

**CARTERVILLE WATER AND SEWER BOARD**  
**February 4, 2016**

Minutes of the **regular meeting** of the Carterville Water and Sewer Board meeting held Thursday, February 4, 2016 at 6:00 p.m. in the Water and Sewer Department Conference Room.

Present at the meeting were: Mark Bollmann and John Geiselman, Water and Sewer Board Commissioners; Ron Modglin, Crawford and Associates; Garry Wiggs, Public Works Director; Mike Reszczenski, Water Supervisor; Mayor Bradley Robinson; Marc Buatte, WWTP II Operator; Amy Simpson, Billing Clerk; and Mickey Edwards, Secretary.

**Delinquent accounts** were discussed (**134 accounts delinquent in the amount of \$18,571.18**). *We will be shutting off approximately 90-100 customers tomorrow.*

The **Rend Lake** bill for **January 2016** was not available for the meeting. We sold 12,438,540 gallons for January.

**Motion 1:** Bollmann moved and Geiselman seconded to **approve the minutes** of the January 7, 2016 Regular Meeting as submitted by the Secretary. All voted yea and the Secretary declared the motion carried.

**Motion 2:** Geiselman moved and Bollmann seconded to approve the **Treasurer's Report** for the month of January 2016. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

**Motion 3:** Bollmann moved and Geiselman seconded to approve **payment of the monthly bills** as submitted by the Secretary. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

*Amy Simpson reported on the implementation of the **new delinquent policy**. On shut off day, which was Friday, January 8, 2016 we cut off 90 people and our balance by January 15<sup>th</sup> was \$2,001.00.*

*Garry Wiggs reported that he is still looking into the **automated meter reading system**. He received a call today from one additional company (three now) that will give us a price for replacing our meter reading system. There is financing available for these systems and Curt Oetjen and Garry are working on this.*

*Michael Reszczenski reported that we have had a **few service leaks this month**. He asked about **locating valves and marking them** with new markers. We could use about thirty markers to begin replacing those that mowers have run over and broken. Also, we need to think about cutting trees in the sludge field about 20' wide and mark our 8" and 10" lines. These markers are **\$16.00 each** and Mike will buy up to \$600.00 worth and then we will add this to the agenda next month.*

*John Geiselman asked about the sewer problem on East Illinois Avenue. Marc Buatte, WWTP Operator, explained that there was a backup in someone's basement so we were cleaning the line. Marc has prices for a **new jetter** for the sewers because our current jetter is not powerful enough to handle big jobs. Also, Marc Buatte asked about the purchase of a skid for the camera. This will keep the camera out of the flow when you are testing lines.*

**Motion 4:** Bollmann moved and Geiselman seconded to purchase a **camera skid** from Key Equipment in the amount of \$660.00. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

*Marc Buatte, WWTP Operator, presented information on a new **JETTER**. The cost is over \$20,000.00 and, therefore, we have to bid this equipment.*

**Motion 5:** Bollmann moved and Geiselman seconded to write bid specifications for the purchase of a new Jetter machine for the Sewer Plant. *The approximate cost is \$57,900.00 to \$63,000.00.* A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

*Marc Buatte announced that the **UV Disinfection System** is up and running and he would like to have a new piece of lab equipment (**an autoclave**) on the March agenda.*

**Motion 6:** Bollmann moved and Geiselman seconded to approve the following leak credits:

01-3031	Angie Hess, 408 Mark Street	\$130.04	
02-3480	Mary Ann Hampton, 315 N. Division	\$ 12.58	
03-2400	Amy & Ron Simpson, 909 Tippit	\$ 10.92	
04-1773	Lisbeth Boada, 557 N. Division	\$226.53	
04-2640	Bud & Mickey Edwards, 313 Prosperity	\$ 29.37	
07-27480	Caldwell Banker Preferred, 100 W. Plaza	\$ 47.00	
19-0810	Matthew Glasser, 13641 N. Greenbriar	\$ 32.25	
20-7000	Southern Illinois University, VTI Campus	<u>\$190.68</u>	<b>\$679.37</b>

