



CITY COUNCIL MINUTES

November 12, 2013

REGULAR MEETING OF THE CARTERVILLE CITY COUNCIL

The meeting was held in the Council Chambers with Mayor Bradley M. Robinson presiding. He called the meeting to order at 7:02 p.m.

ROLL CALL

Bradley M. Robinson	Mayor	Present
Michele A. Edwards	City Clerk	Present
Mary Jane Fuller	Deputy City Clerk	Present
Mark Carney	City Treasurer	Present
Rick Ellet	Alderman/Ward 4	Present
Phyllis Emery	Alderman/Ward 4	Present
Tom Gentry	Alderman/Ward 1	Present
John Gooden	Alderman/Ward 3	Present
Mike Helfrich	Alderman/Ward 2	Present
James Houseworth	Alderman/Ward 1	Present
Curt Oetjen	Alderman/Ward 2	Present
Tony Trombino	Alderman/Ward 3	Present

The Mayor declared a quorum present.

Those present were: Retia Watson, Retired Treasurer; Marvin Oetjen, Kamper Supply; Bill Kirk, Planning/Zoning Committee; Attorney Josh Bradley; Steve and Carol Reynolds, 1116 S. Division; Monty Jeralds, Police Chief; Dr. James Wachter, 520 Canary; Mark Bollman, Police Auxiliary; John Crawford, Crawford and Associates (7:11 p.m.); John Frost, Assistant Police Chief; John Streuter, Citizen; Jeff Harmon, AEG; Donnie Smoot, Crawford & Associates; Jerry Humble, Shawnee Trail; Janice McConnaughy; Bruce Talley, Fire Chief; and Ronda and Mike Robinson.

Motion 1: Emery moved and Oetjen seconded to approve the *minutes of the Regular Meeting* of October 8, 2013 and the *Continued Meeting* of October 17, 2013 as presented in pamphlet form. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Mark Carney presented the October 2013 Treasurer's Report.

Motion 2: Emery moved and Gentry seconded to approve *the October 2013 Treasurer's Report* as prepared and submitted by Mark Carney. A roll call vote was taken and all present voted yea. The Mayor declared the motion carried.

Recognition of Guests

There were no comments from the audience.

*Mayor Robinson recognized **Jeff Harmon from Ameren Energy Group**. The Finance Committee has reviewed several energy proposals and is recommending that AEG be put on a ballot referendum for energy residential aggregation for our citizens. This referendum would be placed on the March ballot. This issue will be on the December agenda so that an ordinance can be passed.*

John Crawford arrived at 7:11 p.m.

Departments/Committees

Motion 3: Trombino moved and Emery seconded to approve the purchase of *two benches for Cannon Park* at a cost of \$200.00. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 4: Emery moved and Gooden seconded to *waive the rental fees* for the Community Building for John A. Logan Literacy Program on February 21, 2013 for their Trivia Night fundraiser. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Bruce Talley, Fire Chief, asked the Council to approve the appointment of Adam Gossett and Joe Shelton as EMS and Ryan Pullum as Firefighter.

Motion 5: Helfrich moved and Gooden seconded to confirm the Mayor's appointments as follows:
Adam Gossett **EMS** Joe Shelton **EMS** Ryan Pullum **Firefighter**
A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Bruce Talley, Fire Chief, stated that the Fire Department received a recent grant for equipment and is in need of two SCBA Cylinders, two (2) Floating Strainers and one (1) Low Level Strainer at a total cost of \$4,350.00.

Motion 6: Gooden moved and Ellet seconded to approve the purchase of Fire Department equipment as follows (cost \$4,350.00):

Two (2) SCBA Cylinders Two (2) Floating Strainers One (1) Low Level Strainer
A roll call vote was taken and all present voted yea. The Mayor declared the motion carried.

Monty Jeralds made a request for payment of 40 hours vacation and 40 hours personal time.

Motion 7: Gooden moved and Gentry seconded to *allow payment of 40 hours vacation and 40 hours personal time* for Monty Jeralds. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 8: Gooden moved and Ellet seconded to *confirm the Mayor's appointment of Phil Jeralds* as a part-time police officer. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 9: Gooden moved and Ellet seconded to *confirm the Mayor's appointment of Mark Bollman and Dakota Culp* as Auxiliary Police Officers. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Garry Wiggs, Street Superintendent, indicated that the new sidewalks in the 600 block of South Division Street would be completed next week.

There were no Cemetery requests.

