



CITY COUNCIL MINUTES

June 10, 2014

REGULAR MEETING OF THE CARTERVILLE CITY COUNCIL

The meeting was held in the Council Chambers with Mayor Bradley M. Robinson presiding. He called the meeting to order at 7:00 p.m.

ROLL CALL

Bradley M. Robinson	Mayor	Present
Michele A. Edwards	City Clerk	Present
Khristina Hollister	Deputy City Clerk	Present
Mark Carney	City Treasurer	Present
Phyllis Emery	Alderman/Ward 4	Present
Tom Gentry	Alderman/Ward 1	Present
Rick Ellet	Alderman/Ward 4	Present
John Gooden	Alderman/Ward 3	Present (7:05pm)
Mike Helfrich	Alderman/Ward 2	Present
James Houseworth	Alderman/Ward 1	Absent
Curtis Oetjen	Alderman/Ward 2	Present
Tony Trombino	Alderman/Ward 3	Present

The Mayor declared a quorum present.

Others present were: Marvin Oetjen, Kamper's Supply; Garry Wiggs, Street Superintendent; John Frost, Assistant Police Chief; Monty Jerals, Police Chief; Janice McConaughy, Office Manager/HR Representative; Mike and Rhonda Robinson; Harry Treece II; Josh Bradley, City Attorney (7:03); Ralph Graul, Building Inspector (7:06); Retia Watson; Bruce Talley, Fire Chief; Bud Edwards, Maintenance Superintendent; Jan Campbell, Executive Director Carterville Chamber of Commerce; Ron Modglin, Crawford and Associates (7:18); Kristopher Whitlock, Auxiliary Police Officer; and William Bateman, The Courier.

Motion 1: Emery moved and Ellet seconded to approve the minutes of the May 13, 2014 Regular Council Meeting and the minutes of the May 21, 2014 Special Meeting, as well as the TIF II Public Hearing Minutes from May 12, 2014. All present voted yea. The Mayor declared the motion carried.

Mark Carney presented the *Treasurer's Report* for the month of May 2014.

Motion 2: Helfrich moved and Emery seconded to approve the *May 2014 Treasurer's Report* as presented. All present voted yea. The Mayor declared the motion carried.

Motion 3: Oetjen moved and Trombino seconded to *transfer \$70,000 from the Ambulance Fund to the Equipment/Emergency Fund*. All present voted yea. The Mayor declared the motion carried.

Recognition of Guests

There were no comments from the audience.

Departments/Committees

Bud Edwards mentioned a request from the Garden Club to replace 2 benches at Cannon Park that were damaged by vandalism last year. Alderman Trombino asked if the previous benches were anchored in concrete. Bud indicated that they were, and the new ones would be also. Mr. Edwards also spoke briefly about the Flag Memorial and the use of the Cannon Park ball field by Progress Port. He has gotten many positive comments about the condition of the park.

Motion 4: Emery moved and Gooden seconded to *purchase 2 benches for the memorial garden area of Cannon Park* at a cost of approximately \$400.00 each [to be paid from the Park Fund]. *The original benches were destroyed by vandals and the new ones will match the other benches in the park.* A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Bruce Talley, Fire Chief, explained that he would like to move 3 auxiliary firefighters to part time status; Christina Diamond, Pablo Cordero and Tylor Barber. In addition, he would like to appoint Adam Gossett – EMT, to auxiliary firefighter.

Motion 5: Gooden moved and Ellet seconded to confirm the Mayor's appointments of *Christina Diamond, Pablo Cordero and Tylor Barber* to part-time firefighter status as well as his appointment of **Adam Gossett**, a current EMT, to auxiliary firefighter status. All present voted yea. The Mayor declared the motion carried.

Monty Jeralds, Police Chief, explained that he would like to move Kristopher Whitlock from Auxiliary Police Officer to Part-Time Status. The Mayor confirmed that appointment.

Motion 6: Gooden moved and Emery seconded to approve the Mayor's appointment of *Kristopher Whitlock to Part Time Police Officer*. All present voted yea. The Mayor declared the motion carried.

Jeralds also informed the Council that the Southern Illinois Enforcement Group (SIEG) contract is up for renewal. The Mayor stated that the amount of the contract is based on the current population and will be the same amount as last year which is \$8,244.00.

Motion 7: Ellet moved and Gooden seconded to renew the contract for the *Southern Illinois Enforcement Group (SIEG)* at a cost of \$8,244.00. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*Jeralds commented on a memorandum from **Shawnee Health Services**. The Mayor indicated that this was just a memorandum of understanding to work together (such as mutual aid) and no Council action is needed.*

Motion 8: Oetjen moved and Gentry seconded to accept the low bid from **Illini Asphalt for Oil and Chip** at a cost of \$62,220.00. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*Garry Wiggs, Street Superintendent explained to the Council that **Nora Lane** needs to be formally accepted as a City street so that it can be maintained by the City. It appears that the street met specifications but never got formal action by Council after the inspection by the Street Superintendent, Engineer and Council. Wiggs is recommending that the Council take action and formally accept Nora Lane as a City street.*

Motion 9: Gooden moved and Emery seconded to officially accept **Nora Lane** and authorize the Street Department to maintain it. All present voted yea. The Mayor declared the motion carried.

