



CITY COUNCIL MINUTES

December 11, 2012

REGULAR MEETING OF THE CARTERVILLE CITY COUNCIL

The meeting was held in the Council Chambers with Mayor Charles W. Mausey presiding. He called the meeting to order at 7:00 p.m.

ROLL CALL

Charles W. Mausey	Mayor	Present
Michele A. Edwards	City Clerk	Present
Mary Jane Fuller	Deputy City Clerk	Present
Mark Carney	City Treasurer	Present
Phyllis Emery	Alderman/Ward 4	Present
Tom Gentry	Alderman/Ward 1	Present
John Gooden	Alderman/Ward 3	Present
Mike Helfrich	Alderman/Ward 2	Present
James Houseworth	Alderman/Ward 1	Present
Jacob Rendleman	Alderman/Ward 2	Present
Brad Robinson	Alderman/Ward 4	Present
Tony Trombino	Alderman/Ward 3	Present

The Mayor declared a quorum present.

Others present were: Marvin Oetjen and Curt Oetjen, Kamper Supply; Garry Wiggs, Street Superintendent; Bud Edwards, Maintenance Superintendent; Attorney Josh Bradley; Ralph Graul, Volunteer Firefighter; John Frost, Assistant Police Chief; Bruce Talley, Fire Chief; Retia Watson (Clerk); Bill Kirk, Zoning and Planning Commission; John H. Crawford, Crawford & Associates (8:10 p.m.); Charles and Myra Harris, Arbor Drive; Dan and Lisa Gentz, Crossroads Coffee; Allan Jewell, Lakeshore Drive; Keith Inman, 1621 Venable Drive; Jim Adams, Codes Enforcement/Building Inspector; Sandra Congiardo; Iris Glover; Gary Cooper, Planning Board; William Bateman, The Courier; Diane Emery; Amy Simpson; Rob Bisching, Your Jeweler; Mark Kronos, Appointment to Greater Egypt Regional Planning and Development Commission; Jerry Humble, Shawnee Trail; John Streuter, Ivey Lane; Jan Campbell, Chamber of Commerce; and Mayor Mausey's entire family (*his wife, Karen, and his sons, daughter-in-laws and grandchildren*).

Motion 1: Emery moved and Trombino seconded to *approve the minutes* of the Regular Meeting of November 12, 2012 as presented in pamphlet form. All voted yea and the Mayor declared the motion carried.

Mark Carney presented the Treasurer's Report for the month of November, 2012.

Motion 2: Helfrich moved and Emery seconded to approve the *November 2012 Treasurer's Report* as prepared and submitted by Mark Carney. A roll call vote was taken and all present voted yea. The Mayor declared the motion carried.

Mayor Mausey announced that he would not be seeking another term as Mayor of the City of Carterville. Mausey wanted to take the opportunity to thank all of the citizens who have supported him as Mayor over the past 26 years and to the dedicated City employees. It is time for someone else to take over but he will not be leaving the City because it is the best. He has been a part of City government for 38 years (26 as Mayor). Tony Trombino stated that Bill Mausey has done a wonderful job as Mayor and he hates to see him leave the position but will honor his decision. Jake Rendleman explained that he has served with Mayor Mausey for 29 years and it has been a great ride. Bill announced that he has only missed one Council Meeting in all the years he was on the Council.

Motion 3: Rendleman moved and Emery seconded *to confirm the Mayor’s appointment of Doug Brinkley* to the Fire and Police Commission (Merit Board). A roll call vote was taken, and all present yea. The Mayor declared the motion carried.

Motion 4: Emery moved and Rendleman seconded *to confirm the Mayor’s appointment of Mark Krones* to the Greater Egypt Regional Planning and Development Commission Board. A roll call vote was taken and all present voted yea. The Mayor declared the motion carried.

Recognition of Guests

Jan Campbell stated that she was not here for Christmas in Carterville but had several reports regarding its success. The Mayor thanked everyone involved in the event.

Departments/Committees

Mike Helfrich reported that Garry Wiggs has been replacing street signs with breakaway sign posts for the past several months and we need to purchase some additional posts at a cost of approximately \$3,400.00 (Garry scrapped some old metal and deposited \$1,500.00 into General Fund).

