski Report:**

1. A new service on **Saige Lane**. There are now three services for the three houses.
2. **Jennifer Spence** has her own meter now but we need to change our office records to show the three meters
3. The **fountain at Cannon Park** was repaired this month

- Rend Lake had a large water leak** on the service line to our ground storage. After this line was repaired we had a pump problem that caused an outage. We had already issued a boil order and Tuesday, October 6, 2015 which was lifted at 3:00 p.m. on Thursday, October 8. Garry Wiggs indicated that we had to take additional samples on this line because it was a problem with the line coming into our system.

**Marc Buatte Report:**

- Still waiting on the **UV System**.
- Marc asked that we complete a **lighting project** for the sewer plant for employee safety especially. It is very dark at the plant at night and could be dangerous for employees who are repairing equipment at night.
- Marc is interested in purchasing a **camera for our sewer lines**. He solicited a price for cameras he feels are large enough to handle our system. The cost is approximately \$14,000.00. The Board agreed that we should wait and put this on the November agenda and ask the Street Committee to pay a part of the cost for this system.
- Mike Reszczenski indicated that we need to talk about **purchasing cages** if we are going to be doing sewer repairs. This should also be put on the November agenda.

**Motion 4:** Crain moved and Bollmann seconded to approve the following leak and pool credits:

**LEAK CREDITS**

<u>Acct #</u>	<u>Name</u>	<u>Service Address</u>	<u>Credit</u>
01-1441	Vanessa Cross	903 E. Illinois	<b>\$21.40</b>
03-2022	Jacob Ogden	801 Anderson, Apt 4	<b>\$28.30</b>
03-2120	Dixie Carney	508 Dent Street	<b>\$40.70</b>
04-1261	Kendall Hollister	438 N. Division	<b>\$27.09</b>
05-1232	Mark Shasteen	308 Timothy Lane	<b>\$37.28</b>
07-0460	Harry Treece II	106 Tippy Rd	<b>\$36.28</b>
083453	Tonya Neal	610 Mulberry	<b>\$21.56</b>
08-3992	Elizabeth Heesch	600 Mulberry	<b>\$627.48</b>
11-2040	Casandra Pursell	519 Nevada	<b>\$40.63</b>
14-5360	James & Kathleen Carl	4100 Baptist Camp Road	<b>\$54.45</b>
15-0010	Tommie Clendenin	510 W. Grand	<b>\$67.65</b>
15-0250	Ashley Burgener	802 W. Grand	<b>\$14.28</b>
17-0020	Pin Oak Motel	1200 Pin Oak Drive	<b>\$223.85</b>
			<b>\$1,240.95</b>

**POOL CREDITS**

<u>Acct #</u>	<u>Name</u>	<u>Service Address</u>	<u>Credit</u>
05-3931	Matthew Hupe	303 Prentice	<b>\$8.75</b>
11-1281	Susan O'Neal	506 Mulberry	<b>\$19.25</b>
			<b>\$28.00</b>

A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

### **Rodney Potts, Crawford & Associates**

**UV Disinfection System** – Construction should start soon. The contractor has had some concerns about the type of rebar that was specified. As soon as this rebar is delivered they will begin project. All shop drawings have been approved.

The **Bar Screen** is complete and being delivered. Haier Plumbing has given us a price for installation of this bar screen and Rodney will be soliciting prices from other contractors who are on-site doing other projects.

The **Inflow/Infiltration Plan** - Rodney Potts said his office received a phone call from I.E.P.A. yesterday asking for another 60-day time extension for the meeting on our sewer system. They asked, in the phone conversation with Norma, for an update on our sewer system maintenance program. Rodney will call them back and will tell them that we are waiting for the meeting, but are ordering equipment in preparation for the program initiation.

**Valley Drive Lift Station** is up and running and we are waiting for the hour meter and horn to be installed.

The **Pea Ridge lift station** has had new panels installed.

The **Bishop/Kovach** water and sewer construction has been completed. Mike asked if these meters have been installed and are in use. Amy Simpson indicated that they must come to the office and complete an application for our files so that we can start their billing,

The **water extension for the Refuge** is being completed by Dean Bush Construction. I.D.O.T. has asked us to pass a resolution at Tuesday's Council meeting for the line crossing on Route 13.

The **Sludge Holding Structure** is still with IEPA for permit and we will be asking for a change when this is received so that we can build this on our sludge disposal property on Hafer Road.

The specifications and drawings are being prepared for the **waterline on the west side of our building**. This will then have to go to I.E.P.A. for a construction permit.

The **Grit Removal Equipment** is being designed at Crawford's Office.

The Gentry **sanitary sewer relocation on Commerce Drive** was presented. Gentry is rerouting the sewerline for the First Southern Bank development and Rodney presented an application for a permit that must be signed by the Mayor. This should be put on the November agenda for clarification.

John Geiselman asked about the **work platforms for the oxidation ditches**. Marc indicated that we have not completed anything on this project, but he will look into it.

Curt Oetjen indicated that the old Ford truck and the SRECO sewer cleaning machine should be put on the November agenda to designate this as ***surplus property***.

Amy Simpson reported that we received about 65% return on the ***cross connection survey*** letter and we need 100% return according to I.E.P.A. We will be sending approximately 1,000 second notices on this report.

**Motion 5:** Crain moved and Bollmann seconded to ***adjourn***. All voted yea and the Board dismissed at 7:22 p.m.