



CITY COUNCIL MINUTES

Tuesday, October 14, 2014

REGULAR MEETING OF THE CARTERVILLE CITY COUNCIL

The meeting was held in the Council Chambers with Mayor Bradley M. Robinson presiding. He called the meeting to order at 7:02 p.m.

ROLL CALL

Bradley M. Robinson	Mayor	Present
Michele A. Edwards	City Clerk	Present
Khristina Hollister	Deputy City Clerk	Present
Mark Carney	City Treasurer	Present
Phyllis Emery	Alderman/Ward 4	Absent
Tom Gentry	Alderman/Ward 1	Present
Rick Ellet	Alderman/Ward 4	Present
John Gooden	Alderman/Ward 3	Absent
Mike Helfrich	Alderman/Ward 2	Present
James Houseworth	Alderman/Ward 1	Present
Curtis Oetjen	Alderman/Ward 2	Present
Tony Trombino	Alderman/Ward 3	Present

The Mayor declared a quorum present.

Others present were: Marvin Oetjen, Kamper's Supply; Garry Wiggs, Street Superintendent; John Frost, Assistant Police Chief; Janice McConaughy, Office Manager; Mike and Rhonda Robinson; Harry Treece II; Josh Bradley, City Attorney; Ralph Graul, Codes Enforcement and Building Inspector; Bud Edwards, Maintenance Superintendent; Wesley Lehman, Citizen/Shawnee Trail; Myron and Cora Lou Taylor; Bill and Sharon Venable; Jennifer Brunner, Mello Antiques; Donnie Smoot, John Crawford and Associates; Bill Kirk, Planning/Zoning Committee; Afton Gill; Representatives of the Forsythe Development (North Greenbriar Road); Jan Campbell, Chamber of Commerce; Bruce Talley, Fire Chief; Retia Watson, Bookkeeper; and William Bateman, The Courier.

Motion 1: Gentry moved and Helfrich seconded to *approve the minutes* of the September 9, 2014 Regular Council Meeting and the September 16, 2014 Continued Council Meeting; and the September 19, 2014 Special Meeting as presented. All present voted yea. The Mayor declared the motion carried.

Mark Carney presented the Treasurer's Report for the month of September 2014.

Motion 2: Helfrich moved and Ellet seconded to approve the *September 2014 Treasurer's Report* as presented. All present voted yea. The Mayor declared the motion carried.

Recognition of Guests

There were no guests recognized.

Departments/Committees

*Bud Edwards, Maintenance Superintendent, announced that he and Tom Gentry did a walk through at **James Street Park** with Tri-C Athletics representatives. Tri-C did an excellent job of maintaining the concession stand building during their baseball/softball seasons.*

The Mayor indicated that Bruce Talley would be late; he indicated that a few things the committee discussed were the need to get prices for paint and fuel cabinets, as well as handheld radios. He also mentioned the Fire Departments request to send 5 firefighters; 4 volunteer and 1 full time; to a firefighter event in Champaign.

Motion 3: Ellet moved and Trombino seconded to allow four (4) volunteer firefighters and 1 full time firefighter to attend the **"Down and Dirty Firefighter Event" in Champaign, Illinois** with costs not to exceed \$1,200.00. [A phone poll was made after this motion to say that the expenses are not to exceed \$2,400.00]. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*John Frost, Assistant Police Chief, indicated that the Police Department would like to move **Kyle Masters from Auxiliary status to Part-Time**. They would also like to allow Officer **Bill Johnston** to return the Department as a Part-Time Officer. He worked for the City for several years, but moved back to Carterville. The Mayor indicated that he would make these appointments and they could be ratified at the next meeting since they are not on the agenda.*

Garry Wiggs, Street Superintendent, asked the Council to approve the purchase of tires for the backhoe from Neal Tire Company at a cost of \$1,082.00.

Motion 4: Oetjen moved and Helfrich seconded to approve the **purchase of tires for the Street Department backhoe** from Neal Tire at a cost of \$1,082.00. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*Alderman Curt Oetjen announced that he had found a **2006 one-ton dump truck** in Evansville for a reasonable price. Bud Edwards will travel to Evansville to examine the truck and verify that it should be purchased. The Street Department had a two-ton truck go down during the snow last year and Garry would prefer a one-ton to replace it. The estimated cost is \$15,995.00 and the City Clerk will be doing a phone pole to confirm the purchase of this truck if necessary.*

Ralph Graul, Building Inspector, reported that he has 25 open building permits at this time and he distributed copies of his permit records.