Motion 10: Houseworth moved and Trombino seconded to *deny the variance request for Steve and Carol Reynolds* at 1116 S. Division. Roll call vote: Ellet, yea; Emery, no; Gentry, yea; Gooden, no; Helfrich, yea; Houseworth, yea; Oetjen, no; Trombino, yea. The Mayor declared the motion carried.

The Mayor announced that he received a request for construction of a post-frame building request for James Wachter, 502 Canary. This will be a post-frame structure with conventional roofing and a drive it exterior. Mike Helfrich who lives in this neighborhood indicated that because of the type of structure he did not feel that there would be a problem with this construction.

Motion 11: Helfrich moved and Gooden seconded to *allow the construction of a post-frame building* at 502 Canary owned by Dr. James Wachter. Roll call vote: Ellet, yea; Emery, no; Gentry, no; Gooden, yea; Helfrich, yea; Houseworth, no; Oetjen, yea; Trombino, yea. The Mayor declared the motion carried.

The Mayor introduced a *request from Jennifer Gerlock at 741 S. Division Street* to construct an awning for her dogs in the rear yard of her property which is currently 16 feet to the lot line.

Motion 12: Oetjen moved and Ellet seconded to *schedule a Variance Hearing for Jennifer Gerlock*, 741 S. Division, for construction of an awning on the back of her house on Tuesday, November 26, 2013 at 6:45 p.m. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Tom Gentry asked about construction of an apartment on East Grand/Pennsylvania. The Mayor stated that he has the building permit on this construction as long as the building is attached to the duplex on East Grand. Also, Gentry asked about the Jim Stocks house that is being remodeled on James Street and, since there is no change in the roofline, the City will not issue a building permit for this remodeling.

The Mayor presented a renewal request from the Illinois Fire and Police Commissioners Association which is a resource for our Merit Board.

Motion 13: Gooden moved and Emery seconded to pay the *annual dues* in the amount of \$375.00 to the **Illinois Fire and Police Commissioners Association**. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*The Mayor recommended to the Council that all **part-time employees** who have received a paycheck in the last 60 days receive a **Christmas bonus** of \$115.00 before taxes.*

Motion 14: Gooden moved and Oetjen seconded to approve a \$115.00 **Christmas bonus** for all *part-time employees* who have received a paycheck in the last 60 days. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*The Mayor discussed the **Fire and Police Pension Fund reimbursements** from shortfall in employee deductions from June 2011 through September 2013 in the amount of \$14,834.11 (Fire Department is \$4,458.08 and the Police Department is \$10,376.03). The Finance Committee was given an estimated cost of \$8,800.00 which is significantly less than the accurate amount. The Mayor stated that he would recommend that we transfer these funds to the Pension Funds and then have the Finance Committee discuss reimbursement by employees and make a recommendation to the Council at a later date.*

Motion 15: Ellet moved and Emery seconded to **transfer \$4,458.08 to the Fire Pension Fund and \$10,376.03 to the Police Pension Fund** (these figures are under deducted funds from Fire and Police employees from June 2011 through September 2013). A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Phyllis Emery questioned the employee liability due to the fact that the employees did not know how much should have been deducted from their paychecks. The Mayor stated that the legal opinion that we received stated that this shortfall is no difference that payment of state or federal income tax. The most important thing is that we get these funds to the Pension Boards and then make a decision regarding reimbursement of funds.

Motion 16: Ellet moved and Gooden seconded to **approve the renewal of United Healthcare Insurance** as recommended by the Insurance Committee (10% increase). A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

The Mayor introduced a supervisor training that is scheduled to be held in Carbondale in January at a cost of \$89.00 per person and he is recommending that the City send four supervisors to this training.

Motion 17: Gentry moved and Trombino seconded to authorize funds for **Supervisor Training** for four supervisors (selected by the Mayor) at a cost of \$89.00 per person (*Excelling as Manager Training - January 2, 2014*). A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 18: Ellet moved and Emery seconded to approve payment of **annual dues to the Southern Illinois Mayor's Association** in the amount of \$150.00. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*The Mayor explained the **proposed TIF District for downtown Carterville**. This new TIF will encompass a two block area in the downtown area. Even though there are residential homes within this area, the TIF is commercial only in nature. John Crawford explained that his firm has worked on the mapping for this project.*

