



CITY COUNCIL MINUTES

August 14, 2012

REGULAR MEETING OF THE CARTERVILLE CITY COUNCIL

The meeting was held in the Council Chambers with Mayor Charles W. Mausey presiding. He called the meeting to order at 7:04 p.m.

ROLL CALL

Charles W. Mausey	Mayor	Present
Michele A. Edwards	City Clerk	Present
Mary Jane Fuller	Deputy City Clerk	Present
Mark Carney	City Treasurer	Absent
Phyllis Emery	Alderman/Ward 4	Present
Tom Gentry	Alderman/Ward 1	Present
John Gooden	Alderman/Ward 3	Present
Mike Helfrich	Alderman/Ward 2	Present
James Houseworth	Alderman/Ward 1	Present
Jacob Rendleman	Alderman/Ward 2	Present
Brad Robinson	Alderman/Ward 4	Present
Tony Trombino	Alderman/Ward 3	Present

The Mayor declared a quorum present.

Others present were: Marvin Oetjen and Curt Oetjen, Kamper Supply; Garry Wiggs, Street Superintendent; Bud Edwards, Maintenance Superintendent; Jennifer and Rachel Brunner, Downtown Merchants Association; Attorney Josh Bradley; Ralph Graul, Volunteer Fire Department; Monty Jeralds, Police Chief; John Frost, Assistant Police Chief; Dennis Brown, Assistant Fire Chief; Jeff Stuck, Ambulance Coordinator; Retia Watson (Clerk); John H. Crawford, Crawford & Associates (7:54 p.m.); Jan Campbell, Carterville Chamber of Commerce; Jim Adams, Codes Enforcement/Building Inspector; Jerry Humble, Shawnee Trail; Jim Marlow, Candidate for County Commissioner; and gentleman in checked shirt.

Mark Carney was not present. The Mayor asked the Council to review the Treasurer's Report.

Motion 1: Rendleman moved and Emery seconded to approve *the July 2012 Treasurer's Report* as prepared and submitted by Mark Carney. A roll call vote was taken and all present voted yea. The Mayor declared the motion carried.

Motion 2: Emery moved and Trombino seconded to *approve the minutes* of the Regular Meeting of July 10, 2012 as presented in pamphlet form. All voted yea and the Mayor declared the motion carried.

Recognition of Guests

Jim Marlow addressed the City Council as a candidate for Williamson County Commissioner and indicated that he intended to visit all City Council meetings, if elected, to assist the cities with input into County issues.

Jan Campbell, Chamber of Commerce Director, announced that the Chamber will sponsor a 5K Walk/Run event on September 7, 2012 and asked that the City make sure that all the lights are working on the walking path for the Kids Walk. This was referred to Bud Edwards.

Jan also announced that the Chamber would like to have the Pumpkin Path on Wednesday, October 31, 2012 from 4:30 to 7:30 p.m.

Motion 3: Gentry moved and Rendleman seconded to confirm the date for the **Chamber of Commerce Pumpkin Path** as Wednesday, October 31, 2012 from 4:30 to 7:30 p.m. A roll call vote was taken and all present voted yea. The Mayor declared the motion carried.

Departments/Committees

Monty Jeralds explained the activity completed by the S.I.E.G. during the past seven months while we were under contract with them. Jake Rendleman explained that the Safety Committee is recommending that we renew this contract for one year at a cost of \$8,244.00.

Motion 4: Rendleman moved and Helfrich seconded to **approve the renewal of the S.I.E.G. Contract** from July 1, 2012 through June 30, 2013 at a cost of \$8,244.00. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Mike Helfrich explained that because of several complaints he is requesting that the speed limit on Shawnee Trail be reduced from 35 mph to 25 mph.

Motion 5: Helfrich moved and Houseworth seconded to authorize the attorney to prepare an ordinance to **set the speed limit on Shawnee Trail to 25 mph**. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Monty Jeralds asked that the City Council advertise for part-time qualified police officers.