Ralph Graul presented a request from William and Sharon Venable to allow the construction of a post framed building at 115 W. Commercial to accommodate a new business.

Motion 5: Helfrich moved and Trombino seconded to ***allow the construction of a post framed building at 115 W. Commercial*** for the Venable family to accommodate a new trailer sales business. All voted yea and the Mayor declared the motion carried.

Ralph Graul explained a request from Shane and Stephanie Horn at 514 N. Division for construction of a post framed building on the back of their lot. The lot is 600 feet deep and 80 feet wide and this new building meets all of the existing setbacks. This is a 40' X 48' X 12' building.

Motion 6: Trombino moved and Oetjen seconded to ***allow the construction of a post frame building*** on Shane and Stephanie Horn property at ***514 N. Division***. All voted yea and the Mayor declared the motion carried.

Jan Campbell, Executive Director of the Chamber of Commerce, gave a report on current Chamber activities including the fact that their membership has increased to 191 members. A written report was given to each Alderman for review. Upcoming events include: Pumpkin Path; Visit with Santa at Christmas in Carterville; and Community Message Board Committee includes several Chamber members. Suggestions for the new sign are being solicited and the Committee would appreciate your input.

The Employee Insurance renewal for 2014 is due by December 1, 2014 and Janice McConaughy is working with brokers to get insurance quotes for our employees.

Motion 7: Gentry moved and Houseworth seconded to approve the ***Animal Control Intergovernmental Agreement Between Williamson County and the City of Carterville*** in the amount of \$11,541.60. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*The Mayor announced that the **Downtown Lighting Project** is proceeding and Bruce Talley is still collecting information for spacing and distance.*

Jennifer Brunner, Mello Antiques, is requesting permission to hold a sidewalk sale on Saturday, October 18 or October 25, 2014 weather permitting.

Motion 8: Ellet moved and Oetjen seconded to allow Mello Antiques to hold a ***sidewalk sale*** on October 18, 2014 on South Division in front of her store. All voted yea and the Mayor declared the motion carried.

*The Mayor explained that we have a request from the **Forsythe Development** asking for a Public Hearing for annexation of their property for the new subdivision and to confirm annexation as R-1 zoning.*

Motion 9: Houseworth moved and Ellet seconded to schedule a **Public Annexation Zoning Hearing** on Monday, November 3, 2014 at 6:30 p.m. for the **Forsythe Development** on North Greenbriar Road. All voted yea and the Mayor declared the motion carried. *(This was cancelled due to a legal issue with the annexation).*

The Mayor presented a request for advertising in the 2014 Men's and Women's John A. Logan Basketball Calendar at a cost of \$75.00.

Motion 10: Helfrich moved and Ellet seconded to advertise in the **2014 John A. Logan Basketball Calendar** at a cost of \$75.00. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried. *[This was not paid because Khrissy Hollister talked to John A. Logan Athletics and they indicated that this is not legitimate].*

Motion 11: Trombino moved and Ellet seconded to **purchase 100 of the 2015 pocket calendars** from Myron for distribution to employees. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*The Mayor introduced a request from **Illinois Fire and Police Commissioners Association** for payment of membership dues in the amount of \$375.00. This is the group that our Merit Board uses as a resource during their processes.*

Motion 12: Oetjen moved and Trombino seconded to pay the \$375.00 annual dues to the **Illinois Fire and Police Commissioners Association**. A roll call vote was taken, and all present voted yea.

*The Mayor indicated that **GFI Digital** has delivered the new server and are working on the setup although they are not responding quickly enough. However, we need three desktop computers; 2 for the Fire Department and 1 for the Police Department at a cost of \$991.43 each.*

Motion 13: Houseworth moved and Ellet seconded to approve the **purchase of three desktop computers** from GFI Digital for the Fire and Police Departments. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried. *[Each computer is \$991.43 and this expense should be taken from the Sanitation Fund].*

Motion 14: Trombino moved and Helfrich seconded to approve payment of the **monthly bills** as presented by the City Clerk. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 15: Helfrich moved and Trombino seconded to pay the cleaning bill to ***E&K Cleaning Service*** in the amount of \$1,690.00 (*\$1,515.00 for 15 cleanings at the Community Center and \$175.00 for cleaning Council Chambers*). A roll call vote was taken and all present voted yea. The Mayor declared the motion carried.

