



## CITY COUNCIL MINUTES

Tuesday, March 10, 2015

### **REGULAR MEETING OF THE CARTERVILLE CITY COUNCIL**

The meeting was held in the Council Chambers with Mayor Bradley M. Robinson presiding. He called the meeting to order at 7:00 p.m.

#### **ROLL CALL**

Bradley M. Robinson	Mayor	Present
Michele A. Edwards	City Clerk	Present
Khristina Hollister	Deputy City Clerk	Present
Mark Carney	City Treasurer	Present
Phyllis Emery	Alderman/Ward 4	Absent
Tom Gentry	Alderman/Ward 1	Present
Rick Ellet	Alderman/Ward 4	Present
John Gooden	Alderman/Ward 3	Present
Mike Helfrich	Alderman/Ward 2	Present
James Houseworth	Alderman/Ward 1	Present
Curtis Oetjen	Alderman/Ward 2	Present
Tony Trombino	Alderman/Ward 3	Present

The Mayor declared a quorum present.

Others present were: Garry Wiggs, Street Superintendent; John Frost, Assistant Police Chief;; Janice McConaughy, Office Manager; Shawlyn Dungan, Wife of Officer Mike Dungan; Mike and Ronda Robinson, Citizens; Ralph Graul, Codes Enforcement and Building Inspector; Bud Edwards, Maintenance Superintendent; Kyle Houseright, Parks Department; Ron Modglin, Crawford and Associates; Donnie Smoot, Crawford and Associates (7:19pm); Sherry Young, Citizen; Dwayne Doty, Citizen; Rhett Barke, City Attorney; Jeff Stuck, EMS Coordinator and wife Kolbie; Mike Smith, Street Department; Doug Brinkley, Candidate for Ward 3 Alderman; Jim and Cassy Roaden, Citizens; Linda Chamberlain, Citizen; Harry Treece, Jr., Citizen; Christina Diamond, Volunteer Firefighter/EMT; Jan Campbell, Chamber of Commerce; Marsha Talley, Citizens; Retia Watson, Bookkeeper; Jennifer Gerlock, Business Owner; Ron Rains, Fire Chief; Jordan, AGE Electric; and William Bateman, The Courier.

**Motion 1:** Oetjen moved and Gooden seconded to *approve the minutes* of the February 10, 2015 regular Council Meeting and the February 24, 2015 Special Meeting as presented. All present voted yea. The Mayor declared the motion carried.

Mark Carney, City Treasurer, presented the February 2015 Treasurer's Report.

**Motion 2:** Gentry moved and Trombino seconded to approve the *February 2015 Treasurer's Report* as presented. All present voted yea. The Mayor declared the motion carried.

### Departments/Committees

*Bud Edwards, Maintenance Superintendent, had nothing to report on the parks.*

**Motion 3:** Gooden moved and Helfrich seconded to *pay the dues for the Illinois Fire Chiefs Association* in the amount of \$125.00. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*Ron Rains, Fire Chief, indicated that the wheels and tires are in for 901.* He also indicated that parts are on order for the *Fire Department door buzzer*. It will be repaired as soon as possible.

John Frost, Assistant Police Chief, advised the Council that Chief Jeralds was at home, not feeling well. He requested *to appoint Cassy Roaden as an Auxiliary Police Officer*. Also, *the Auxiliary Police Ordinance* was reviewed by the department and attorney and is ready to be passed.

*Attorney Rhett Bartke as a point of order indicated that we should pass the Auxiliary Police Ordinance before we confirm Cassy Roaden's appointment.* The Mayor stated that he will bring this to the Council after we pass the ordinance.