Motion 6: Rendleman and Trombino seconded to **advertise for part-time police officers** (only qualified officers can apply). A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 7: Rendleman moved and Emery seconded to **confirm the Mayor's appointment of Jordan Keisling** as Auxiliary Police Office for the City of Carterville. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*There was a lengthy discussion regarding rules and guidelines for **bucket collections**. A new procedure has been developed and this is being referred to the attorney for review. Also, there will be an annual limit of twelve (12) authorized groups with reservations to be made and approved in December.*

*Dennis Brown, Assistant Fire Chief, explained the **need for additional bunker gear** for the department. The department needs eight (8) sets of bunker gear, six (6) sets of boots and three (3) helmets. The Safety Committee is recommending that the City contribute \$10,000.00 toward this purchase and the department will pay the balance of \$6,000.00. Tom Gentry asked why we need to replaced bunker gear and Dennis Brown explained that bunker gear must be replaced periodically as these suits have an expiration date.*

Motion 8: Rendleman moved and Emery seconded to **contribute \$10,000.00 to the Fire Department** for the purchase of bunker gear. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*Dennis Brown explained that the volunteers are in the **process of purchasing ten pagers** at a cost of approximately \$4,000.00. Thereafter the City will not have to pay a monthly fee for pagers (\$6.50 each).*

*Dennis Brown explained that there are five volunteers interested in attending **Illinois Fire Service Institute in Champaign** along with one full-time firefighter in October. The cost is \$1,404.80 for the five volunteers and the full-time person is free. The Department will pay the bill and request reimbursement.*

Motion 9: Rendleman moved and Emery seconded to **authorize payment of \$1,404.80 to the Carterville Fire Department** as reimbursement for five volunteers to attend the October Illinois Fire Service Institute in Champaign. A roll call vote was taken and all present voted yea. The Mayor declared the motion carried.

*Dennis Brown asked that the Fire Department be permitted to advertise for **a new storm siren** that is being funded by the Harrison Bruce Foundation.*

Motion 10: Rendleman moved and Trombino seconded to **advertise for bids for a new storm siren** to be erected in the southeast part of Carterville near the Crainville city limits. A roll call vote was taken and all present voted yea. The Mayor declared the motion carried.

The Mayor clarified the misunderstanding regarding a trade that was made with Mike Skelcher for the tank used at the new bathroom at Cannon Park. This has been resolved. Mike Skelcher was billed for the concrete sidewalks at his house and he billed us for the tank at Cannon Park.

Mike Helfrich explained that Max Falmier is asking about the \$4.00 per foot reimbursement for the asphalt street in his subdivision off West Grand Avenue. Helfrich explained that this was an agreement made before the changes were made in the zoning code for streets.

Motion 11: Helfrich moved and Houseworth seconded to confirm that **Max Falmier will be eligible for the \$4.00 per foot reimbursement** when he completes the asphalt street in his subdivision. Roll call vote: Emery, yea; Robinson, yea; Gentry, yea; Gooden, yea; Helfrich, yea; Houseworth, yea; Rendleman, yea; Trombino, no. The Mayor declared the motion carried.

The Mayor announced that Garry Wiggs, Gary Kesler and Bud Edwards will be installing the **cannon at Cannon Park** and replacing the Cannon Park sign in-house.

*The Mayor explained that I.D.O.T. is asking the City to **name the relocated service roads** that adjoin Commerce and Kirk. The Council agreed that **West Commerce** should extend from Division Street to West Plaza Drive and that **West Kirk Lane** should extend from Division Street to West Commercial Street.*

Motion 12: Robinson moved and Emery seconded to **replace the sign at Cannon Park** at a cost of \$440.00. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 13: Emery moved and Gooden seconded to **contract with Kirk Wallace Construction for repair of the Community Center roof** at a cost of \$650.00. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 14: Emery moved and Gooden seconded to **replace the thermostats at the Community Center** with programmable thermostats that cannot be tampered with at a cost of \$650.00. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

*Phyllis Emery explained that we need to purchase an **additional six garbage cans** for the downtown area at a cost of \$459.00 each and **two benches** for the Veterans Memorial at a cost of \$789.00 each. Jennifer Brunner, Downtown Merchants Association, researched prices and prepared the purchase information for the Council. Tom Gentry asked where we were going to place six additional cans. The Council purchased half of the needed cans last year and the remainder was to be purchased this year.*

Motion 15: Emery moved and Houseworth seconded to purchase six trash cans and two benches for the downtown area at a cost of \$4,332.00 (\$459.00 per trash can and \$789.00 per bench). A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried. [*Funds to be taken from Downtown Redevelopment*].