*The Mayor announced that there are some issues being resolved on the **Pool and Fence ordinances** that were passed and also we are working on the **Dog ordinance** and will have this information to the Council in November.*

Curt Oetjen gave the **Water and Sewer Board** report as follows:

- *There were 131 delinquent accounts in the amount of \$10,909.97*
- *Leak and pool credits were given in the amount of \$1,274.90*
- *Water Loss was 2,160,880 gallons for September and Rend Lake had some telemetry failures at the ground storage which caused part of this loss.*
- *Valley Drive Lift Station and Bishop/Kovach bids will be opened on November 6*
- *Adam Decker is preparing ordinances for **Grease Traps and Sewer Backflow Preventers**.*
- *Mike Resczenski secured estimates for **tank repairs** as follows: \$24,500.00 for Elevated Tank and \$29,328.00 for the Ground Storage Tank. This does not include painting and will have to bid.*
- *Dean Bush Construction has been contracted to work on the **sewer line at Carrier's on O'Fallon**. [Repairs showed that Clearwave Communications Company drilled through our sewer lines with fiber optic cable and that is what caused the problem]*
- *The Water and Sewer Department just opened bids for a new **4 Wheel Drive truck** and accepted the bid from Marion Ford for a ¾ ton truck in the amount of \$21,771.00. The Board is asking that the Council pay for this truck from the Sanitation Fund.*

Motion 16: Oetjen moved and Houseworth seconded to **reimburse the Water and Sewer Department** for a 2015 ¾ Ton 4X4 truck in the amount of \$21,771.00 from the Sanitation Fund. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Engineering Report – Donnie Smoot

Donnie Smoot presented bills for the annual MFT oil and chip program and asked for payment.

Motion 17: Gentry moved and Ellet seconded to approve payment of the following bills for the 2014 MFT Oil and Chip Program:

Illini Asphalt Corporation	Invoice #8765	\$62,484.89
Crawford & Associates	Engineering Inspection	\$ 2,499.40

A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

The **SIH Water and Sewer Project** has a DRA completion date of November 2014. Wiggs Excavating is completing the cleanup on this project at this time.

The ***I.D.O.T. South Division water main relocation*** is still open but basically complete. There is still cleanup work to do on South Division and Tippy Drive across from IGA will be completed soon, but the remaining cleanup is still with I.D.O.T. while they finish the widening of Route 13.

Mott Excavating has been waiting for the new flume for the sewer plant and will begin work on the interceptor sewer at the wastewater treatment plant and go north.

The Mayor asked if we are still on track for the I.D.O.T. bid letting in January and February for West Grand and Donnie Smoot responded that we are.

The Mayor explained that we have a possibility of additional funds from S.I.M.P.O. for the West Grand Avenue improvements. They have already authorized \$561,000 for FY 2017. I.D.O.T. is now saying that projects must be funded 80% / 20%, which means we may get additional funds. However, these funds must come from FY 2018-2019 so this means we will be borrowing from future funds. There was a woman there from the Federal Highway Department who indicated that this 80% / 20% funding requirement is incorrect for a Metropolitan Planning Organization. The Mayor is hoping that we can get funding for the new route to the high school in the FY 2018-2019 funding.

Abandoned / Dilapidated property was discussed. Josh Bradley indicated that he should have the demolition order signed on 409 Barr Street soon. Garry Wiggs has solicited prices for this demolition and should have a low price soon.

A "Thank You" note was circulated from the Lion's Club Pageant Committee for all the help received from the City for the Free Fair.

The Mayor announced that, due to the holiday on November 11, 2014, there is a change in the Council Meeting to Monday, November 10, 2014.

Reminders:

<u>October 10</u>	<u>Lion's Club Candy Day</u>
<u>October 25</u>	<u>Special Olympics Zombie Run – Cannon Park</u>
<u>November 5</u>	<u>Chamber Luncheon (Barry Henson, Speaker)</u>
<u>November 10</u>	<u>Downtown Merchant's Meeting</u>

Motion 18: Ellet moved and Trombino seconded to schedule a ***Special Meeting on Monday, November 3, 2014 at 7:00 p.m.*** to discuss Police Personnel and Fire Station Roofing Bids. All voted yea and the Mayor declared the motion carried.

*Bruce Talley arrived at 7:55 p.m. and gave a brief update of the **Downtown Lighting project**. The cost is approximately \$1,700.00 per pole including light. He is working on spacing and should have some information about total cost in about a week.*

Motion 19: Helfrich moved and Trombino seconded to adjourn. All voted yea and the Mayor dismissed the meeting at 7:58 p.m.

Michele A. Edwards, City Clerk

Next Ordinance No. 1365-14

Bradley M. Robinson, Mayor

Next Resolution No. R412-14