



## CITY COUNCIL MINUTES

Tuesday, December 9, 2014

### REGULAR MEETING OF THE CARTERVILLE CITY COUNCIL

The meeting was held in the Council Chambers with Mayor Bradley M. Robinson presiding. He called the meeting to order at 7:00 p.m.

#### ROLL CALL

Bradley M. Robinson	Mayor	Present
Michele A. Edwards	City Clerk	Present
Khristina Hollister	Deputy City Clerk	Present
Mark Carney	City Treasurer	Present
Phyllis Emery	Alderman/Ward 4	Present
Tom Gentry	Alderman/Ward 1	Present
Rick Ellet	Alderman/Ward 4	Present
John Gooden	Alderman/Ward 3	Present
Mike Helfrich	Alderman/Ward 2	Present
James Houseworth	Alderman/Ward 1	Present
Curtis Oetjen	Alderman/Ward 2	Present
Tony Trombino	Alderman/Ward 3	Present

The Mayor declared a quorum present.

Others present were: Garry Wiggs, Street Superintendent; Monty Jeralds, Police Chief; Janice McConnaughy, Office Manager; Mike and Ronda Robinson; Ralph Graul, Codes Enforcement and Building Inspector; Bud Edwards, Maintenance Superintendent; Donnie Smoot, John Crawford and Associates; Dennis Brown, Assistant Fire Chief; Jeff Stuck, EMS Coordinator; Adam Gossett, Volunteer Firefighter/EMT; Andrew Yochum, President of Homeowner's Association for Twin Lakes Subdivision; Ed Krelo, Paul West, Doug Owens, and Bill Kenner, Twin Lakes Subdivision; William Long, 124 Stable Drive; Jerry Humble, Resident;; Sherri Young, Resident; Jan Campbell, Chamber of Commerce; Bruce Talley, Retired Fire Chief; Retia Watson, Bookkeeper; and William Bateman, The Courier.

**Motion 1:** Emery moved and Ellet seconded to *approve the minutes* of the November 10, 2014 Regular Council Meeting as presented. All present voted yea. The Mayor declared the motion carried.

*Mark Carney presented the Treasurer's Report for the month of November 2014.*

**Motion 2:** Emery moved and Gentry seconded to approve the *November 2014 Treasurer's Report* as presented. All present voted yea. The Mayor declared the motion carried.

### **Recognition of Guests**

*Andrew Yochum, President of the **Homeowner's Association for Twin Lakes Subdivision**, introduced himself and presented the Council with a petition asking that the City improve the **condition of their subdivision streets**. Concerns included potholes, washboard affect at intersections, and lack of rock on cul-de-sacs. He stated that the road is not bicycle or scooter friendly and that they believe that inferior road covering left a lot of dust affecting the entire neighborhood. The residents were told by the developer that the street would be paved, this is in a high tax bracket neighborhood, and they want clarification regarding what they can do to improve their streets. The Mayor passed the petition among the Council for their review. The Mayor explained that this issue can be referred to the Aldermen in Ward 2 (Mike Helfrich and Curt Oetjen) for review by the Street and Sidewalk Committee. The Mayor also indicated that he had met with the Homeowner's Association in the past and given options regarding improvement of the streets. However, he would be happy to review these options again.*

*William Long, 124 Stable Drive, approached the Council regarding a **barking dog that interrupts his activities and sleep** constantly. He has called the Police Department and the Williamson County Humane Shelter and there has been no legal action taken. The Mayor stated that the City's new attorney will be reviewing an ordinance that addresses this issue because the "disturbing the peace" fine does not get any action in the courts. The Mayor stated that he would contact Mr. Long this week.*

### **Departments/Committees**

*The Mayor indicated that the office staff would like to be allowed to **close the office on Friday, December 26, 2014** with the understanding that each employee has to use their own time for the day off.*

**Motion 3:** Emery moved and Helfrich seconded to allow the **closure of City Hall** on December 26, 2014. All voted yea and the Mayor declared the motion carried.

*Bud Edwards, Maintenance Superintendent, had **nothing to report**.*

*Dennis Brown, Assistant Fire Chief, indicated that the **Fire Department phone system** was struck by lightning in April 2014 and the phone system was damaged. CTS Telephone has been called several times to make repairs and reprogram. Each time the repairs are only temporary and problems continue. Dennis has obtained two estimates, and both are in the \$6,000-\$8,000 range. The Mayor indicated that these amounts are well below the amount required for bids, and would like a motion to purchase a phone system in an emergency situation.*

**Motion 4:** Oetjen moved and Helfrich seconded to **allow the purchase of a new phone system** for the Fire Department if there is a failure in the current system. All voted yea and the Mayor declared the motion carried. *[If this purchase becomes necessary, the Mayor will notify the Aldermen and add this item to the next agenda].*

*The Merit Board is working diligently to begin testing for a new position at the Fire Department. The staff has been working shorthanded since 2010, and since the call volume is steadily increasing, the Mayor asked for permission to begin the process of hiring the fourth position.*

**Motion 5:** Ellet moved and Gooden seconded to authorize the Merit Board to proceed with the process of testing for a candidate for firefighter. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*Monty Jeralds, Police Chief, had nothing to report other than the agenda item regarding the confirmation of John Dunning. Mr. Dunning will complete the background checks for all new conditional candidates for Police Department.*

**Motion 6:** Gooden moved and Houseworth seconded to **confirm the Mayor's appointment of John Dunning** who will be completing our police background checks. All voted yea and the Mayor declared the motion carried.

