



## CITY COUNCIL MINUTES

Tuesday, November 10, 2015

### REGULAR MEETING OF THE CARTERVILLE CITY COUNCIL

The meeting was held in the Council Chambers with Mayor Bradley M. Robinson presiding. He called the meeting to order at 7:00 p.m.

#### ROLL CALL

Bradley M. Robinson	Mayor	Present
Michele A. Edwards	City Clerk	Present
Khristina Hollister	Deputy City Clerk	Present
Mark Carney	City Treasurer	Present
Doug Brinkley	Alderman/Ward 3	Present
Phyllis Emery	Alderman/Ward 4	Present
Tom Gentry	Alderman/Ward 1	Present
John Gooden	Alderman/Ward 3	Present
Mike Helfrich	Alderman/Ward 2	Present
James Houseworth	Alderman/Ward 1	Present
Tom Liebenrood	Alderman/Ward 4	Present
Curtis Oetjen	Alderman/Ward 2	Present

The Mayor declared a quorum present.

Others present were: Garry Wiggs, Street Superintendent; Ron Rains, Fire Chief; Ralph Graul, Codes Enforcement and Building Inspector; Bud Edwards, Street and Maintenance Supervisor; Jerry Humble, Citizen; Jennifer Gerlock, Owner of Scavenger Hunt; William Bateman, The Courier; Janice McConnaughy, HR Specialist; Retia Watson, Bookkeeper; Alan Latch, Citizen; John Crawford, Crawford and Associates (7:14 p.m.); Jordan Kiesling, New Full-Time Officer; John and Doris Kiesling; Melee, Doris, and Megan Kiesling; T. J. Fricke, Irons in the Fire; Marvin Oetjen, Kamper Supply; Thomas Hunter; Kathy and Dennis Laake; Steve and Cathy Rhodes; Zack Whitecotton; Kyle Houseright, Parks and Cemetery Supervisor; Angie Rains; Cabe Whitehead; Rick and Dylan Stanley; Andrew Stephenson; Noah Johnson; Shirley Simpson; Linda Emery, Girl Scouts; Crystal Schulda; Ronda Robinson; Jacob and Amy Dozier; Jennifer Gerlock, Scavenger Hunt; Sergeant Mike Dungan; and Jan Campbell, Chamber of Commerce.

**Motion 1:** Gentry moved and Oetjen seconded to *approve the minutes* of the October 13, 2015 regular Council Meeting; the October 27, 2015 Variance Hearings for 103 Carter and 433 E. Illinois; and the Special Meeting of October 27, 2015 as presented. All present voted yea. The Mayor declared the motion carried.

Mark Carney, City Treasurer, presented the October 2015 Treasurer's Report.

**Motion 2:** Emery moved and Liebenrood seconded to approve the *October 2015 Treasurer's Report* as presented. All present voted yea, and the Mayor declared the motion carried.

### **Recognition of Guests**

*Dennis Laake, resident of Sassafras Lane, attended the meeting to voice the concerns of him and his neighbors regarding the property owned by Carl Ortale on which he is proposing to build a Tiny House development for homeless veterans. Laake indicated that he has worked with veterans for twelve years and does not feel that this type of development would be good. He indicated that there are many unknowns with regard to this development and there are many infrastructure problems. There are sewer issues because both Carterville and Crainville are reaching their plant capacity and there are issues with water service to provide adequate fire protection. There are also zoning issues and social issues. Can Carterville and Crainville handle the additional police requirements? Based on Dennis Laake's experience these homeless veterans have numerous problems. Recently the VA Hospital hired more than 50 staff members with backgrounds in sociology, psychiatry, and psychology to help with PTSD veterans and veterans with other mental problems and they built a new facility to house this new department. Laake also mentioned the safety of the residents living near this type of facility. Steve Rhodes mentioned that he discussed this issue with local regulatory agencies and no one could answer any questions regarding infrastructure and housing requirements. The Mayor informed the group that the request for sewer without annexation has gone through committees and the Water and Sewer Board and it is on the agenda tonight for any action or inaction from the Council.*

**Motion 3:** Emery moved and Helfrich seconded to pay the *monthly bills* as presented by the City Clerk. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

**Motion 4:** Emery moved and Oetjen seconded to pay the cleaning bill to *E & K Cleaning Service* for 20 cleanings at the Community Center in the amount of \$1,510.00. Roll call vote: Brinkley, yea; Emery, yea; Gentry, yea; Gooden, abstain; Helfrich, yea; Houseworth, yea; Liebenrood, yea; Oetjen, yea. The Mayor declared the motion carried.

