



CITY COUNCIL MINUTES

March 11, 2014

REGULAR MEETING OF THE CARTERVILLE CITY COUNCIL

A Public Hearing on Electric Aggregation was held in the City Council Chambers from 6:02 p.m. to 6:26 p.m. and only City aldermen were present. Jeff Haarman will produce minutes for this hearing.

The meeting was held in the Council Chambers with Mayor Bradley M. Robinson presiding. He called the meeting to order at 7:00 p.m.

ROLL CALL

Bradley M. Robinson	Mayor	Present
Michele A. Edwards	City Clerk	Present
Mark Carney	City Treasurer	Present
Rick Ellet	Alderman/Ward 4	Present
Phyllis Emery	Alderman/Ward 4	Present
Tom Gentry	Alderman/Ward 1	Present
John Gooden	Alderman/Ward 3	Present
Mike Helfrich	Alderman/Ward 2	Present
James Houseworth	Alderman/Ward 1	Present
Curt Oetjen	Alderman/Ward 2	Present
Tony Trombino	Alderman/Ward 3	Present

The Mayor declared a quorum present.

Those present were: Retia Watson, Retired Treasurer; Garry Wiggs, Street Superintendent; Bud Edwards, Maintenance Superintendent; Ralph Graul, Building and Codes; John McConaughy; John Crawford, Crawford and Associates (7:34 p.m.); Attorney Josh Bradley; Harry Treece II; Bruce Talley, Fire Chief; Gary Cooper and Bill Kirk, Zoning/Planning Board; John Frost, Assistant Police Chief; Jerry Humble, Shawnee Trail; Mike and Ronda Robinson; Robert Vancil, TIF Director; and William Bateman, The Courier.

Motion 1: Trombino moved and Gentry seconded to approve the *minutes of the Regular Meeting of February 11, 2014 and the Special Meeting of March 4, 2014* as presented in pamphlet form. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Mark Carney presented the February 2014 Treasurer's Report and gave his monthly report.

Motion 2: Trombino moved and Emery seconded to approve the *February 2014 Treasurer's Report* as prepared and submitted by Mark Carney. A roll call vote was taken and all present voted yea. The Mayor declared the motion carried.

Recognition of Guests

There were no audience comments or concerns.

Departments/Committees

***Tri-C Youth Athletics** – City received a request for use of James Street and Cannon parks by Tri-C Youth Athletics from 3/19/14 through October 4, 2014. This will accommodate in-town leagues, traveling teams and fall ball.*

Motion 3: Gooden moved and Emery seconded to approve the use of our parks by Tri-C Youth Athletics for the period 3/19/14 through October 4, 2014. All voted yea and the Mayor declared the motion carried.

***Cannon Park Tree Planting** – City received a request from Ian Wiser, SIU Leadership Program, asking for permission to plant trees at Cannon Park (originally 147 trees). The Park Committee, Bud Edwards, and Mayor Robinson have been meeting with Mr. Wiser for some time and the plan presented has changed many times since it was first presented. The original plan was to be funded by grants including planting, maintenance, etc. The current presentation will not be grant funded (\$1,000.00 City funded) and the equipment and manpower for planting and maintaining the trees would fall to the City. Therefore, the Park Committee is not recommending that this be funded.*

Motion 4: Helfrich moved and Emery seconded to *deny the request from the SIU Leadership Program* for tree planting in Cannon Park. All voted yea and the Mayor declared the motion carried. (Jim Houseworth indicated that we need to look toward planting trees but not in this way. Also, Bruce Talley mentioned that the Fire Department had been contacted by this organization regarding providing water for this project).

Bruce Talley, Fire Chief, did not have any immediate needs.

*John Frost, Assistant Police Chief, asked that the Mayor appoint **Nathan Wright as a part-time Police Officer.***

Motion 5: Houseworth moved and Ellet seconded to confirm the Mayor's appointment of ***Nathan Wright as Part-time Police Officer*** for the City of Carterville. All voted yea and the Mayor declared the motion carried.

Garry Wiggs, Street Superintendent, indicated that the **Spring Cleanup Days will be May 5 & 6, 2014**. The Mayor read a letter from the Jackson's on Overlook Drive complimenting the Street and Maintenance Departments for a ***job well done on snow removal***. The Mayor asked that they pass this along to their staff.

