

CARTERVILLE WATER AND SEWER BOARD
May 9, 2016

Minutes of the **regular meeting** of the Carterville Water and Sewer Board meeting held Monday, May 9, 2016 at 6:03 p.m. in the Water and Sewer Department Conference Room.

Present at the meeting were: Mark Bollmann, Matt Crain and John Geiselman, Water and Sewer Board Commissioners; John Crawford, Crawford and Associates; Garry Wiggs, Public Works Director; Mike Reszczenski, Water Supervisor; Mayor Bradley Robinson; Marc Buatte, WWTP II Operator; Janice McConnaughy, HR Specialist; and Mickey Edwards, Secretary.

Delinquent accounts were discussed (**75 accounts delinquent in the amount of \$4,833.42**). *We will be shutting off approximately 60-75 customers tomorrow.*

The **Rend Lake** bill for **April 2016** was reviewed. We sold 12,403,640 and purchased 12, 864,758 for a loss of 461,118 gallons.

Motion 1: Bollmann moved and Geiselman seconded to **approve the minutes** of the April 7, 2016 Regular Meeting as submitted by the Secretary (*with the change in Motion 7 from Mark Bollmann to Marc Buatte as person authorized to have sewer manholes lined*). All voted yea and the Secretary declared the motion carried.

Motion 2: Geiselman moved and Crain seconded to approve the **Treasurer's Report** for the month of April 2016. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Motion 3: Geiselman moved and Bollmann seconded to approve **payment of the monthly bills** as submitted by the Secretary (*Curtis Oetjen asked about the invoice from Pioneer Research for weed killer. This was ordered by Michael Reszczenski and Garry Wiggs indicated he would reevaluate the source in the future. Also, Mayor Robinson questioned he bill for latex gloves and Marc Buatte indicated he would research a different source in the future*). A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Garry Wiggs reported about the automated meter process. EMCOR is working on calibrating some of our meters and when they get all the calculations completed they will make a presentation to the Board. We are still waiting on the final report from Pittsburgh Tank and Tower on the water tanks.

Mike Reszczenski reported that we have 16 new homes and completed four taps this month. We had two service leaks this month. Our metal locator is out-of-date and we need to get this replaced because it is not working properly. We have been borrowing the locator from Crawford's Office when needed. Mike will check on pricing for replacing this equipment. Mike replaced the tires on the Chevy truck.

Marc Buatte, WWTP Operator, indicated that Spectra Tech **lined the manholes** that we designated. There was one manhole that had a damaged bottom and this bottom will have to be replaced before it can be lined at a cost of approximately \$900.00.

Motion 4: Bollmann moved and Geiselman seconded to contract with **Spectra Tech** to **replace the bottom of a manhole** so that we can finish the lining at a cost of approximately \$900.00. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

*Marc Buatte is checking on pricing for **telescoping valves** for the sludge in the **digesters**. This change could allow us to limit our hauling to the sludge field to once a month.*

*The applications for the **wastewater position** are due on May 16, 2016 and will be evaluated by Marc Buatte before the June meeting.*

Motion 5: Crain moved and Bollmann seconded to approve the following leak and pool credits:

LEAK CREDITS

01-2852	Brianna Rosenberger, 424 E. Illinois	\$40.69
02-0875	Marigold Kinsey, 507 W. Grand	\$ 9.11
06-0600	J. David Thompson, 1620 Shady Drive	\$43.11
07-1081	Carole Young, 1309 Trails End	\$25.98
08-4201	Eva Black, 321 S. Division	\$47.18
09-3482	David Miller, 200 McNeil	\$15.08
12-4860	Brittany Kierbs, 1216 Hummingbird Ct	\$20.09
21-3461	Melanie Jones, 1302 Sunrise Drive	\$17.76
21-3641	John & Melody Turner, 1205 W. Grand	<u>\$18.65</u>
	Total >>>>>	\$237.65

POOL CREDITS

13-1132	Kim & Billy Mathews, 915 Whitecotton	\$16.80
21-1300	Shelly Webb, 109 Woodview Lane	<u>\$22.75</u>
	Total >>>>>>	\$39.55a

A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

John Crawford presented invoices for the UV Disinfection Plan at the sewer plant from Haier Plumbing and Crawford and Associates. Also, Enaqua is due back on May 10th to finish the replacement work on the equipment.

Motion 6: Bollmann moved and Geiselman seconded to approve payment of the following bills for the UV Disinfection System:

Haier Plumbing	Pay Estimate No. 5	\$5,715.00
Crawford & Associates	Resident Engineering	\$4,151.00

A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

The Bar Screen is ready for installation and the contractor is scheduled to begin working on installation this week.

The Grit Chamber estimated cost is \$205,000.00. Crawford submitted a partial bill for design engineering in the amount of \$5,000.00

Motion 7: Geiselman moved and Crain seconded to approve payment of \$5,000.00 to Crawford and Associates for **partial payment of design engineering** on the grit chamber at the WWTP. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

The **Interceptor Sewer** is complete except for cleanup and Crawford indicated he would be pushing the contractor to get this complete.

*The **Sludge Holding Facility** was discussed. Crawford was not aware of the estimated cost of this project and we will discuss this with Rodney Potts when he returns.*

The **reimbursement from U. S. Fish and Wildlife** for the new waterline and meter to the campgrounds was discussed. Mickey is working with Donnie Smoot on this reimbursement.

The **waterline replacement on West Grand Phase II** from Greenbriar to Lion Drive was bid as an 8" line and a 10" line. The cost increases by approximately \$10,000.00 for this 10" line. The Mayor stated that we will discuss this increase in size when we evaluate the Phase I waterline size.

The **downtown waterline** replacement is still being held while we evaluate our financial situation with regard to remaining costs of existing projects.

John Crawford explained the **cost analysis sheet** projecting the balances on existing water and sewer projects. We still need to add a possible reimbursement from the State in the amount of \$90,000.00 for the Valley Drive Lift Station and, depending on the cost of repairs to our tanks, we may need to have the City cover the cost of the Phase II waterline relocation.

Motion 8: Bollmann moved and Crain seconded to move to **Executive Session** for the purpose of discussing personnel. All voted yea and the Board left at 7:05 p.m.

Motion 9: Crain moved and Bollmann seconded to return to **Regular Session**. All voted yea and the meeting resumed at 7:34 p.m.

Motion 10: Crain moved and Bollmann seconded to approve the 2016-17 Salary Schedule for Water and Sewer employees. (*Raises given were \$0.50 per hour including longevity*). A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Motion 11: Crain moved and Bollmann seconded to **adjourn**. All voted yea and the meeting was dismissed at 7:36 p.m.