Motion 5: Helfrich moved and Gentry seconded *to approve the purchase of sign posts* at a cost of approximately \$3,400.00 [Brad Robinson asked about the grant that was involved in this project. Garry answered that the grant funded the signs but shorted us on the poles]. A roll call vote was taken, and all present yea. The Mayor declared the motion carried.

Mike Helfrich explained that John Crawford submitted a request for reimbursement of \$4.00 per foot for Gary McGee (Forrest Hills Subdivision) paving and shoulder work. This has been inspected and approved by the Street Superintendent and the Street Committee.

Motion 6: Helfrich moved and Houseworth seconded *to approve payment as follows for the Forrest Hills Subdivision street work:*

Breeze Drive	1520 LF @ \$4.00	=	\$6,080.00
Sunrise Drive	478 LF @ \$4.00	=	\$1,912.00
Hillside Court	208 LF @ \$4.00	=	<u>\$ 832.00</u>
	Total		<u>\$8,824.00</u>

Roll call vote: Emery, yea; Robinson, yea; Gentry, yea; Gooden, yea; Helfrich, yea; Houseworth, yea; Rendleman, yea; Trombino, no. The Mayor declared the motion carried.

*Jake Rendleman indicated that the Police Department and the Safety Committee recommend that the City hire **Benjamin Wilson** as a part-time police officer.*

Motion 7: Rendleman moved and Emery seconded to **confirm the Mayor's appointment of Benjamin Wilson as a part-time police officer.** A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*The Mayor announced that the City has approved the classes for **upgrade from EMT to Paramedic.** All full-time personnel will take these classes at the same time and fill in with part-time personnel. John A. Logan will teach the classes.*

*Bud Edwards, Maintenance Department, reported that his department will try to complete one of the **soccer fields** by the end of December. This expenditure has already been approved but it was improperly done the first time (we must do this tilling, treating, seeding and strawing as recommended by FS). The High School Soccer Association is interested in using one of these fields for their new high school soccer program. This will give Tri-C some additional time to get the football program off of the soccer fields. This causes damage to the fields every year. Tom Gentry asked where we are with the cannon for Cannon Park. Bud indicated that the new sign is in but they have not had the time or personnel to build the pedestal and rebuild the sign. Gary Kesler is going to do the brick work for the pedestal when it is built. Emery mentioned that the Street Department is shorthanded.*

*Phyllis Emery stated that we received a request from **Create-A-Smile Dental Foundation** for the free use of the Community Center and kitchen area for a Family Trivia Afternoon on March 17, 2013. This is a not-for-profit organization.*

Motion 8: Emery moved and Houseworth seconded to **approve the free use of the Community Center** (pending availability) for **Create-A-Smile Dental Foundation** on March 17, 2013 with the stipulation that they **must pay for the cleanup** of the building. Roll call vote: Emery, yea; Robinson, yea; Gentry, no; Gooden, no; Helfrich, yea; Houseworth, yea; Rendleman, yea; Trombino, no. The Mayor declared the motion carried.

The City held a Variance Hearing for Keith and Melissa Inman, 1621 Venable Drive, prior to this meeting and the Council needs to make a decision regarding this variance. We do have a letter of recommendation from the Planning/Zoning Commission saying they approve this with stipulations: The proposed addition must be attached to the existing house and the addition must meet existing subdivision covenants or be given an exception by the subdivision review board. [Houseworth made a motion to accept and Brad Robinson explained that he would like to make a motion that we do not allow the variance because the structure would exist beyond their ownership of the property]. The Mayor stated that this addition could be built without asking for a variance if the plans for the addition are changed.

Motion 9: Robinson moved and Houseworth seconded to **deny the variance to Keith and Melissa Inman at 1621 Venable Drive.** A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried. *[The Mayor asked Jim Adams to inform the Inman's of the City's decision.]*

Motion 10: Gentry moved and Emery seconded to **approve payment of the monthly bills** as submitted by the City Clerk. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 11: Emery moved and Helfrich seconded to **pay E & K Cleaning** for cleaning services in the amount of \$1,770.00 [**\$1,620.00 for 18 cleanings at the Community Center and \$150.00 for City Council Chambers**]. Roll call vote: Emery, yea; Robinson, yea; Gentry, yea; Gooden, abstain; Helfrich, yea; Houseworth, yea; Rendleman, yea; Trombino, yea. The Mayor declared the motion carried.