*Garry Wiggs, Street Superintendent, had **nothing to report.***

*Bud Edwards, Cemetery Department, had **nothing to report.***

*Mayor Robinson discussed the **vacation of Missouri Alley (a 50' platted alley from Prentice to Laclede)** as requested by Sherri Young. A couple of issues have come up since the initial agreement was discussed. The original agreement included the Carterville Junior High and they have since been eliminated from this process. Mrs. Young circulated this original information to her neighbors with costs for completing the process. Since the school is no longer involved, it changed the amounts for each of the other homeowners. The Mayor recommended that the Council honor the original amounts and that the City pay the remaining liability of \$462.00.*

**Motion 7:** Houseworth moved and Trombino seconded to absorb **the excess cost for the vacation of the Missouri alley from Prentice to Laclede** in the amount of \$462.00 and proceed with the vacation. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

John Crawford arrived at 7:30 p.m.

*Jan Campbell, Chamber of Commerce, reported that there is a new businesses located in the Business Resources building; **Logan Johnson, Southern Illinois Technologies**, is a computer technology company. **Dr. Mindy Moore** on South Division is having an Office Warming and ribbon cutting on Saturday, December 13 from 12:00 to 2:00 p.m. Jan invited Council members to attend. There is a **Holiday Hunt** scheduled for Saturday and Sunday, December 13<sup>th</sup> and 14<sup>th</sup> which includes three of our Chamber businesses; Mello Antiques, Scavenger Hunt, and Rosebud Antique Mall in Colp. Again, we are looking forward to **Christmas in Carterville** and appreciate the City's support of this event. The **Chamber Annual Dinner** is scheduled for Friday, February 13, 2015. There are **two new Board members** (Tracy Glenn and Winter Campanella).*

**Motion 8:** Gentry moved and Emery seconded to purchase a *Holiday ad in the Courier* at a cost of \$96.00. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*The Mayor explained that the **employee insurance renewal** is getting close to completion. The initial enrollment payment has been made and we are waiting for final medical approval from Blue Cross/Blue Shield.*

*The Mayor explained an estimate from Wiggs Electric for **connection of the surplus generator** that we acquired from the military for use at the Police Department. Wiggs Electric will connect this generator for \$2,238.13. This will be a quick connect system so that the generator can be moved to another location if the Police Department has power.*

**Motion 9:** Emery moved and Gooden seconded to contract Wiggs Electric to connect the generator at the Police Department at a cost of \$2,238.13. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*The Mayor explained that the **Downtown Lighting Project** is progressing. Bud Edwards is looking at a possibility of converting our halogen lights at the park to LED through a company **Infinilite**. This company can acquire grant funds to do these conversions so we are also talking to them about our downtown lights.*

**Motion 10:** Gentry moved and Emery seconded to contribute \$300.00 to “Paws for a Cause” for a needy family for Christmas. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

**Motion 11:** Emery moved and Gooden seconded to approve payment of the *monthly bills* as presented by the City Clerk. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

**Motion 12:** Helfrich moved and Trombino seconded to pay the cleaning bill to *E&K Cleaning Service* in the amount of \$1,815.00 (*\$1,665.00 for 17 cleanings at the Community Center and \$150.00 for cleaning Council Chambers*). Roll call vote: Ellet, yea; Emery, yea; Gentry, yea; Gooden, abstain; Helfrich, yea; Houseworth, yea; Oetjen, yea; Trombino, yea. The Mayor declared the motion carried.

Curt Oetjen gave the *Water and Sewer Board* report as follows:

- *There were 212 delinquent accounts in the amount of \$15,938.00*
- *Leak and pool credits were given in the amount of \$520.01*
- *Water Loss was 667,000 gallons for November.*
- *The Interceptor Sewer Project is progressing well.*
- *Rebid of the truck - low bid was \$21,646.00 from Vogler Ford (Paid from Sanitation)*
- *Frank Dallape has retired from the Water and Sewer Board.*

**Engineering Report – John Crawford**

The South Division waterline relocation project is substantially complete with the exception of cleanup. The *West Grand Avenue* bid letting will be done in February and work will be completed summer, 2015. *SIMPO funds* were approved for FY19 for renovation of the two *downtown intersections* in the amount of \$575,000. The deeds that we were waiting on from Josh Bradley have been secured by Crawford's Office.

Phyllis Emery commended *Khrissy Hollister* for her organization and hard work putting together the *Employee Christmas Party* at S I Bowl. She indicated that it was very enjoyable.

**Reminders:**

Downtown Christmas - Friday, December 12, 2014 from 6:00 to 8:30 p.m.

Downtown Merchants - Monday, January 12, 2015 at 10:30 a.m.

The Mayor announced that we have food available after the meeting for those who want to stay.

**Motion 13:** Gentry moved and Gooden seconded to adjourn. All voted yea and the Mayor dismissed the meeting at 7:46 p.m.

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**Michele A. Edwards, City Clerk**

**Next Ordinance No. 1367-15**

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**Bradley M. Robinson, Mayor**

**Next Resolution No. R412-15**