

CARTERVILLE WATER AND SEWER BOARD
December 3, 2015

Minutes of the **regular meeting** of the Carterville Water and Sewer Board meeting held Thursday, December 3, 2015 at 6:00 p.m. in the Water and Sewer Department Conference Room.

Present at the meeting were: Mark Bollmann and John Geiselman, Water and Sewer Board Commissioners; Curt Oetjen, Council Representative; Rodney Potts, Crawford and Associates; Garry Wiggs, Public Works Director; Mike Resczenski, Water Supervisor; Marc Buatte, WWTP II Operator; Amy Simpson, Billing Clerk; and Mickey Edwards, Secretary.

Delinquent accounts were discussed (**202 accounts delinquent in the amount of \$16,410.32**).

The **Rend Lake** bill for **November 2015** was not available for the meeting. We sold 11,848,370 gallons for November. Our loss for October 2015 was 1,444,493 gallons.

Motion 1: Geiselman moved and Bollmann seconded to **approve the minutes** of the November 5, 2015 Regular Meeting as submitted by the Secretary. All voted yea and the Secretary declared the motion carried.

Motion 2: Geiselman moved and Bollmann seconded to approve the **Treasurer's Report** for the month of November **2015**. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Motion 3: Bollmann moved and Geiselman seconded to approve **payment of the monthly bills** as submitted by the Secretary. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Garry Wiggs reported on the progress on soliciting prices for automated meter reading. The fixed base system is cost prohibitive and so he is getting prices on the drive-by system. The lighting project is progressing and Bud Edwards and Bill Mausey are working up another project for the parks and Community Center.

Michael Resczenski reported that we have had **several leaks** and **replaced a valve** on West Grand Avenue. Also, they have been **flushing hydrants** on the west section of town and a lot of the hydrants are showing an improvement in pressure. Our staff helped Crainville today on a problem that they had.

Marc Buatte, WWTP Operator, solicited prices for **insulating the barn** so that they can store our equipment. The foam insulation cost for the roof of the building is approximately \$5,000.00 for installation from AK Insulation. The **UV Disinfection System** is in place and the piping is almost complete. Marc is interested in starting a **rehab program** before we hear from I.E.P.A. since we have a camera to use. He is looking at Walnut, Blossom and Locust as a beginning. **The grease trap program** is working well except for Hardee's and Huck's. Also, Malone's needs to be inspected to see if they have installed their grease trap. Curt Oetjen indicated he would contact Ray Maring about the spray foam on the roof and then we can handle the batting on the side walls.

Rodney Potts reported on the **UV Disinfection System** completion and introduced bills that need to be paid on this project. We still need to do the tie in and we may have to rent a trash pump when we get our piping finished on the west side so we can keep the water off of us while we are connecting. **Enaqua** fabricated the weir at the wrong end of the equipment and they are going to redo the weir at their expense. They are trying to complete this project by Christmas. They have been notified that they are past their completion date of November 15, 2015 and may be negotiating with them for installation of the bar screen.

Motion 4: Geiselman moved and Bollmann seconded to pay the bill to Enaqua for the **UV Disinfection System** in the amount of \$76,470.60 less the \$4,625.00 freight charges. (This will leave a 10% retainage for startup and any repairs). A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Motion 5: Geiselman moved and Bollmann seconded to pay the following invoices for the **UV Disinfection System:**

Haier Plumbing	Pay Estimate No. 1	\$74,235.60
Crawford & Associates	Resident Engineering	\$16,972.00

A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

The **Bar Screen** installation may be completed by Haier Plumbing while they are on site.

The **Inflow/Infiltration Plan** is being evaluated again and Rodney and Marc will be working on locating areas where we can begin our rehabilitation. Oetjen indicated that if there are problems with storm sewers while we are working on our lines, the City can be asked to pay for that portion.

The **Valley Drive Lift Station** is complete except for cleanup.

The Interceptor Sewer (Mott Excavating) needs cleanup and the streets are in terrible shape because of this construction.

Bishop/Kovach need to be sent a letter giving a deadline of 45 days for connection to our system. The connections are ready and they have not completed any paperwork or connected.

Motion 6: Bollmann moved and Geiselman seconded to notify **Mike Bishop and Mike Kovach** that they have 45 days to connect their services to Carterville and then put this on the February, 2016 agenda for further action. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Dean Bush Construction will begin the work on the **Refuge line** next week. Mike Reszczenski stated that we should install a valve on Pin Oak for future use.

The **Sludge Storage Shed** has been permitted and we will be sending a change to construction this at the sludge field.

Motion 7: Bollmann moved and Geiselman seconded to pay the bill to **Crawford and Associates** for the design on the **Sludge Storage Facility** in the amount of \$2,684.00. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

The **Jennifer Gerlock waterline replacement and hydrant move** is at I.E.P.A. for a permit and we can begin them work when this permit is received.

Pittsburgh Tank and Tower has estimated a cost of \$1,000.00 per tank for inspection.

Motion 8: Geiselman moved and Bollmann seconded to contract with Pittsburgh Tank and Tower for inspection of our **elevated tank and ground storage tank**. A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Motion 9: Bollmann moved and Geiselman seconded to approve the following leak and pool credits:

Leak Credits:

02-2370	Cecilia Laake, 613 W. Illinois	\$137.13
03-1861	Ruth Ann Bean, 303 Schneider	\$ 82.77
06-3400	Ken Marquard (Apartments), 1605 S. Division	\$346.67
07-1012	Ryan Riffel, 1213 Trails End	\$ 28.31
07-4001	Donna Godlewski, 610 Country Club Lane	\$ 29.16
09-1112	Angela Davis, 306 Prentice, Apt B	<u>\$ 44.32</u>
	Total-----	\$668.96

Pool Credits:

07-0912	John A. Logan College (Pool Renovation)	<u>\$976.47</u>
	Total-----	\$976.47

A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Motion 10: Geiselman moved and Bollmann seconded to confirm the City's decision on **Employee Bonuses** that were given on November 25, 2015 (\$230.00 for Full-Time and \$115.00 for Part-Time and \$55.00 for High School CVE). A roll call vote was taken, and all present voted yea. The Secretary declared the motion carried.

Motion 11: Bollmann moved and Geiselman seconded to **adjourn**. All voted yea and the Board dismissed at 7:05 p.m.