*The Mayor introduced the **11-12 Annual Audit** and Mark Carney explained we are making some changes in internal controls at the request of the auditor.*

Motion 12: Houseworth moved and Emery seconded to approve the **2011-12 Annual Audit** as submitted by Bradley Ogden. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 13: Emery moved and Gooden seconded to **approve final payment of \$5,625.00 to Wm. Bradley Ogden for the 2011-12 Annual Audit**. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried. [*The Water and Sewer Department is being billed \$4,125.00 as a final payment*].

*The Mayor explained that the State has established a **Metropolitan Planning Area** for the Route 13 corridor from Marion through Carbondale. Bill Mausey and Mickey Edwards have been attending meetings at Greater Egypt Regional Planning Commission for several months and talking about the setup of Boards for this Metropolitan Planning Organization. There is no cost at this time for local share of funds. However, we may eventually be required to fund this on a per capita basis. Tom Gentry asked about the MPO and how it is managed. The Mayor responded that State and Federal funds for road projects in the MPO will be decided by the Board. We still have questions that need to be answered but the Mayor feels that it is important that we have representation on this Board.*

Motion 14: Robinson moved and Helfrich seconded to pass **Resolution No. R398-12, AUTHORIZATION TO SIGN THE INTERGOVERNMENTAL COOPERATIVE AGREEMENT EMPOWERING THE SOUTHERN ILLINOIS METROPOLITAN PLANNING ORGANIZATION**. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*The Mayor informed the Council that he had received **approval from I.D.O.T. for the cost of water line replacement and upgrade** along South Division Street including another line under Route 13 to Kirk Lane. The City will actually contract for this work and the State will reimburse the total cost.*

John Frost arrived at 7:45 p.m.

*The Mayor also announced that the City received a **\$400,000.00 grant from DCEO for replacement of the main sewer trunk line** from Virginia to the Wastewater Treatment Plant. The City share of this project will be approximately \$200,000.00.*

*Mickey Edwards notified the Council that they must have their **Open Meetings Act training** on file by December 31, 2012. If anyone needs information regarding this certification, please contact her office.*

Motion 15: Rendleman moved and Helfrich seconded to **approve an A-2 Liquor License for Crossroads Coffee Company at 209 W. Commercial Drive, Suite I.** [This was reviewed and approved by the Liquor Advisory Board]. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*Phyllis Emery announced that Khrissy Hollister is asking for **donations for adopt-a-family** for Christmas from the City office employees and City Council.*

*Jake Rendleman asked if we knew that the **deadline for filing petitions** for City offices was extended to Wednesday, December 26, 2012 by the Illinois legislature. Mickey indicated that she did receive notification.*

INTERMISSION was held from 7:50 to 8:10 p.m.

*The Mayor explained that John Crawford's firm had completed a **survey of the Coe property on Valley Drive** and their addition is built on a utility easement. Therefore, this storm sewer problem is not the responsibility of the City of Carterville. However, we will continue to work with the Street Department and Water and Sewer Department to resolve some of the sewer overflow and drainage problems in this area.*

Motion 16: Helfrich moved and Houseworth seconded to **approve Change Order No. 1 to KPS Incorporated** on the West Grand Road improvement project for a net **increase of \$12,500.00** to increase the size of the water line from 8" to 10". A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Mike Helfrich stated that he has worked with Mayor Mausey for many years and we have not always agreed, but he stated that he does not know anyone else who is more dedicated to the City of Carterville and its welfare.

Motion 17: Helfrich moved and Houseworth seconded to **adjourn** the meeting. All voted yea and the Mayor dismissed the Council at 8:25 p.m.

Michele A. Edwards, City Clerk

Next Ordinance No. 1332-12

Charles W. Mausey, Mayor

Next Resolution No. R399-12