



CITY COUNCIL MINUTES

May 13, 2014

REGULAR MEETING OF THE CARTERVILLE CITY COUNCIL

The meeting was held in the Council Chambers with Mayor Bradley M. Robinson presiding. He called the meeting to order at 7:00 p.m.

ROLL CALL

Bradley M. Robinson	Mayor	Present
Michele A. Edwards	City Clerk	Present
Khristina Hollister	Deputy City Clerk	Present
Mark Carney	City Treasurer	Present
Phyllis Emery	Alderman/Ward 4	Present
Tom Gentry	Alderman/Ward 1	Present
Rick Ellet	Alderman/Ward 4	Present
John Gooden	Alderman/Ward 3	Present (7:53pm)
Mike Helfrich	Alderman/Ward 2	Present
James Houseworth	Alderman/Ward 1	Present
Curtis Oetjen	Alderman/Ward 2	Present
Tony Trombino	Alderman/Ward 3	Present

The Mayor declared a quorum present.

Others present were: Marvin Oetjen, Kamper's Supply; Garry Wiggs, Street Superintendent; John Frost, Assistant Police Chief; Monty Jeralds, Police Chief; Janice McConnaughy, Office Manager, Maryanne Dalzell, 415 Onley Street; Mike and Rhonda Robinson; Josh Bradley, City Attorney; Ralph Graul, Codes Enforcement and Building Inspector; Retia Watson; Bruce Talley, Fire Chief; Bud Edwards, Maintenance Superintendent; Bill Kirk, Planning/Zoning Committee; Gary Hanley; John Crawford and William Lytle, Crawford and Associates; and William Bateman, The Courier.

Motion 1: Oetjen moved and Trombino seconded to approve the minutes of the April 8, 2014 Regular Council Meeting Minutes. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Mark Carney presented the *Treasurer's Report* for the month of April 2014 (copy attached). John Frost commented that there was an error on the Notable Disbursement section. The expenditure to Martel Electronics in the amount of \$4,120.00 was actually for an in-car camera for the Police Department, not a Computer, as listed.

Motion 2: Emery moved and Helfrich seconded to approve the *April 2014 Treasurer's Report* as presented. A roll call vote was taken and all present voted yea. The Mayor declared the motion carried.

Recognition of Guests

Maryanne Dalzell indicated that since she was on the agenda she would present her case later in the meeting. No other comments were forthcoming.

Departments/Committees

Bud Edwards, Maintenance Superintendent, requested that the Council purchase *a street-legal golf cart from an Estate Sale* at a cost of \$2,500.00 which is already registered by the City. The purchase was reviewed by the Park Committee but a quorum was not present. Tom Gentry recommended purchasing this cart. Rick Ellet asked about what department this cart would be assigned to. The Mayor indicated it would be available for use by all departments, but especially the park and cemetery. The last two carts were purchased at a cost of over \$4,000.00 each.

Motion 3: Emery moved and Ellet seconded to *purchase a street-legal golf cart at a cost of \$2,500.00* from the Estate of Sandra Emery (*to be paid from the Park Fund*). A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Bruce Talley, Fire Chief, explained that he needed to *purchase appliances for the fire truck* (hose adapters and extension valves) at a cost of \$745.00. He also requested that Dennis Brown be permitted to attend Fire College in early June at a cost of approximately \$675.00.

Motion 4: Gentry moved and Ellet seconded to *purchase hose adapters and extension valves* for the fire truck at a cost of \$745.00. A roll call vote was taken and all present voted yea. The Mayor declared the motion carried.

Motion 5: Emery moved and Gentry seconded to allow *Dennis Brown to attend Fire College* in early June at a cost of approximately \$675.00. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Tony Trombino thanked Bruce Talley and his staff for the savings with regard to the excellent job on the overhaul of Unit 901.

The Mayor delayed action on Police matters until Alderman Gooden arrived.