*Garry Wiggs, Street Superintendent, indicated that he had nothing to report. The Mayor commended the Street, Maintenance and Water and Sewer Departments for the excellent job they did with the last snow storm. We are very thankful for your hard work and the Mayor received many compliments from citizens.*

*Ralph Graul, Codes Enforcement/Building Inspector, had nothing to report. He distributed his monthly report to all Council members.*

*Jan Campbell, Chamber of Commerce, thanked the Council members who attended the Annual Dinner, the SIH Cancer Center Ribbon Cutting on February 20th and the People's National Bank Ribbon Cutting on March 6<sup>th</sup>. Jan announced that the Chamber is partnering with the Small Business Development Center to sponsor at Small Business Workshop (How to start a business) on Thursday, March 12, 2015. A Social Media Workshop is scheduled for Thursday, March 25<sup>th</sup>. Also, we are in the process of completing plans for the Carterville Community 17<sup>th</sup> Annual Hurricane Golf Outing, the Carterville Community Night at Miner's Park and the Twilight 5K on September 11, 2015. The next General Membership Meeting on April 1, 2015 with the speaker being Kathleen Burchett of the Crab Orchard Wildlife Refuge and the caterer is Walker's Bluff.*

*The Mayor indicated that the next item is the **Breeze Drive speed limit** request, but this item has not been to committee and we are not sure what exactly the residents are asking so it will be referred to the Street/Sidewalks and Public Safety. The **Forsythe Subdivision plat for Williamson Manor** will also be tabled until a continued meeting because it has not been reviewed by our Zoning/Planning Board.*

*The **Homefield Energy renewal** which is the aggregate provider for the Chamber of Commerce commercial group that we participate in for our municipal power. All of the members of the group have already renewed through December 2017, and the rate came in even lower than projected at 5.593 KH.*

**Motion 4:** Oetjen moved and Trombino seconded to renew the **contract with Homefield Energy** for municipal power through December 2017. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*The Mayor discussed the annual **Easter Egg Hunt** which is being done in cooperation with the Love and Truth Church. Last year we did not have to give financial support but supported with Police assistance. This year they are asking for financial assistance and our budget has been \$300.00 for this event.*

**Motion 5:** Oetjen moved and Gentry seconded to give \$300.00 toward the **Annual Easter Egg Hunt** sponsored by Love and Truth Church. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

**Motion 6:** Trombino moved and Oetjen seconded to **approve payment of the monthly bills** as presented. *(Trombino mentioned that the bill to Charlie's Heating and Air Conditioning will have an insurance reimbursement from IPMG because the cause was a fire).* A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

**Motion 7:** Helfrich moved and Ellet seconded to pay the cleaning bill to **E&K Cleaning Service** in the amount of \$1255.00 *(\$1105.00 for 12 cleanings at the Community Center and \$150.00 for Council Chambers).* A roll call vote was taken: Ellet, yes; Gentry, yes; Gooden, abstain; Helfrich, yes; Houseworth, yea; Oetjen, yes; Trombino, yes. The Mayor declared the motion carried.

The Mayor presented the Knox Box Ordinance for the Fire Department. This ordinance requires the placement of a key box on structures (including new commercial and multi-family construction) for access by the Fire Department in an emergency. This also requires that existing commercial structures should have these boxes installed within twelve months. This will prevent the need for multiple keys to buildings for fire protection. The Council asked that this program be shared with the Police Department. The keys are locked in fire vehicles

**Motion 8:** Gooden moved and Ellet seconded to approve **Ordinance No. 1369-15, AN ORDINANCE REQUIRING STRUCTURES TO HAVE A KEY LOCK BOX INSTALLED ON THE EXTERIOR OF THE STRUCTURE FOR FIRE SAFETY PURPOSES.** All voted yea and the Mayor declared the motion carried.

*The Mayor presented the final ordinance for the vacation of public right-of-way for property on Missouri Avenue Alley (Prentice to LaClede). This will be revert to the property owners: Sherri L. Young, Christina J. Hunt, David Clark, Krista L. Tregoning, Bryan E. Murphy and Carterville Unit #5 School District and we will retain a 50' wide utility easement. (Tony Trombino apologized to Sherry Young for the delays in this process).*

**Motion 9:** Gooden moved and Helfrich seconded to approve **Ordinance No. 1370-15, AN ORDINANCE VACATING A PUBLIC RIGHT-OF-WAY IN THE CITY OF CARTERVILLE**. All voted yea and the Mayor declared the motion carried.