Motion 19: Trombino moved and Emery seconded to **contract with Robert Vancil and Associates** for \$16,500.00 for consultation and organization of the **Downtown TIF District**. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 20: Emery moved and Gooden seconded to approve **RESOLUTION NO. 404-13, AUTHORIZING AND APPROVING A CONTRACT FOR THE CREATION OF TAX INCREMENT FINANCING DISTRICT II FOR THE CITY OF CARTERVILLE, ILLINOIS**. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 21: Emery moved and Trombino seconded to **pay the monthly bills** as listed on the spreadsheet submitted by the City Clerk (plus a bill for \$100.00 that was left off the list). *[Tony Trombino had questions regarding several bills on the list. Tom Gentry asked why we used a towing service from Herrin when we have local towing companies and Monty Jeralds indicated he would talk to Ron Falmier about using his service. Curt Oetjen pointed out that there were duplicate invoices on this month's spreadsheet that should be deleted. Tom Gentry asked about the bill for the soccer field reseeding].* A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 22: Emery moved and Trombino seconded to approve payment to **E & K Cleaning Service** in the amount of \$1,865.00 *(19 cleanings of the Community Center \$1,615.00 and City Council Chambers \$250.00 which included carpet cleaning)*. Roll call vote: Ellet, yea; Emery, yea; Gentry, yea; Gooden, abstain; Helfrich, yea; Houseworth, yea; Oetjen, yea; Trombino, yea. The Mayor declared the motion carried

Curt Oetjen - Water and Sewer Board

The water loss last month was 1.4 million gallons. We should have the new pump station installed by next month which includes a slave meter that will allow us to double check the Rend Lake readings. There were leak credits in the amount of \$272.74. The department is still working on telemetry for the lift stations. The personnel made nine water taps this month. Crews have been flushing fire hydrants in Ward 2. The Valley Drive lift station still needs to be addressed.

John Crawford – Engineering Report

John Crawford reported:

- We are nearing the startup of the **New Water Pump Station**
- The contractor for the **West Grand water relocation** is 80% done with cleanup and we also have cleanup to do on **Prairie Road sewer line extension**

- *SIH Cancer Center* water service has been punched across the road and contractor is starting the sewer extension tomorrow. Steve Ramsey has requested that we reroute the sewer on his property but this will be more expensive for the City. The Mayor stated that we can reevaluate the cost but there has to be some overwhelming need to make changes now.
- The **water relocation project on South Division** (funded by I.D.O.T.) is ongoing and the new taps will be stated this week
- Crawford stated that he will be meeting with the Street Committee and Garry Wiggs regarding a **five-year plan for street improvements** for SIMPO federal funds. We are completing for these funds with Carbondale, Herrin, and Marion so we need to be proactive with our project requests and have them shovel ready for submission at any time.
- **Safe Routes to School program** has resurfaced and we will be applying for sidewalk grants. We have already applied for the MAP 21 grant for these sidewalks but it is suggested that we apply for both.
- The **sewer interceptor from Anderson to the plant** - we still have another year to complete this project and the engineering is not complete for this project.
- The **West Grand Avenue street project** is ready to start as soon as school is out in May 2014.

Donnie Smoot, Crawford and Associates, distributed the Master Plan for Gary McGee's "**Eagle Estates**". These plans are being presented to the Council for review and will be on the December 2013 agenda for approval. The drainage for this subdivision goes to lots 5 & 6 for a retention area.

Motion 23: Gentry moved and Trombino seconded to accept the **Plat of Dedication** for the right-of-way and cul-de-sac in the **Sycamore Road Estates** from Tony Spowart (50' right-of-way and cul-de-sac so that he has sufficient frontage property to split his five acres into two lots/this will be maintained by Tony Spowart). A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 24: Trombino moved and Gentry seconded to approve the **Lot Vacation Petition** and **Ordinance No. 1348-13, AN ORDINANCE APPROVING THE VACATION OF A LOT IN SYCAMORE ROAD ESTATES** pending signatures on the petition. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

The question of abandoned and dilapidated property was asked of Josh Bradley. On October 29th the judge gave **Maryanne Dalzell on Onley** a delay until March 2014. Garry Wiggs was asked to check on the price for demolition of the Dalzell property. The issue of the **Corbell property** is being sent to bench trial (no date is available at this time). The **Akes property** has been approved for demolition and Garry Wiggs will get prices for this demolition. Tom Gentry asked about the **David Crawford property** on Idaho.

Motion 25: Helfrich moved and Gentry seconded to *continue the meeting at 7:00 p.m. on Tuesday, November 26, 2013.* A roll call vote was taken, and all present voted yea. The Mayor dismissed the meeting at 8:40 p.m.

Michele A. Edwards, City Clerk

Next Ordinance No. 1349-13

Bradley M. Robinson, Mayor

Next Resolution No. R405-13