Garry Wiggs, Street Superintendent, had no concerns. However, the Mayor presented information regarding the new Jet Vac Machine that was recently ordered by the Water and Sewer Department. The cost was \$50,425.00 of which the Water and Sewer Department has already paid half. This machine will be used by both Water and Sewer and Street Department and is replacing a machine that was over 30 years old. Tom Gentry asked where it will be housed and the Mayor indicated that it will be housed at the Street Department barn with heat.

Motion 6: Houseworth moved and Emery seconded to *pay the remaining \$25,212.50 for the Jet-Vac Machine (from the Sanitation Fund)*. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Ralph Graul, Codes Enforcement and Building Inspector, presented a request from Leslie and Kevin Koth for completion of a **pole barn at 4462 Sycamore Road** which is on the extreme north corner of the lot. Construction of the pole barn was stopped until a permit was completed and the Council approved the construction. The resident did not realize he was in the City limits or that a permit was required. This building is being constructed by Tru-Bilt and Tony Trombino indicated that they should know that a building permit is required.

John Crawford, Crawford and Associates, arrived at 7:15 p.m.

Motion 7: Helfrich moved and Emery seconded to *allow the construction of a pole barn on property located at 4462 Sycamore Road*. Roll call vote: Ellet, yea; Emery, yea; Gentry, yea; Helfrich, yea; Houseworth, yea; Oetjen, yea; Trombino, no. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Tom Gentry asked about an ordinance restricting the blowing of grass into the street. The Mayor stated that we do have an ordinance and that a citation can be issued for this violation by the Police Department. The Mayor also said that the City website has been updated referencing this and the ordinance number. Tom Gentry indicated that he would like this enforced and Tony Trombino mentioned that he has been complaining about this issue for years.

Motion 8: Emery moved and Helfrich seconded to approve payment in the amount of **\$692.35 to Southern Illinois Metropolitan Planning Organization** for the City of Carterville Annual Appropriation for Fiscal Year 2015. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 9: Helfrich moved and Trombino seconded to *approve the following salary increases:*

Office: \$0.60 per hour + \$240 Longevity
(Khristina Hollister was given a \$5,000.00 Annual Increase for Community Ctr Coord)

Street: \$0.60 per hour + \$240.00 Longevity
(Department Heads received an annual increase of \$1,496.00)

Fire: \$0.25 per hour + \$240 Longevity
On Call Monthly Increase=\$40.00
Call Backs = \$20.00 Ambulance / \$5.00 Fire Calls /
Overtime after 2 Hours in 15 Minute Intervals
Volunteers = \$40.00 Paramedic / \$30.00 EMTI / \$20.00 Basic EMT / \$10.00 Fire Calls
Refusal Pay = \$20.00 Paramedic / \$20.00 EMTI / \$10.00 Basic EMT / \$10.00 Fire Calls
ADDED: \$11.40 per hour Paramedic \$12.75 Dual Qualified (FFII/Paramedic)

Police: FOP Contract = 2% Increase + \$240.00 Longevity

Water/Sewer: \$0.60 per hour + \$240.00 Longevity

A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

The Mayor indicated that the **Garbage contract** will be considered at a Special Meeting. One bid was received and we have some concerns. This may need to be rebid.

Mayor Robinson asked the Council to consider the purchase of fireworks. Bruce Talley estimates the cost of the same display as last year at approximately \$8,900.00.

Motion 10: Oetjen moved and Ellet seconded to approve the **purchase of fireworks** for the July 4th display at a cost of \$8,900.00. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried

*The Mayor presented information regarding **Merit Board appointments**. It is difficult to retain members because of the time commitment and responsibility so changes were made because of resignations, health issues, etc. Merit Board appointments are for three-year terms and we have neglected to renew these appointments in the past.*

Motion 11: Ellet moved and Emery seconded to confirm the appointment of **Stan Reno** to replace Tim Coogan on the Merit Board with a term expiration of June 30, 2014. *(Mr. Reno will need to be reappointed to the Board at the June Council meeting)*. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 12: Emery moved and Helfrich seconded to **confirm the appointment of Charles Loftis to the Merit Board retroactive** to July 1, 2012 and **confirm the appointment of Carl Sisk as a replacement for Mr. Loftis** (who resigned due to health reasons) with a term expiration date of June 30, 2015. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried

