



FENCE/POOL PERMIT INFORMATION

CITY OF CARTERVILLE

Building and Codes Inspector: 618-713-4130

MUST OBTAIN A PERMIT FOR ANY NEW CONSTRUCTION:

FENCE OF ANYTYPE OR SWIMMING POOL.

CONSTRUCTION MUST NOT START UNTIL A PERMIT HAS BEEN GRANTED.

ONLY THE OWNER/AGENT OF THE PROPERTY MAY SIGN THE PERMIT APPLICATION:

FENCES, CORNERS, AND PERIMETER/ POOLS PERIMETER.

OWNER/CONTRACTOR MUST STAKE OUT THE PROPOSED PROJECT PRIOR TO SUBMITTING PERMIT APPLICATION.

CITY OF CARTERVILLE REQUIRES FOUR (4) STEPS/INSPECTIONS DURING THE COURSE OF CONSTRUCTION. THE OWNER/AGENT/CONTRACTOR IS RESPONSIBLE FOR NOTIFYING THE BUILDING CODES OFFICE AS TO WHEN THE INSPECTIONS ARE APPLICABLE.

1. **SITE INSPECTION: INSPECTION OF SETBACKS, AND REVIEW OF PLANS AND OTHER LOT REQUIREMENTS.**
2. **JULIE LOCATE.**
3. **POOL PRE-FILL INSPECTIONS & NO MORE THAN 2' OF WATER BEFORE INSPECTION.**
4. **FINAL: FINAL INSPECTION.**

OWNER/CONTRACTOR MUST SUBMIT PLANS WITH THE APPLICATION RESIDENTIAL, PLANS CAN BE DRAWN ON THE REVERSE SIDE OF THE APPLICATION.

ELECTRICIAN FOR POOL INSTALLATION MUST BE A COMPETENT PERSON AND MUST SHOW AT LEAST 50% OF ANNUAL INCOME IS FROM ELECTRICAL WORK

PENALTIES: THE PROPERTY OWNER, UPON BEING NOTIFIED BY THE CITY THAT THEIR POOL IS IN VIOLATION OF THIS ORDINANCE, SHALL TAKE THE NECESSARY STEPS TO CORRECT SAID VIOLATION WITHIN THIRTY (30) DAYS OF NOTIFICATION OF SAME. IF THE PROPERTY OWNER DOES NOT REMEDY THIS SITUATION BY CONFORMING THE POOL OR SURROUNDING FENCE TO THE SPECIFICATIONS IN THIS ORDINANCE, AS DESCRIBED ABOVE WITHIN THE THIRTY (30) DAY TIME FRAME, THEN SAID PROPERTY OWNER SHALL BE FINED.

THIS SHEET IS TO BE RETAINED BY THE APPLICANT

City of Carterville
Building Inspector's Office
103 S. Division Street
Carterville, IL 62918
Phone: (618) 985-2252
FAX: (618) 985-9282

FENCE/POOL PERMIT APPLICATION

ADDRESS OF PROPOSED CONSTRUCTION: _____

ESTIMATED COST OF CONSTRUCTION: _____

OWNER: _____

CURRENT ADDRESS: _____

CITY, STATE, ZIP _____

PHONE NUMBER (S): _____

GENERAL CONTRACTOR: _____

ADDRESS: _____ CITY _____ STATE _____ ZIP _____

PHONE NUMBER (S): _____

LICENSE PLUMBER: _____

ELECTRICIAN: _____

JULIE DIG #: _____

CIRCLE AT LEAST ONE:

FENCE: CHAIN LINK WIRE WOOD PICKET WOOD SOLID STONE
ALUMINUM WROUGHT IRON VINYL OTHER _____

POOL: CONCRETE VINYL LINER FIBERGLASS ABOVE GROUND IN-GROUND
OTHER _____

DESCRIBE (i.e.: type of construction, height of fence, number of gates, etc.)

TURN OVER TO BACK AND DRAW A ROUGH SKETCH THAT INCLUDES THE DIMENSIONS OF THE PROPERTY, THE FENCE/POOL AND THE FENCE/POOL SETBACKS.

PLANS AND SPECIFICATIONS MUST BE SUBMITTED TO THE BUILDING INSPECTOR'S OFFICE, WHICH SHOW LOCATION AND FEATURES OF THE FENCE/POOL.

I HEREBY CERTIFY THAT THE OWNER OF RECORD AUTHORIZES THE PROPOSED WORK AND/OR THAT I HAVE BEEN AUTHORIZED BY THE OWNER TO MAKE APPLICATION AS HIS AGENT, AND WE AGREE TO CONFORM TO ALL APPLICABLE LAWS AND ORDINANCES OF THE CITY OF CARTERVILLE.

SIGNATURE OF OWNER/AGENT

DATE

PRINTED NAME OF OWNER/AGENT