A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

*Mickey Edwards asked for a **waiver of the reconnect fees** for Deborah Hugg and Scott Boone from last month's turn offs. The Commissioners indicated that they did not want these fees waived.*

Ron Modglin, Crawford and Associates, presented bills for the UV Disinfection System

**Motion 7:** Geiselman moved and Bollmann seconded to pay the following invoices for the **UV Disinfection System**:

Haier Plumbing	Pay Estimate No. 3	\$12,150.00
Crawford & Associates	Resident Engineering	\$ 6,643.00

A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

*The **Bar Screen** is ready for installation and we have a pay estimate for the design engineering in the amount of \$8,250.00.*

**Motion 8:** Geiselman moved and Bollmann seconded to pay the following bills for engineering design of the Bar Screen:

Crawford and Associates	Design Engineering	\$ 8,250.00
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A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

*The **Grit Chamber** design is complete and we have a bill from Crawford and Associates for design but they are still processing the materials for this project.*

**Motion 9:** Bollmann moved and Geiselman seconded to pay the following bills for engineering design of the Grit Chamber:

Crawford and Associates                      Design Engineering                      \$ 5,000.00

A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

*Ron Modglin explained that **Mott Excavating** has started the cleanup on the **Interceptor sewer** line. Garry Wiggs and Ron Modglin have made a punch list for this project.*

*Rodney presented bills for the **water extension to the Refuge**. The new system is connected and Garry Wiggs indicated that we have applied for the operating permit. Amy Simpson reported that the usage for the campgrounds was 542,400 gallons last month and Ron Modglin talked to U. S. Fish and Wildlife about this usage and they let an open line run. Their bill is \$3,090.38 this month.*

**Motion 10:** Geiselman moved and Bollmann seconded to pay the following bill for the **water extension to the Refuge**:

Dean Bush Construction                      Pay Estimate No. 2                      \$ 3,994.25

A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

***Bishop/Kovach** were sent a letter asking that they come into the office to complete their application and they have not responded. We are waiting for the operating permit from I.E.P.A. before we connect to water. However, sewer can be completed as soon as possible. The Mayor received a call from Bishop indicating that he wants to wait until later because of some family celebrations.*

*The **Sludge Storage Shed** has been permitted and Crawford's office sent a change to I.E.P.A. to move this to the sludge field on Hafer.*

*Garry Wiggs, Public Works Director, presented information from **Pittsburgh Tank and Tower** inspections of the elevated tank and the ground storage. Rodney Potts has the DVD of the inspection that can be viewed. The hatch on the elevated tank has to be repaired before they can complete the inspection and they can also repair the vents on these tanks before we go out for bids. They will submit an itemized estimate of cost tomorrow.*

**Motion 11:** Bollmann moved and Geiselman seconded to **allocate up to \$10,000.00 for necessary emergency repairs to the elevated water tower and the ground storage tank** in order to complete the necessary inspections. A roll call vote was taken, and all present voted yea.

*Mayor Brad Robinson reported that he met with the **USDA** representatives today and was told that there are loan funds available for infrastructure (water tower) as long as we cannot bond for these funds. They offer low interest loans for this type of project.*

*The **Jennifer Gerlock waterline replacement and hydrant move** is still in Springfield for approval of the construction permit.*

*There is a part-time person who is working at the Water Department, **Austin Kuder**, who has not had an increase in pay for some time and he is currently making \$8.75 per hour. He has been with us for three years and Garry and Mike are recommending that he receive an increase to \$10.00 per hour.*

**Motion 12:** Geiselman moved and Bollmann seconded to increase the salary of **Austin Kuder** to \$10.00 per hour effective February 1, 2016. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

**Motion 13:** Bollmann moved and Geiselman seconded to **adjourn**. All voted yea and the meeting was dismissed at 7:13 p.m.