*The Mayor presented the Auxiliary Police Officer Ordinance. This is the ordinance that will actually allow us to have an auxiliary program. It has been approved by our attorney and reviewed and approved by the Law Enforcement Training Board. This solidifies our Police Department's ability to have an auxiliary and specifies what the duties, capabilities and limitations of the auxiliary.*

**Motion 10:** Ellet moved and Trombino seconded to approve **Ordinance No. 1371-15, AN ORDINANCE ESTABLISHING RULES AND REGULATIONS FOR THE AUXILIARY POLICE OFFICERS IN THE CITY OF CARTERVILLE, WILLIAMSON COUNTY, ILLINOIS**. All voted yea and the Mayor declared the motion carried.

**Motion 11:** Helfrich moved and Ellet seconded to confirm the Mayor's appointment of **Cassy Roaden as Auxiliary Police Officer**. A roll call vote was taken and all present voted yea. The Mayor declared the motion carried.

*The Mayor introduced the LESO resolution that must be filed to insure our participation in the loan program for U S Government property. This is the program through which we acquired the generator, aluminum trailer and the two Humvees. This is a renewal of participation.*

**Motion 12:** Ellet moved and Gooden seconded to approve **Resolution No. R412-15, A RESOLUTION FOR PARTICIPATION IN U. S. DEPARTMENT OF DEFENSE/STATE OF ILLINOIS LESO PROGRAM**. All voted yea and the Mayor declared the motion carried.

Curt Oetjen gave the **Water and Sewer Board** report as follows:

- *There were 160 delinquent accounts in the amount of \$11,463.38*
- *Leak credits were given in the amount of \$824.29*
- *Water Loss was 1,455,534 for February (gathered more information about electronic meters and were told that our water loss is low compared to other communities. Amy solicited information from local communities and at 13% our loss is minimal)*
- *Water Leak – 4" main near the City Barn is leaking and there is a plan to replace a section of this line – had a leak on South Division near Old Route 13 that is scheduled for repair*
- *The Manhole Rehab on East Grand is being completed in April*
- *Power surge destroyed electrical equipment in one of our lift stations and Board approved funds to repair this station and fit the other three variable phase lift stations with preventative equipment.*
- *Interceptor Sewer Project is within 500' of completion*

- *Williamson Manor (Forsythe) plat is being reviewed by the engineer and water and sewer personnel*
- *The meeting was **continued to March 26, 2015 at 5:00 p.m.** to complete this final review of the Willow Manor plat and accept a bid on the UV Disinfection equipment for the sewer plant.*

*The Mayor notified the Council that the **2015 Revenue Bond renewal is complete** and Carterville received an **A+ rating** from Standard and Poor's.*

*Donnie Smoot, Crawford and Associates, explained that his office is still completing paperwork on the **West Grand Avenue bid specs**. The **Pin Oak Drive/Conestoga bid** was approximately \$234,000.00 with a portion of this being paid by Williamson County. The bid tab for this project should be ready at the continued meeting.*

### **RECOGNITION OF GUESTS**

*The Mayor asked if anyone was interested in addressing the Council by standing and stating their name and no one responded.*

**REMINDERS:**        **Downtown Merchants Meeting – Monday, April 13, 2015 at 10:30 a.m.**  
                             **SIMPO Meeting – Monday, April 13, 2015 at 1:00 p.m.**  
                             **Carterville High School Super Sectional at SIU tonight against Breeze**

**Motion 13:** Oetjen moved and Ellet seconded to *continue the meeting* Tuesday, March 24, 2015 at 7:00 p.m. All voted yea and the meeting was dismissed at 7:50 p.m.

---

**Michele A. Edwards, City Clerk**

**Next Ordinance No. 1372-15**

---

**Bradley M. Robinson, Mayor**

**Next Resolution No. R413-15**