Motion 10: Emery moved and Gentry seconded to **approve 40 hours of vacation pay for Gary Kesler**. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*Ralph Graul, Building Inspector/Codes Enforcement, was asked to pursue demolition on the house at **409 Barr Street**. He advised that he will work with Josh Bradley on this matter. Tony Trombino asked if this property would qualify for the fast track procedure that was mentioned by Bradley. Bradley indicated that it would and he would pursue it.*

*Josh Bradley indicated that he has the demolition order for the **Akes property** and would fax this to the City on Wednesday. The **Dalzell property** demolition has been delayed by the contractor due to weather.*

*The Mayor explained the need for a new roof on the **Pantry building at 117 S. Division Street**. Garry Wiggs solicited three estimates: Southern Builders, Baine Roofing and Home ReNu. The low bid was \$13,433.06 from Home ReNu. This includes an entire roof replacement with gutters and downspouts.*

Motion 11: Emery moved and Helfrich seconded to contract with Home ReNu for **the roof replacement at the Pantry building** at 117 S. Division Street at a cost of \$13,433.06. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 12: Trombino moved and Ellet seconded to approve the ad in the **Cambria Labor Day Booklet** at a cost of \$60.00. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried

Motion 13: Gooden moved and Emery seconded to **reappoint Stan Reno** to the Merit Board effective July 1, 2014 with a term expiration of June 30, 2017. All present voted yea. The Mayor declared the motion carried.

Motion 14: Emery moved and Gooden seconded *to pay the monthly bills* as submitted by the City Clerk on spreadsheet. *[Tony Trombino questioned the purchase of a push bumper for a police car and Tom Gentry questioned the bill to F. B. McAfoos for a blade and bolt for the bushhog].* A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 15: Emery moved and Trombino seconded to pay the cleaning bill to ***E&K Cleaning Service*** in the amount of \$1,590.00 (*\$1,440.00 for 14 cleanings at the Community Center and \$150.00 for cleaning Council Chambers*). Roll call vote: Ellet, yea; Emery, yea; Gentry, yea; Gooden, abstain; Helfrich, yea; Oetjen, yea; Trombino, yea. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*The Mayor announced that we must pass the final Ordinance for the **TIF II** district for the downtown area. This ordinance must be approved and sent to the State Comptroller's Office for approval before we can start processing applications.*

Motion 16: Gooden moved and Gentry seconded to pass ***Ordinance No. 1356-14, AN ORDINANCE ADOPTING TAX INCREMENT FINANCING, TIF TWO.*** A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Mayor Robinson presented the Tax Levy ordinance for approval as read at the May meeting.

Motion 17: Gentry moved and Oetjen seconded to pass ***Ordinance No. 1357-14, AN ORDINANCE PROVIDING FOR THE ANNUAL LEVY OF TAXES FOR THE CITY OF CARTERVILLE, ILLINOIS FOR THE FISCAL YEAR 2014-15.*** A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*The Mayor presented a request from Greater Egypt Regional Planning and Development Commission to add property to the **Enterprise Zone (Walker's Bluff)**. This was approved by the committee at their last meeting.*

Motion 18: Emery moved and Gooden seconded to pass ***Ordinance No. 1358-14, AN ORDINANCE TO ADD TERRITORY TO THE WILLIAMSON COUNTY ENTERPRISE ZONE, CITY OF CARTERVILLE.*** A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Curt Oetjen gave the ***Water and Sewer Board*** report as follows:

- *There were **three leaks** last month.*
- *There was a **loss of 2.1 million** gallons last month but the department has been flushing water lines on South Division and they are in the process of putting in a meter at the WWTP.*
- *There were **73 delinquent accounts**.*
- *Interviewing for a **Class II WWTP Operator** will happen this month.*
- *The IEPA construction permit for the **Interceptor Sewer** line has been approved and Crawford's office is working on easements for this construction.*

- *The department is ordering **telemetry for six lift stations**.*
- *The **new Sewer Jet Machine** has arrived and has been tested. The trailer title was given to Phyllis Emery so that she could get the paperwork completed for the license. Mickey was instructed to mail the Warranty Registration.*

Engineering Report – Ron Modglin

Motion 19: Ellet moved and Gooden seconded to approve payment of \$3,862.00 to **John Crawford and Associates** for design engineering on the **2014 Oil and Chip program**. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*The **SIH Cancer Center** water and lift station are complete. The forced main and gravity lines are being tested.*

Motion 20: Gentry moved and Gooden seconded to approve payment of the following bills for the **South Division waterline relocation** as follows:

Mott Excavating	Pay Estimate No. 6	\$36,292.45
Crawford and Associates	Engineering Inspection	\$ 7,898.00

[These expenses are to be reimbursed by I.D.O.T.] A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 21: Oetjen moved and Emery seconded to approve payment in the amount of \$3,771.49 to **Mott Excavating** for the City's share of Pay Estimate No. 6 for the **South Division waterline relocation** project. A roll call vote was taken, and all present voted yea. All voted yea and the Mayor declared the motion carried.

*Ron Modglin explained that Crawford and Associates personnel met with I.D.O.T. and E. T. Simonds regarding **West Grand renovation**. There is a bid opening on June 24, 2014 at 10:00 a.m. at City Hall. There were several changes made to the original plans in an effort to lower the bid.*

Motion 22: Emery moved and Gooden seconded to approve payment in the amount of \$607.50 to Crawford and Associates for **drafting on the TIF II project**. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 23: Trombino moved and Emery seconded to **adjourn**. All voted yea and the Mayor declared the motion carried and dismissed the meeting at 7:50 p.m.

Michele A. Edwards, City Clerk

Next Ordinance No. 1359-14

Bradley M. Robinson, Mayor

Next Resolution No. R412-14