

**CARTERVILLE WATER AND SEWER BOARD**  
**January 7, 2016**

Minutes of the **regular meeting** of the Carterville Water and Sewer Board meeting held Thursday, January 7, 2016 at 6:02 p.m. in the Water and Sewer Department Conference Room.

Present at the meeting were: Mark Bollmann and John Geiselman, Water and Sewer Board Commissioners; Rodney Potts, Crawford and Associates; Garry Wiggs, Public Works Director; Mike Reszczenski, Water Supervisor; Mayor Bradley Robinson; Marc Buatte, WWTP II Operator; Amy Simpson, Billing Clerk; and Mickey Edwards, Secretary.

**Delinquent accounts** were discussed (**131 accounts delinquent in the amount of \$9,720.32**). *We will be shutting off approximately 95 customers tomorrow.*

The **Rend Lake** bill for **December 2015** was not available for the meeting. We sold 10,931,470 gallons for December. Our loss for November 2015 was 1,476,518 gallons.

**Motion 1:** Bollmann moved and Geiselman seconded to **approve the minutes** of the December 3, 2015 Regular Meeting as submitted by the Secretary. All voted yea and the Secretary declared the motion carried.

**Motion 2:** Geiselman moved and Bollmann seconded to approve the **Treasurer's Report** for the month of December **2015**. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

**Motion 3:** Bollmann moved and Geiselman seconded to approve **payment of the monthly bills** as submitted by the Secretary. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

*Garry Wiggs reported that he is still looking into the **automated meter reading system**. Herrin is using a company that has worked out financing. H. D. Supply is sending us a quote on a drive-by meter reading system. The financing portion of this upgrade is the most important.*

*Michael Reszczenski reported that the work has slowed a little because of the weather. The line on South Division was repaired by Mott Excavating. There was another leak on South Division this week. The Mayor asked if the pump house was still operating properly and Mike indicated it was doing great.*

*Marc Buatte, WWTP Operator, talked about the lighting project at the Sewer Plant and stated that we will probably complete this in phases. It is his opinion that we should go ahead with this project in phases and pay for it ourselves with the understanding that we may get a partial refund. The total cost is \$23,819.00 and we might expect a refund of approximately \$3,000.00.*

**Motion 4:** Bollmann moved and Geiselman seconded to **advertise for bids for the lighting project** at the Sewer Plant as designed and specified by Garry Wiggs and Marc Buatte. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

*Garry Wiggs explained that he and Marc Buatte would like to add an **additional person for the Sewer Plant** to help with the sewer line maintenance program that is required by I.E.P.A. Marc Buatte and Janice McConnaughy will work on a job description and wage range for this position and present it to the Board in February.*

**Motion 5:** Geiselman moved and Bollmann seconded to approve the following leak credits:

04-4350	James Brown, 815 S. Division Street	\$ 79.29
14-4000	Charles Wood, 109 DewMaine Lane	\$ 11.18
17-0061	E. A. Knight, 1300 Pin Oak Drive	\$140.11
18-5620	Thomas Davis, 5798 Brownsville Road	<u>\$ 52.60</u>
	Total-----	<b>\$283.18</b>

A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

*Rodney Potts reported on the **UV Disinfection System** completion and introduced bills that need to be paid on this project. There is still some wiring that needs to be completed and hand rails installed, a carport roof, etc. We will have **ENQUA** come in about two weeks to actually do the startup on this equipment. We are holding retainage of approximately \$50,000.00 from the Haier contract for completion of the project.*

**Motion 6:** Geiselman moved and Bollmann seconded to pay the following invoices for the **UV Disinfection System**:

<u>Haier Plumbing</u>	<u>Pay Estimate No. 2</u>	<u>\$70,003.80</u>
<u>Crawford &amp; Associates</u>	<u>Resident Engineering</u>	<u>\$10,126.00</u>

A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

*The **Bar Screen** installation is still on hold because Rodney Potts is talking to an electrician about completing this project. Rodney talked to Haier Plumbing about liquidated damages since they are late with completion of the UV Disinfection System (\$750.00 per day). Since we have not been damaged by this delay, Rodney called Haier Plumbing asking that he install the Bar Screen to avoid liquidated damages with a negative response from Haier. Therefore, Rodney is trying to get another contractor to install this and Wiggs Excavating has given us a price.*

*The **Grit Chamber** design is still in process because Rodney has been dealing with the UV system.*

*Rodney reported that we still have retainage on Mott Excavating on the Interceptor Sewer so that we can get the cleanup completed. The contractor is waiting for the line to settle so that they can get this completed properly.*

*Rodney presented bills for the water extension to the Refuge. Water samples were taken yesterday and we are waiting for a report.*

**Motion 7:** Bollmann moved and Geiselman seconded to pay the following bills for the **waterline to the Refuge** (To be reimbursed by U. S. Fish and Wildlife):

<u>Dean Bush Construction</u>	<u>Pay Estimate No.1</u>	<u>\$48,516.89</u>
<u>Crawford and Associates</u>	<u>Resident Inspection</u>	<u>\$ 4,000.00</u>

A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

***Bishop/Kovach** were sent a letter asking that they come into the office to complete their application so that we can make their taps and tell them about the connection of sewers.*

*The **Sludge Storage Shed** has been permitted and we will be sending a change to construction this at the sludge field*

***Pittsburgh Tank and Tower** will be here on Monday, January 11, 2016 at 8:00 a.m. to do the inspections on our ground storage and elevated tank.*

*The **Jennifer Gerlock waterline replacement and hydrant move** is still in Springfield for approval of the construction permit.*

**Motion 8:** Bollmann moved and Geiselman seconded to go to **EXECUTIVE SESSION** for the purpose of discussing personnel. All voted yea and the Board left session at 7:04 p.m.

**Motion 9:** Bollmann moved and Geiselman seconded to return to **Regular Session**. All voted yea and the meeting resumed at 7:23 p.m.

**Motion 10:** Bollmann moved and Geiselman seconded to **adjourn**. All voted yea and the meeting was dismissed at 7:25 p.m.