### **Departments/Committees**

Kyle Houseright, Parks Department addressed the Council regarding painting the interior of the Community Center. He explained that he would like to have the project completed with in-house labor prior to the new carpet installation in January. The Mayor requested that Kyle work with the Park Committee on color choices.

Ron Rains, Fire Chief, presented a request for replacement tires for the Aerial Unit 902. This piece of equipment is approximately 14 years old. Chief Rains obtained three bids and would like to accept the bid from Vernell's Interstate Service in the amount of \$4,949.22. This is lower than the state bid and NFPA recommends these tires need to be replaced every seven years.

**Motion 5:** Gooden moved and Brinkley seconded to accept the bid from *Vernell's Interstate Service* for replacement tires for the Fire Department *Aerial Unit 902*. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Chief Rains also explained that he would like to hire Joseph Vaughn as a Part-Time EMT, pending a background check.

**Motion 6:** Gooden moved and Oetjen seconded to approve the hiring of *Joseph Vaughn as Part Time EMT* [pending HR approval of background check]. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Sergeant Mike Dungan, representing the Police Department in Chief Reno's absence, asked the Council to approve the full-time appointment of Jordan Kiesling.

**Motion 7:** Brinkley moved and Gooden seconded confirm the *appointment of Jordan Kiesling* as a full-time Police Officer for the City of Carterville. All voted yea and the Mayor declared the motion carried.

*The Mayor asked Jordan Kiesling to come forward to take his Oath of Office. City Clerk Michele Edwards administered the oath as his mother held a bible with his right hand on it. The Oath of Office was signed and will be framed for Kiesling.*

*Sergeant Mike Dungan asked that the Council approve the appointment of Lucas Williams as Auxiliary Officer for the Police Department.*

**Motion 8:** Brinkley moved and Gooden seconded to *confirm the Mayor's appointment of Lucas Williams as Auxiliary Police Officer*. All voted yea and the Mayor declared the motion carried.

*The Mayor explained that the Eagle Estates drainage question is being tabled at this meeting for further evaluation. Also, we received a vacation request for two alleys near Van Wyck Square (Greenville Alley and Plover Alley). This request was made by Terry Stevens who resides at 702 Van Wyck.*

**Motion 9:** Gentry moved and Houseworth seconded to *deny the request for vacation of a portion of Greenville Alley and Plover Alley*. All voted yea and the Mayor declared the motion carried.

*Jan Campbell, Executive Director of the Chamber of Commerce, gave the Chamber report. There are two new members: Associate Members Rod and Donna Moore and Children's Home & Aid. Therefore, we have 181 Chamber members for 2015. Chamber Ambassador Committee is sponsoring four "Network Lunch" programs at Pizza and Pasta Express. The "Shop Southern Illinois" program is a cooperative effort of seventeen local Chambers. There is a website: [www.shopsouthernillinois.com](http://www.shopsouthernillinois.com) and there are several incentive programs. The PUMPKIN PATH involved the participation of over 55 businesses, civic groups and churches. The Chamber will sponsor VISIT WITH SANTA at Christmas in Carterville and Jan is trying to secure sponsors for this event.*

*The Mayor explained that there is a request from Carl Ortale asking to **provide sewer service without annexation**. This request was denied by the Finance and Operations Committee and the Water and Sewer Board.*

**Motion 10:** Helfrich moved and Houseworth seconded to *deny the request* from Carl Ortale for the use of **sewer service to unannexed property**. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

**Motion 11:** Helfrich moved and Oetjen seconded to move to **EXECUTIVE SESSION** for the purpose of discussing personnel. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried and the Council left at 7:34 p.m.

**Motion 12:** Gooden moved and Emery seconded to return to **REGULAR SESSION**. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried and the Council resume their meeting at 7:46 p.m.