The Mayor asked that the Council provide *guidelines for alley maintenance*. A policy is needed and the Street Committee will process this and make recommendations at a future meeting. Tom Gentry indicated that there are several homes in the original parts of town that only have access from the alley. Tony Trombino argued that there are individuals that want to use the alley because they don't want to use their own property. There was a lengthy discussion of hardship cases, processes for answering questions regarding these problems, and establishing a written policy.

Ralph Graul and Josh Bradley addressed dilapidated property:

1. ***Dalzell property*** on Onley Street is scheduled to be demolished on May 1, 2014. She has been given the choice to sell the property, demolish it herself or sell it with new owner doing the demolition.
2. ***Akes property*** on Jackson is going back to court on March 27, 2014.
3. ***Corbell property*** on South Division is still in negotiations and we could have an answer by the continued meeting.

*The Mayor announced that he is still in the process of interviewing for the **Office Manager position** and should have a recommendation for the Council at the Continued Meeting.*

The Mayor announced the need for a budget for the Annual Block Party. In the past we have donated \$500.00 for this project.

Motion 6: Oetjen and Emery seconded to approve a budget of **\$500.00 for the Annual Block Party**. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

The Mayor asked the Council about a contribution (Team Sponsorship) to the Hurricane Golf Outing sponsored by the Chamber of Commerce and Rotary Club (Scholarship Fund).

Motion 7: Emery and Helfrich seconded *to sponsor a team for the Hurricane Golf Outing* at a cost of \$700.00 (event will be held May 9, 2014). Roll call vote: Ellet, yea; Emery, yea; Gentry, no; Gooden, yea; Helfrich, yea; Houseworth, yea; Oetjen, yea; Trombino, no. The Mayor declared the motion carried.

*The Mayor announced the **Carterville Community Day at the Miners** to be held Friday, June 27, 2014. The Chamber of Commerce promotes this event and Carterville typically has a large turnout. There is a booklet produced and a program ad is \$125.00.*

Motion 8: Gooden moved and Emery seconded to *purchase a program ad for the Carterville Community Day at the Miners* at a cost of \$125.00 (Paid to the Chamber of Commerce). A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*The Chamber of Commerce **5K Twilight Run** is being held on September 5, 2014. The Chamber met with the Public Safety Committee this month regarding a change in time from 6:30 p.m. to 7:30 p.m. The Committee agreed that this change is satisfactory.*

John Crawford arrived at 7:34 p.m.

*The Carterville Heritage Foundation is requesting permission to sponsor a **Downtown Car Show** on Friday, June 6, 2014 from 5:30 to 9:30 p.m. This will take action from the Council because Division Street will be closed during this time.*

Motion 9: Gooden moved and Oetjen seconded to approve the closing of Division Street on June 6, 2014 for *the Heritage Foundation Downtown Car Show*. All voted yea and the Mayor declared the motion carried.

Motion 10: Houseworth moved and Trombino seconded to approve the payment of estimates for removal of three electrical services from the front of buildings on South Division Street as follows:

<u>Leigh Bedokis Photography</u>	<u>\$2,098.00</u>
<u>Mello Antiques</u>	<u>\$2,004.00</u>
<u>Steve and Rich's Barber Shop</u>	<u>\$2,515.00</u>

A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried. (This project is be funded by the **Downtown Economic Development Fund**).

*The Mayor announced the **Garden Club 2014 budget** in the amount of \$644.00.*

Motion 11: Emery moved and Trombino seconded to *approve the 2014 Garden Club Budget in the amount of \$644.00*. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

The Mayor announced the First Annual Ten Mile+ Treasure Trail to be held Saturday, May 17, 2014 sponsored by Picker's Outlet Mall and Rosebud Antique Mall. Jennifer Brunner at Mello Antiques is the Carterville coordinator. They need Council approval to allow sidewalk sales on that date.

Motion 12: Gentry moved and Ellet seconded *to allow vendors to use the downtown sidewalks* for the First Annual Ten Mile+ Treasure Trail on May 17, 2014. All voted yea and the Mayor declared the motion carried.