*John Gooden explained a request from the **Tri-C Flag Football and Tackle Football programs**. The draft night for Flag Football is September 4th and practices will begin soon thereafter. **Flag Football** season runs from September 22 through October 27. They are requesting that they be allowed to **use the Dent Street fields and grass area outside the Cannon Park ball diamond**. The Board is also requesting that the City remove their lock and they be permitted to put a combination lock on the gate at Dent Street and give this combination to the coaches. Also, they are asking about mowing which we are already doing. Tri-C will provide a porta-potty for the football program as they have done in the past. The **Tackle Football Program** had registration from June 26 through June 30 and their season is August 18 through October 6. They are asking to **use the grass outfield on the Cannon Park ball diamond Monday through Thursday from now until October 4**. They indicated they would rotate their practices to different areas of the outfield so they will not damage the grass. The **Park Committee is not recommending approval of this request** as they have already damaged the grass in right and left field and also the Free Fair rides will be set up on the ball diamond this year (September 7 and 8). The City Clerk asked why they do not use the football fields provided for them in Cannon Park. Dennis Brown, who is one of the coaches with the Tri-C Tackle Football program, indicated that Tri-C will not allow the tackle program to use this field because it is utilized by flag football. The Mayor suggested that we should try our best to resolve this issue amicably. This property does not belong to Tri-C Athletics. Everyone is trying to do their best for the players. The soccer fields are not ready, but we need to work this out so that we can all utilize these fields. **The Mayor suggested that he would be happy to meet with the Park Committee and Tri-C Athletics Board to resolve this issue.***

*The Mayor announced that the City Clerk will be **taking applications for employee health insurance** from all eligible employees during the week of August 13, 2012. We will try to get these completed and have Anne Travelstead work with us on a cost estimate from Blue Cross/Blue Shield.*

*The **Insurance Committee** is in the process of developing **specifications for a property/liability insurance bid**. We will be advertising for bids for liability insurance this year and we may have to hire a consultant to review these insurance bids.*

John Crawford arrived at 7:54 p.m.

Motion 16: Gentry moved and Rendleman seconded to authorize our **attorney to prepare an ordinance declaring a list of surplus property** so that we can sell these items. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

The Mayor explained that we are getting closer to finding the third person for our Police and Fire Merit Board.

The Mayor explained that he wants the Council to purchase a booth (Ambulance personnel to man the booth) for the American Heart Walk on September 29. The cost is \$1,100.00.

Motion 17: Houseworth moved and Emery seconded to contribute **\$1,100.00 to the American Heart Association for a booth** at the September 29, 2012. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried. [The City Clerk is working on getting sponsors for the T-shirts for our walking teams].

Jim Houseworth announced that August 27, 2012 from 2:00 to 7:00 p.m. we will sponsor a Red Cross Blood Drive at our Community Center.

Motion 18: Rendleman moved and Emery seconded to pay the annual dues to **REDCO** in the amount of \$8,500.00. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 19: Houseworth moved and Emery seconded to pay the annual donation to the **Carterville Chamber of Commerce** in the amount of \$8,000.00. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 20: Emery moved and Rendleman seconded to pay the annual dues to the **Illinois Municipal League** in the amount of \$589.00. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 21: Emery moved and Rendleman seconded to advertise with **River Radio as a Booster** for \$85.00 per month from August through March. Roll call vote: Emery, yea; Robinson, no; Gentry, yea; Gooden, yea; Helfrich, yea; Houseworth, yea; Rendleman, yea; Trombino, no. The Mayor declared the motion carried.

Motion 22: Emery moved and Rendleman seconded to pay the annual dues to **Greater Egypt Regional Planning and Development Commission** in the amount of \$1,374.00. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 23: Rendleman moved and Emery seconded to approve *Ordinance No. 1325-12, AN ANNEXATION ORDINANCE FOR GARY AND PATRICIA KOONTZ AT 306 PRAIRIE ROAD*. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

An Annexation Petition was submitted for property north of the Skelcher Concrete property. This property was recently purchased by Jim Campbell and is adjacent to City property. The Council tabled this annexation until they had an opportunity to review this annexation as Mr. Campbell would like to bring this into City as an R-3 zone.

Motion 24: Emery moved and Gooden seconded to approve *Ordinance No. 1326-12, AN ORDINANCE TO CLARIFY LIMITING INCENTIVES TO THE WILLIAMSON COUNTY ENTERPRISE ZONE (CITY OF CARTERVILLE)*. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

John Crawford – Engineering Report

- Still working on relocation of *utilities on West Grand Avenue*
- The bid opening for *Prairie Road sewer extension* will be held on Thursday, August 23, 2012 at 10:00 a.m. in the Council Chambers.
- *A change in our Facility Planning Area* along East Grand was discussed. Cary Manis at Greater Egypt Regional Planning and Development Commission will have to be notified to change this FPA.
- Tom Gentry asked about *striping of Dent Street* and Crawford indicated we could do this next year with the annual maintenance contract.
- Dean Bush is working on *drainage at the Heckel property on Greenbriar Road*.