*The Mayor that he would accept a motion regarding **Employee Christmas Bonuses**.*

**Motion 13:** Gooden moved and Liebenrood seconded to authorize the following **Employee Christmas Bonuses**: \$230.00 Gross for Full-Time Employees; \$115.00 Gross for Part-Time Employees; and \$55.00 Gross for High School Student Interns. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*The Mayor explained that in lieu of the annual Employees Christmas Party he would like to have a catered Christmas Eve Luncheon on Thursday, December 24, 2015 at 12:00 Noon and invite employees and their families to this event.*

**Motion 14:** Gentry moved and Emery seconded to provide a **catered Christmas Eve Luncheon** to City employees on Thursday, December 24, 2015 at 12:00 Noon. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

The Mayor presented a proposed resolution for a Citizen Advisory Committee member for each Council committee. This would allow members of the community to apply to a position on each of the standing committees in an advisory capacity.

**Motion 15:** Helfrich moved and Oetjen seconded to pass **Resolution No. R418-15, AUTHORIZING THE APPOINTMENT OF CITIZEN ADVISORY MEMBERS TO THE CITY OF CARTERVILLE STANDING COMMITTEES**. All voted yea and the Mayor declared the motion carried.

Curt Oetjen gave the **Water and Sewer Board** report as follows:

- *There were 210 **delinquent accounts** in the amount of \$28,922.29*
- ***Leak credits** were given in the amount of \$165.94 and pool credits were \$124.60*
- ***Water Loss** for September was 1,994,584 – October was 1,440,000 gallons*
- *Garry Wiggs is soliciting prices for **automated meter reading** and new **lighting** for the sewer plant.*
- *There were **four major leaks, two service leaks and a valve repair** last month*
- *The Board approved an expenditure of **\$2,500.00 for lab equipment and \$14,000.00 for a new camera** for our sewer rehabilitation program and for storm drains*
- *The new **UV Disinfection System** is under construction*
- *The **Bar Screen** is delivered and we will be soliciting a contractor*
- *The **Bishop/Kovach water and sewer lines** are complete and we are waiting for them to complete applications and connect to our services*
- *Dean Bush Construction will begin the **water extension for the Refuge** in a couple of weeks*
- *The Board is soliciting tank companies for **an inspection of our ground storage and elevated tank** so that we can begin repairs*
- *The Board passed a new **DELINQUENT ACCOUNTS POLICY** that will be effective January 1, 2016.*

### **Engineering Report – John Crawford**

**West Grand Avenue improvement update** – *The contractor is estimating that a start date is November 16, 2015. We will be building the storm sewer this winter and completing the project in the spring.*

**West Grand Avenue Phase II** – *Crawford has contacted Bill Mausey to help obtain necessary easements for this project. We will be doing a separate project of moving the waterline on West Grand from Greenbriar to Lion Drive.*

**South Division Water Main Relocation** – *This contract is still open until the I.D.O.T. street project is complete but we have no activity this month.*

*Tom Gentry indicated that he has had several people in his ward asking about a completion date for the **sewer interceptor line**. A punch list has been completed and the contractor is still completing cleanup. Oetjen indicated we will be better off if the ground has time to settle before we complete the reseeding and reclamation from this project.*

*Crawford indicated that his office is working on the completion of a **grant application for water improvements**. Crainville applied for 2019 **SIMPO funding for East Grand** which would affect Carterville from Jackson Street to Hurricane. However, Carbondale and Marion won the project costs for this fiscal year. Oetjen asked about the **sidewalks** on West Grand and Crawford explained that our time table will enable us to go to Phase II right after Phase I is complete. We are the only MPO recipients that are on the time frame. .*

**REMINDERS:**        **Veteran’s Day Program** – November 11, 2015 at 11:00 a.m.  
                         **Community Thanksgiving Meal** – Thursday, November 26 from 11-2  
                         **Downtown Merchants Meeting** – Monday, December 7, 2015 at 10:30 a.m.  
                         **SIMPO Meeting** – Monday, December 7, 2015 at 1:00 p.m.

***DECEMBER CITY COUNCIL MEETING – December 8, 2015  
MOVED TO THE COMMUNITY CENTER***

**Motion 16:** Emery moved and Gooden seconded to *adjourn*. All voted yea and the meeting was dismissed at 8:05 p.m.

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**Michele A. Edwards, City Clerk**

**Next Ordinance No. 1389-15**

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**Bradley M. Robinson, Mayor**

**Next Resolution No. R419-15**