*Robert Vancil, Vancil and Associates, reported on the progress in **TIF I**. We have over a million dollars in new growth in the TIF I area and he has done much work on calculating the sales tax in this area so that we can begin repaying these fund (Ward KIA). Also, Vancil indicated his appreciation for the Council in recognizing the need for **TIF II in downtown Carterville**. The investments have not been made in real estate in the downtown area with only three new buildings in the past 45 years. Vancil submitted the proposed TIF II Plan and asked that the Council pass a resolution receiving the plan and approving the Interested Party Registry.*

Motion 13: Emery moved and Trombino seconded to *pass Resolution No. R407-14, RESOLUTION TO ACCEPT THE TIF II PLAN, TO ESTABLISH THE RULES OF REGISTRY FOR MAKING THE CARTERVILLE, ILLINOIS TAX INCREMENT REDEVELOPMENT DISTRICT II DOCUMENTS AVAILABLE FOR INSPECTION, THE NOTICES TO SEND AND REGISTRY OPTION.* A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 14: Emery moved and Gooden seconded to *publish the TIF II map, legal description and Resolution No. R407-14* in the Southern Illinoisan at a cost of approximately \$1,500.00. A roll call vote was taken, and all voted yea. The Mayor declared the motion carried.

Motion 15: Trombino moved and Gooden seconded to pay the seconded installment for TIF II processing to *Robert Vancil and Associates in the amount of \$4,500.00.* A roll call vote was taken and all present voted yea. The Mayor declared the motion carried.

Motion 16: Emery moved and Ellet seconded to *pay the monthly bills* as submitted by the City Clerk. *(Tony Trombino asked about a reimbursement to Chris Bradford for uniforms).* A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 17: Emery moved and Gentry seconded to approve payment to *E & K Cleaning Service* in the amount of \$1,375.00 *(12 cleanings of the Community Center \$1,225.00 and City Council Chambers \$150.00).* Roll call vote: Ellet, yea; Emery, yea; Gentry, yea; Gooden, abstain; Helfrich, yea; Houseworth, yea; Oetjen, yea; Trombino, yea. The Mayor declared the motion carried.

The Mayor read the Proposed Appropriation Ordinance for 2014-2015. This document is inflated because we cannot spend funds that are not appropriated so, if we received funds from an alternate source, we could not spend these funds unless appropriated.

Motion 18: Oetjen moved and Helfrich seconded to schedule an *Appropriation Hearing Monday, March 24, 2014* at 6:30 p.m. All voted yea and the Mayor declared the motion carried.

The Mayor announced that we are developing ordinances declaring a 20-ton limit on Division Street and NO PARKING on Onley Street.

Water and Sewer Board

Curt Oetjen stated that delinquent accounts in the amount of \$6,407.64 were reported. The Rend Lake Intercity Water bill showed we sold 526,000 more than we purchased. The new slave meter and the Rend Lake master meter are running approximately the same gallonage. The new 2" meters that we purchased are not installed as yet. Leak credits totaled \$2,881.45 this month. Crews completed 12 new water taps this month. The contract for the new water pump station (\$281,727.00) is now 100% complete except for cleanup. The Board is in the process of writing specifications for the purchase of a new sewer cleaning machine and we may ask for a shared cost for the purchase of this equipment because it can be used by the Street Department (the old machine would have to be declared surplus property and sold). We are in the process of changing sand in the filter building and some other maintenance at the sewer plant. Crawford submitted a proposed plan for the new interceptor sewer line from Virginia to the plant.

John Crawford – Engineering Report

- *The SIH Cancer Facility – lift station construction is on hold awaiting power from REA.*
- *Interceptor Sewer line – preliminary plan is in place – will bid this year.*
- *South Division Waterline – boring is being completed.*
- *West Grand Avenue – nothing to report*
- *West Grand Engineering Agreement – approved by I.D.O.T.*
- *Valley Drive Lift Station – started the engineering process for this project*
- *Curt Oetjen mentioned that Mott Excavating is installing manholes on Commerce Drive*

The Mayor announced that Unit #5 has received grant funds for a 14 station outdoor workout center. The cost is more than they have funds to complete and the school is asking that the City assist with labor and equipment to complete this project at the Junior High School. John Crawford also offered assistance with this project.

Motion 19: Gooden moved and Helfrich seconded to allow our *Street and Maintenance Departments to offer assistance* to Unit #5 in the layout and installation of a 14 station outdoor workout center at the Junior High school. All voted yea and the Mayor declared the motion carried

John Frost announced that he has been working with Bob Prusator on a *grant for cameras* that can be monitored by the Police Department.

Phyllis Emery asked about the *Summer Work Program* and the Mayor stated that this will be on the agenda for the April meeting.

Motion 20: Helfrich moved and Gooden seconded to *continue the meeting March 24, 2014 at 7:00 p.m.* All voted yea and the Mayor dismissed the meeting at 8:38 p.m.

Michele A. Edwards, City Clerk

Next Ordinance No. 1352-14

Bradley M. Robinson, Mayor

Next Resolution No. R408-14