Motion 25: Rendleman moved and Emery seconded to make a *\$500.00 donation to the Carterville Lions Club Free Fair*. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 26: Rendleman moved and Emery seconded to make a *\$200.00 donation to the Carterville High School Booster Club*. Roll call vote: Emery, yea; Robinson, no; Gentry, no; Gooden, yea; Helfrich, no; Houseworth, yea; Rendleman, yea; Trombino, no; Mausey, yea. The Mayor declared the motion carried.

Motion 27: Emery moved and Rendleman seconded to make a *\$250.00 donation to John A. Logan College Hunting and Fishing Days* scheduled for September 22-23, 2012. Roll call vote: Emery, yea; Robinson, yea; Gentry, yea; Gooden, yea; Helfrich, yea; Houseworth, yea; Rendleman, abstain; Trombino, yea. The Mayor declared the motion carried.

Motion 28: Rendleman moved and Emery seconded to *schedule a rezoning hearing for Jason Orendoff* at 1118 N. Division Street on Tuesday, September 11, 2012 at 6:30 p.m. All voted yea and the Mayor declared the motion carried.

Motion 29: Emery moved and Gooden seconded to *schedule a variance hearing for Scott Chapman* at Lot 33 Logan Cove Subdivision on Tuesday, September 11, 2012 at 6:45 p.m. All voted yea and the Mayor declared the motion carried.

Motion 30: Emery moved and Gooden seconded to *pay the monthly bills* as listed on the spreadsheet submitted by the City Clerk. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 31: Emery moved and Trombino seconded to approve payment to *E & K Cleaning Service* in the amount of \$1,400.00 (*15 cleanings of the Community Center \$1,250.00 and City Council Chambers \$150.00*). Roll call vote: Emery, yea; Robinson, yea; Gentry, yea; Gooden, abstain; Helfrich, yea; Houseworth, yea; Rendleman, yea; Trombino, yea. The Mayor declared the motion carried.

Phyllis Emery announced that Roger Steen will be retiring from his position as Wastewater Treatment Operator on August 31, 2012. We will have a Retirement Luncheon for Roger at 12:00 noon on August 31, 2012. All are invited to attend.

Jim Houseworth asked about music for the fireworks display. He can get the same person scheduled for July 4, 2012 for \$300.00. The Council recommended that we do not spend the funds for music. Jim will talk to Bruce Talley when he returns from his vacation.

Tom Gentry asked about zoning on North Division where there is a sign that advertises a repair service at 411 North Division. The Mayor asked Jim Adams to research and check this for Mr. Gentry.

Motion 32: Emery moved and Gooden seconded to move to **EXECUTIVE SESSION** for personnel, acquisition of property and possible litigation. A roll call vote was taken and all present voted yea. The Mayor declared the motion carried and the Council left regular session at 8:30 p.m.

Motion33: Emery moved and Gooden seconded to return to **REGULAR SESSION** at 8:57 p.m. All voted yea and the Mayor declared the motion carried and reopened regular session.

Motion 34: Robinson moved and Gooden seconded to approve **Ordinance No. 1327-12, AN AMENDED ORDINANCE TO ESTABLISH RATES AND CHARGES FOR AMBULANCE SERVICE FOR THE CITY OF CARTERVILLE, ILLINOIS**. A roll call vote was taken, and all present voted yea. The Mayor declared the motion carried.

Motion 35: Houseworth moved and Gooden seconded to *authorize Attorney Josh Bradley* to pursue an agreement with *the Lion's Club for the purchase* of a 30' X 100' parcel adjacent to the Lion's Club building on East Grand Avenue (purchase price of \$1,000.00 plus all fees). A roll call vote was taken and all present voted yea. The Mayor declared the motion carried.

Motion 36: Robinson moved and Gooden seconded to authorize Attorney Josh Bradley to proceed with the purchase of property at **511 W. Idaho** adjacent to the City barn. A roll call vote was taken and all present voted yea. The Mayor declared the motion carried.

Motion 37: Rendleman moved and Helfrich seconded to *adjourn the meeting*. All voted yea and the Mayor closed the meeting at 9:02 p.m.

Michele A. Edwards, City Clerk

Next Ordinance No. 1328-12

Charles W. Mausey, Mayor

Next Resolution No. R397-12