Motion 13: Emery moved and Trombino seconded to **confirm the appointment of Doug Brinkley** to the Merit Board retroactive to July 1, 2013 with a term expiration of June 30, 2016. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 14: Gentry moved and Emery seconded to sponsor a golf team for **the John A. Logan College Foundation Golf Scramble** at a cost of \$400.00. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 15: Trombino moved and Oetjen seconded to pay the **annual dues to REDCO** in the amount of \$8,500.00. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 16: Houseworth moved and Ellet seconded to pay **the annual support pledge to the Chamber of Commerce** in the amount of \$8,000.00. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

The Mayor gave a **TIF II update** and indicated that this process is progressing and will need to have final approval at the June meeting. The Joint Review Board approved the formation of TIF II at their meeting and the Public Hearing on May 12, 2014 was well attended and minutes will be available at the June Council meeting.

The Mayor explained that a representative from **ExteNet** gave a presentation at the May 6th Street Committee meeting regarding fiber optic network routes. The company needs overhead right-of-way approval to install nodes on existing Ameren utility poles and in exchange the City will receive two stands of unlit dark fiber optic cable for our exclusive network use. This addition will include aerial cabling and is on the Verizon Wireless network.

Motion 17: Oetjen moved and Trombino seconded to **allow ExteNet the use of ROW** to facilitate the installation of their aerial nodes. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 18: Gentry moved and Oetjen seconded to confirm the Mayor's appointment of **John Streuter to the Fire/Police Pension Boards** (this position was formerly held by Sandra Congiardo). A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

The **monthly bills** were discussed by the Council members. Curt Oetjen asked if the bill from Service Master for cleaning the James Street Park concession stand is going to be reimbursed by Tri-C Youth Athletics or the Lion's Club. The Mayor responded that he has not approached either Board because Tri-C is in the process of completely remodeling the concession stand and the Lion's Club is hosting a fundraiser for the City and it is not clear which organization is responsible for the damage. The Park Committee will be implementing new rules with walk-thru and sign-off at the beginning and end of each event in addition to better key control. Mike Helfrich stated that we need to strike two bills amounting to \$144.00 from Mountain Valley Water because they are paid by the Police Department. Tony Trombino questioned the bill for the wrecker service and Bruce Talley explained was for Unit #901. Tom Gentry questioned purchase of Class A dress uniform for Jeff Stuck.

Motion 19: Oetjen moved and Emery seconded to **pay the monthly bills** as submitted by the City Clerk on spreadsheet. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 20: Emery moved and Trombino seconded to pay the cleaning bill to **E&K Cleaning Service** in the amount of \$1,735.00 (*\$1,585.00 for 14 cleanings at the Community Center and \$150.00 for cleaning Council Chambers*). A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*The Mayor announced that the **Levy Ordinance** is complete and he is still working on the **Budget Resolution/Income Statement** so he is delaying action until the next meeting.*

*Curt Oetjen gave the **Water and Sewer Board** report for April and May 2014. Highlights included water loss figures, leak credits, lift station improvements, South Division waterline extension, the hiring of Hanna Brown as Full-Time Clerk and the resignation of Pete Rask as WWTP Class IV Operator (the department is currently advertising for a Class II WWTP Operator).*

Alderman John Gooden arrived at 7:53 p.m.

Engineering Report

John Crawford reported that the work on the South Division water main relocation is progressing well. There will be a road closing and two more water outages on this construction.

Motion 21: Helfrich moved and Houseworth seconded to pay the following bills for the South Division water main relocation (to be reimbursed by I.D.O.T.):

Mott Excavating Inc.	Pay Estimate No. 5	\$49,772.66
Crawford and Associates	Engineering	\$ 9,119.50

A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

The West Grand improvements bid opening will be held May 20, 2014 at 10:00 a.m.

Motion 22: Helfrich moved and Emery seconded to pass **Resolution No. 411-14, AMENDED RESOLUTION FOR IMPROVEMENT BY MUNICIPALITY UNDER THE ILLINOIS HIGHWAY CODE (WEST GRAND AVENUE)**. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

The MFT Oil and Chip program will be bid in June 2014. The plans or the Interceptor Sewer (DCEO Grant #12-242003) will be going to IEPA for construction permit soon.

Motion 23: Ellet moved and Trombino seconded to confirm the Mayor's appointment of **Kyle Masters as Auxiliary Police Officer**. All voted yea and the Mayor declared the motion carried.

Motion 24: Ellet moved and Gooden seconded to approve the implementation of the updated **Policy Manual for the Police Department** as recommended by the Public Safety Committee (this is a final draft but amendments can be adopted). All voted yea and the Mayor declared the motion carried.

Sgt. Dungan presented information to the Public Safety Committee **regarding a new record keeping system using tablets** instead of laptop computers. The software and tablets for seven full-time officers would cost approximately \$10,172.00. These could be utilized by full-time and/or part-time officers for tasks such as, on-line records, reports, cataloging and inventorying of records, and running plates. The trial was completed on a tablet donated by Verizon Wireless and Sgt. Dungan found this system much faster and more efficient. The tablets would cost \$379.00 and data would be stored off-site. Ellet asked that this be tabled until the Council is more information is available.

Motion 25: Helfrich moved and Gooden seconded to purchase summer uniforms for the Police Department at a cost of \$2,528.41 (*the department will also be implementing of check in/out system for all uniforms*). A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 26: Gooden moved and Ellet seconded to **authorize scheduling of four police officers** to assist at the major intersections during the Bike Route portion of the TriFesta Triathlon for HerrinFest on May 24, 2014. All voted yea and the Mayor declared the motion carried.

The Mayor stated that the next thing to discuss is *Abandoned/Dilapidated property*. Josh Bradley indicated that the property at **415 Onley** has an order of demolition. Garry Wiggs has confirmed that Calcaterra Excavating has agreed to honor his bid of \$4,200.00 for the demolition of this house. Maryanne Dalzell addressed the Council asking that this demolition be delayed. She indicated that she has been advised by numerous real estate agents that it can be sold in its present condition for at least \$20,000.00. She gave a very moving story regarding her health problems and indicated that she felt that all of the requirements of the City had been met (roof, yard, broken window). The judge imposed more demands and was not satisfied with her progress. She feels that misinformation was given to the Council regarding the condition of the house and needs to sell this to help with her medical bills. She begged the City to stop demolition because she has invested many hours and her entire life savings on improvements. The Mayor indicated that the decision to continue with the court order or put a stay is up to the Council. This issue has been ongoing for more than five years. Mr. Houseworth said that the house is uninhabitable because of the condition of the roof, but Ms. Dalzell indicated that there is only one small section of the roof that needs to be completed. Houseworth asked about a 30-day extension in order to give Ms. Dalzell time to sell the property. The Mayor asked if any of the fines had been paid, and Josh Bradley indicated they had not been paid and were in excess of \$1,500.00. In addition to the fines there are five years of legal fees for this property amounting to about three times the cost of fines.

Motion 27: Houseworth moved and Helfrich seconded to *proceed with the demolition of the house at 415 Onley* owned by Maryanne Dalzell. Roll call vote: Ellet, yea; Emery, yea; Gentry, no; Gooden, no; Helfrich, yea; Houseworth, yea; Oetjen, yea; Trombino, yea. The Mayor declared the motion carried.

Josh Bradley advised the Council that the *Akes property* has a court date of May 29, 2014. There has to be three publications before demolition can be ordered. The *Crawford property* is ready to process payment and the City should have the deed by the end of May.

Motion 28: Gooden moved and Emery seconded to *purchase a table of eight for the Annual 100 Men Who Cook Fundraiser* on Saturday, June 7, 2014 with all proceeds going to the SIH Cancer Center at a cost of \$600.00. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 29: Gentry moved and Emery seconded to *adjourn*. All voted yea and the Mayor declared the motion carried and dismissed the meeting at 8:37 p.m.

Michele A. Edwards, City Clerk

Next Ordinance No. 1356-14

Bradley M. Robinson, Mayor

Next Resolution No. R412-14